



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, May 10, 2012

Delegates in Attendance:

Mayor Nolan Crouse – St. Albert/Chair
Mayor Camille Berube – Beaumont
Councillor Don McGeachy - Sturgeon
Mayor Barry Rasch - Thorsby
Mayor Stephen Mandel – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Councillor Doug Horner - Gibbons
Acting Mayor Dwight Ganske – Stony Plain
Mayor Dawson Kohl - Warburg
Mayor Bill Skinner – Town of Lamont
Mayor John Whaley – Leduc County
Mayor Linda Osinchuk – Strathcona County

Mayor Randy Boyd – Bon Accord
Mayor Greg Krischke – City of Leduc
Mayor Don Faulkner - Calmar
Councillor Bill Purdy - Wabamun
Mayor Karl Hauch - Bruderheim
Mayor Lloyd Bertschi - Morinville
Mayor Anita Fisher - Devon
Mayor Rodney Shaigec - Parkland
Mayor Stuart Houston – Spruce Grove
Mayor Mel Smith - Redwater
Reeve Wayne Woldanski – Lamont County

Absent:

Mayor Lisa Magera – Legal
Ivan Moore – Government of Alberta

CRB Staff:

Kathleen LeClair, Chief Officer
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Kim Wieringa, Project Manager
Brendan Pinches, Associate Project Manager

Stephanie Chai, Regional Planner
Charlene Chauvette, Office Manager
Courtney Andrews, Executive Assistant
Penny Aiton, Administrative Assistant

This meeting was open to the public except for agenda items 11 – 13, which were held in-camera.

1. Call to Order and Chair's opening remarks

Called to order at 9:01 a.m.

The Chair provided a handout to members; a letter from the former Minister of Transportation, Ray Danyluk regarding the status of Highway 19 twinning from Highway 60 to Highway 20. The Chair requested that the Land Use Committee review the letter and determine, in consultation with the Advocacy & Communications Committee, if the CRB has a role with respect to the letter.

The Chair noted that CRB will be sending a letter to Municipal Affairs inviting the Minister and Deputy Minister to the June 10, 2012 Board meeting. CRB staff will also confirm if the Premier can attend a future Board meeting. It was also noted that the July 12, 2012 Board meeting is not officially cancelled; this meeting will go ahead if there is a pressing matter such as a REF application that requires a Board meeting.

2. Approval of Minutes of April 12, 2012

Motion: To accept the minutes of April 12, 2012.

Moved by Mayor Boyd.

Motion carried unanimously.

3. REF Applications

None.

4. Representations from the Public

None.

5. Land Use Issues

a. Review of the Regional Evaluation Framework (REF) Administration Report

Neal Sarnecki provided a brief overview of the consultation themes and ten recommendations contained in the REF Administration Report. He noted that after the approval of the Report, CRB Administration, in consultation with the Planning Advisory Group, will prepare a work plan to act on the recommendations for approval by the Land Use Committee.

Mayor Boyd noted an error in the Report. The Report indicated that there were eleven recommendations versus ten recommendations as identified in the presentation. CRB Administration will revise to Report to note ten recommendations.

Notice of Motion: That the Capital Region Board approve the Report: A Review of the Administration of the Regional Evaluation Framework, as recommended by the Land



Use Committee at its April 26, 2012 meeting. Further, that consultation issues in the Report that require amendments to the Capital Region Board Regulation and the Regional Evaluation Framework Ministerial Order be referred to the Governance Committee for consideration as part of future discussions with the Government of Alberta.

Notice given by Mayor Fisher.

6. Pipeline Linkages Strategy Issues (*This item was addressed before Item 5*)

a. Communications Strategy

Mayor Houston requested the Chair consider Item 6 prior to Item 5. The Board had no objection.

Mayor Houston provided an overview of the recommendation to approve the Pipeline Linkages Communications Strategy. Justin Archer, Communications Consultant from Archer Strategies gave an overview of the mandate and objectives for the Committee including the tactics contained in the Report: to educate and inform CRB members, build public awareness, and, to engage with the Government and stakeholders. Mayor Houston noted that in order to support the objectives of the Committee, the Committee is requesting additional funding in the amount of \$18,000.

Motion: That the Capital Region Board approves the Pipeline Linkages Communications Strategy.

Moved by Mayor Houston.

Mayor Boyd requested an amendment to the Motion to add the request from the Committee for the additional funds. CRB Administration noted that the additional funds for the Committee would not include the funds being provided by the Alberta Industrial Heartland Association (AIHA) to support the work of the Committee.

