



Minutes of a meeting of  
the Capital Region Board  
held at Chateau Louis, Grand Ballroom  
on Thursday, July 11, 2013

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair  
Mayor Camille Berube – Beaumont  
Mayor Don Rigney – Sturgeon County  
Mayor Barry Rasch – Thorsby  
Mayor Stephen Mandel – Edmonton  
Mayor Gale Katchur – Fort Saskatchewan  
Mayor William Nimmo - Gibbons  
Councillor Dwight Ganske – Stony Plain  
Mayor Dawson Kohl - Warburg  
Councillor Betty Glassman – Leduc County  
Mayor Lisa Magera - Legal  
Mayor Linda Osinchuk – Strathcona County

Mayor Randy Boyd – Bon Accord  
Mayor Greg Krischke – City of Leduc  
Mayor Don Faulkner - Calmar  
Councillor Bill Purdy - Wabamun  
Mayor Karl Hauch - Bruderheim  
Councillor Lisa Holmes - Morinville  
Mayor Anita Fisher - Devon  
Mayor Rodney Shaigec - Parkland  
Alderman Jeff Acker – Spruce Grove  
Mayor Mel Smith - Redwater  
Ivan Moore – Government of Alberta

**Absent:**

Mayor Bill Skinner – Town of Lamont

Reeve Wayne Woldanski – Lamont County

**CRB Administration:**

Doug Lagore, Chief Executive Officer  
Sharon Shuya, Project Manager  
Neal Sarnecki, Project Manager  
Kim Wieringa, Project Manager

Charlene Chauvette, Office Manager  
Courtney Andrews, Executive Assistant



## Open to Public

### 1. Call to Order and Chair's opening remarks

Called to order at 9:02 a.m.

The Chair reminded members to submit any feedback regarding the CEO to him by August 15, 2013. Any feedback will be summarized and reviewed with the Governance Committee Chair, Mayor Berube.

### 2. Moment of Silence – The late Mayor Paul Krauskopf, Morinville

A moment of silence was held in honor of Mayor Krauskopf.

### 3. Approval of Agenda

Mayor Crouse requested to add two Notice of Motions to the agenda. Mayor Osinchuk requested to add an item to the agenda to provide an update on the CRB social.

**Moved by Mayor Boyd.**

**Motion:** To approve the agenda of July 11, 2013, as amended.

**Motion carried unanimously.**

### 4. Approval of Minutes of June 13, 2013

**Moved by Mayor Berube.**

**Motion:** To approve the minutes of June 13, 2013.

**Motion carried unanimously.**

### 5. REF Applications

### 6. Governance

#### a. CRB 2015 Growth Plan update – Project Charter

9:09 a.m. Mayor Mandel replaced Councillor Gibbons as the City of Edmonton's representative.

Mayor Berube introduced the item. Sharon Shuya gave a presentation providing an overview of the Project Charter developed to give a high level description of the Project's scope, approach and proposed timelines. Ms. Shuya noted that herself and CEO, Doug Lagore would be willing to make a presentation to any member municipalities' councils if requested.

**Moved by Mayor Berube.**

**Motion:** That the Capital Region Board receive the Project Charter for the 2015 Capital Region Growth Plan update as information.

22 in favour, 2 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**



b. CRB updated 2013 Budget

Mayor Berube introduced the item. Mr. Doug Lagore provided an overview of the changes to the 2013 Budget.

**Moved by Mayor Berube.**

**Motion:** That the Capital Region Board approve the 2013 revised budget.

**Motion carried unanimously.**

c. Selection of CRB Interim Chair or Chair

Mayor Berube introduced the item regarding the selection process for an Interim Chair or Chair of the Board.

**Moved by Mayor Berube.**

**Motion:** That the Capital Region Board approve the selection process for a new Interim Chair or Chair, as approved by the Governance Committee at their meeting on June 17, 2013.

**Motion carried unanimously.**

Chair Crouse relinquished the Chair position to Mayor Berube. Mayor Berube conducted the vote for the Board's decision to choose between an Interim/Appointed Chair or an Elected Chair of the Board following the 2013 Municipal Election. The Board voted in favor of an Elected Chair.

i. Selection of Chair ballots

**Moved by Mayor Boyd.**

**Motion:** That the Capital Region Board destroy the ballots for the vote of a CRB Interim Chair or Chair.

**Motion carried unanimously.**

## 7. Land Use

a. Non-Priority Growth Areas Policy Clarification

Mayor Fisher introduced the item. Mr. Neal Sarnecki gave a presentation on the policy clarification for Non-Priority Growth Areas as reviewed by the Land Use Committee, PAG and the PAG Sub-Committee.

**Moved by Mayor Fisher.**

**Motion:** That the Capital Region Board approve the Non-Priority Growth Areas Policy Clarification as recommended by the Land Use Committee.

Mayor Osinchuk put forward an amendment.