There was a concern that the additional funds requested by the Committee should be adjusted to include the funds being provided by AIHA for a total of \$23,000. Following discussion, a friendly amendment the Motion was made to include the amount for \$18,000 as part of the Committee's 2012 Budget but not to include the funds provided by AIHA.

Amended Motion: That the Capital Region Board approves the Pipeline Linkages Communications Strategy including the additional \$18,000 requested by the Committee.

Moved by Mayor Houston.

Motion carried unanimously.



The Chair indicated that the Governance Committee will need to review Policy G003: Remuneration and Expenses – Board and Committee members to address reimbursement paid to Board and Committee members for external meetings and/or conventions.

7. Housing Issues

a. Education and Awareness Campaign – update

A copy of the presentation on the Education and Awareness Campaign and a copy of the Program's Implementation Strategy was provided to members.

Sharon Shuya provided a brief overview of the Campaign, its goals and the current status of the Program. She notified members that having municipal support would be needed for successful implementation of the Program. CRB municipality commitment would be required to sustain the Program by coordinating the task of communications and local content support in each municipality.

It was requested that further specific information be provided to the Board regarding what would be required by CRB municipalities to support the Education and Awareness Campaign. CRB Administration will bring forward supplementary information to a future Board meeting.

8. Vision and Long-term Funding Strategy – update

Kim Wieringa provided an update on the total number of participants who registered for the Long-term Funding Strategy focus groups and thanked participants for their interest. She noted that CRB Administration will receive the key themes of the focus groups from the facilitator by June 7, 2012 to be circulated with the next Board meeting package. An overview of the timeline for the Project was also provided; the Board workshop will be held in conjunction with the Board meeting on June 14, 2012. Calder Bateman will provide a draft report to the Governance Committee in August 2012. Subsequently, it is expected that the draft report will come to the Board as a Notice of Motion in September 2012 and a Motion in October 2012. Following Board approval, CRB Administration, the Board and Committees will begin implementation planning.

9. Letter from Minister of Municipal Affairs – dated April 11, 2012.

A letter from the Minister of Municipal Affairs with respect to the Integrated Regional Transportation Master Plan (IRTMP), Integrated Regional Transportation System Study (IRTSS) and the 30-year Transit Service Plan was provided to members prior to the meeting. The letter noted that due to the provisions of the CRB's Regulation, Municipal Affairs are not able to legally approve the Plans. The Chair indicated that a response letter will be sent to the Province requesting that the Plans be approved as addendums of the CRB's Growth Plan.

A concern was raised regarding the potential to lose the autonomy to change the Plans if they are to become part of the CRB's Growth Plan.



10. Recap of the discussion with small municipalities

A synopsis of the issues discussed at the smaller municipalities meeting held on April 12, 2012 was provided to members prior to the meeting. The Chair advised that the issues will be reviewed and proposed solutions will be brought forward in the near future.

In-Camera

11. Committee of the Whole

a. Committee Reports

i. Pipeline Linkages Strategy Committee

A copy of the May 10, 2012 Report (#4) was provided to members prior to the meeting. Mayor Katchur, Vice Chair, provided an overview of the recent work and future initiatives planned for the Pipeline Linkages Strategy Committee.

ii. Housing Committee

A copy of the May 10, 2012 Report (#15) was provided to member prior to the meeting. A save the date invitation for the Housing Symposium on October 4, 2012 was provided to members. Councillor Gibbons provided an overview of the work of the Housing Committee.

iii. Land Use Committee

A copy of the May 10, 2012 Report (#36) was provided to members prior to the meeting. Mayor Fisher provided an overview of the work of the Land Use Committee.

iv. Advocacy & Communications Committee

A copy of the May 10, 2012 Report (#17) was provided to members prior to the meeting. Mayor Krischke provided an overview of the current and future work plans for the Advocacy Committee. It was noted that if the Minister of Municipal Affairs is able to attend the June 14, 2012 Board meeting that it would be a good opportunity to have a new CRB group picture arranged.

v. Governance Committee

A copy of the May 10, 2012 Report (#29) was provided to members prior to the meeting. Mayor Berube provided an overview of the work of the Governance Committee.

Councillor Purdy provided members with an invite and information regarding the Alberta Fire Chiefs Association's Annual Conference at the Mayfield Inn on June 10, 2012.

12. Administrative Issues

a. Monthly Financial Report – April 2012

The Report was provided to members prior to the meeting. Kathleen LeClair provided an overview of the April 2012 monthly financial report.



b. Staff Introductions

Kathleen LeClair introduced and welcomed Penny Aiton, Administrative Assistant and Stephanie Chai, Regional Planner, planning intern funded by Alberta Municipal Affairs Intern Program, to the Board.

13. Adjournment

Meeting adjourned at 11:20 a.m.