**Moved by Mayor Osinchuk.**

**Amendment:** That the interpretation guide be amended by adding the following:  
Notwithstanding these difficulties in applying a standard criteria for Counties, the criteria outlined for Towns and Villages may be applied in assessing a REF application, at the request of the County submitting the REF application.

**Amendment withdrawn.**

Mayor Boyd put forward a motion.

**Motion:** That the Capital Region Board refer this matter back to the Land Use Committee for further clarification with a view of flexibility.

21 in favour, 3 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

## 8. Advocacy & Communications

### a. 2013-2016 Advocacy and Communications Strategic Plan

Mayor Krischke introduced the item. Mr. Godfrey Huybregts from Marcomm Works gave a presentation providing an overview of the Strategic Plan.

**Moved by Mayor Krischke.**

**Motion:** That the Capital Region Board approve the 2013-2016 Advocacy & Communications Strategic Plan.

**Motion carried unanimously.**

## 9. Other Business

### a. Sturgeon County

Mayor Rigney introduced the item.

**Moved by Mayor Rigney.**

**Motion:** Now therefore be it resolved that the CRB invite the CNR, CPR and other rail carriers with connections to port facilities to present to the CRB their case for moving our growing production of crude and refined oil products to national, US and world markets thereby negating the impact, cost and ability of those entities to restrict or ransom our access to national, international and world markets.

Mayor Katchur put forward an amendment to indicate that the rail carriers present to the Regional Energy Infrastructure Sub-Committee instead of the Board.

**Moved by Mayor Katchur.**

**Amendment:** To change the word CRB to Regional Energy Infrastructure Sub-Committee.



19 in favour, 5 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Amendment carried.**

Mayor Mandel put forward a friendly amendment to delete all wording following “markets” in the motion. The friendly amendment was accepted by the mover.

**Moved by Mayor Rigney.**

**Amended Motion:** Now therefore be it resolved that the CRB invite the CNR, CPR and other rail carriers with connections to port facilities to present to the Regional Energy Infrastructure Sub-Committee their case for moving our growing production of crude and refined oil products to national, US and world markets.

**Amended Motion carried unanimously.**

b. CRB Membership - Redwater

Mayor Smith introduced the item.

**Moved by Mayor Smith.**

**Motion:** That the Capital Region Board supports the Town of Redwater’s request to the Minister of Municipal Affairs to be removed as a member municipality of the Capital Region Board.

Alderman Acker put forward a motion.

**Motion:** That the Capital Region Board refer this matter to the Governance Committee for review.

**Motion withdrawn.**

Members voted on the original motion.

In favour: Sturgeon County, Gibbons, Town of Lamont\*, Leduc County, Legal, Strathcona County, Bon Accord, City of Leduc, Wabamun, Bruderheim, Parkland County, Spruce Grove, Redwater, Lamont County\*.

Opposed: Beaumont, Thorsby, Edmonton, Fort Saskatchewan, Stony Plain, Warburg, Morinville, Calmar, Devon, St. Albert.

\*absent

14 in favour, 10 opposed. Not Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**

Mayor Katchur put forward a Notice of Motion.

**Notice of Motion:** That CRB Administration be directed to present a report with possible changes to the CRB membership based on criteria, for the Board’s consideration at the September Board meeting and ultimate recommendation to the Minister of Municipal Affairs.



## 10. Committee Reports

- a. Land Use Committee
- b. Transit Committee
- c. Housing Committee
- d. Governance Committee
- e. Advocacy & Communications Committee

## 11. CEO's update

- a. Quarterly Financial Report

Mr. Doug Lagore introduced the item.

11:44 a.m. Councillor Iveson replaced Mayor Mandel as the City of Edmonton's representative.

## 12. New Business

- a. St. Albert Notice of Motions

Mayor Crouse provided a handout regarding his two Notice of Motions.

**Notice of Motion:** The CRB support a budget allotment of an annual \$100,000 fund from the \$3,000,000 CRB funding be allocated to assist in planning within municipalities <3,500 in population, and that the CEO prepare a draft policy in this regard for review by the Governance Committee by March 31, 2014 prior to review at the Board.

**Notice of Motion:** The Board direct administration to include a \$250,000 allowance 'above the line' on the next GreenTRIP list update. These undefined funds could be allocated to assist municipalities <3,500 in population with public transit needs such as small buses, seniors vans, or other related "group transport" needs

and

Administration recommend to the Province changes to the GreenTRIP criteria that would allow for such applications to be considered eligible.

- b. CRB social update – Strathcona County

Mayor Osinchuk advised that in reviewing the costs associated with hosting a CRB social it was suggested that an informal lunch be held following the Board meeting in September. CRB Administration will make arrangements to host a light lunch following the September meeting.

## 13. Motion: That the CRB move to in camera session (if required)

### No In-Camera Items

## 14. Motion: That the CRB move to in camera session.



In Camera

15. **Motion:** That the CRB revert to public.

Open to Public

**16. Adjournment**

**Meeting adjourned at 11:49 a.m.**

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CRB Chair, Nolan Crouse

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CRB CEO, Doug Lagore