



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, December 8, 2011

Delegates in Attendance:

Mr. Jim Edwards – Interim Chair
Councillor Larry Goodhope – Beaumont
Mayor Karl Hauch – Bruderheim
Mayor Don Faulkner - Calmar
Mayor Anita Fisher – Devon
Mayor Stephen Mandel – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor William H. Nimmo – Gibbons
Deputy Reeve Daniel Warawa – Lamont
County
Mayor Bill Skinner – Town of Lamont
Mayor Greg Krischke - Leduc
Mayor John Whaley – Leduc County

Mayor Lisa Magera - Legal
Mayor Lloyd Bertschi – Morinville
Mayor Rodney Shaigec – Parkland County
Mayor Mel Smith – Redwater
Alderman Jeff Acker – Spruce Grove
Mayor Nolan Crouse – St. Albert
Councillor Dwight Ganske – Stony Plain
Councillor Vic Bidzinski – Strathcona County
Mayor Donald Rigney – Sturgeon County

Councillor Cathryne Pharis – Thorsby
Councillor Bill Purdy – Wabamun
Mayor Dawson Kohl - Warburg
Ivan Moore – Government of Alberta

Absent:

Mayor Randy Boyd – Bon Accord

CRB Staff:

Kathleen LeClair, Chief Officer
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Kim Wieringa, Project Manager

Jim Simpson, Special Projects
Charlene Chauvette, Office Manager
Shari LaPerle, Assistant Project Manager
Courtney Andrews, Executive Assistant

This meeting was open to the public except for agenda items 9 – 10, which were held in-camera.

1. Call to Order and Chair's opening remarks

Called to order at 9:00 a.m.

2. Approval of Minutes of November 10, 2011

It was noted that Item 6h – Amended Motion should note “Seconded by Councillor Purdy” instead of “Seconded by Mayor Purdy”. The Town of Legal is to be added to the list of attendees. Also Mayor Fisher voted opposed to Item 6c - Motion to be amended, moved by Mayor Bertschi.

Motion: To accept the minutes of November 10, 2011, as amended.

Moved by Mayor Nimmo. **Seconded by** Councillor Vic Bidzinski.

Motion carried unanimously.

3. Minister Griffiths, Alberta Municipal Affairs

Recently appointed Minister of Municipal Affairs, the Honourable Doug Griffiths attended the meeting to greet the members of the Capital Region Board. He commended the CRB members on their collaborative work and progress achieved with the Growth Plan and other projects. The Ministry considers CRB funding part of their mandate going forward and the Government will continue to support the Board and its activities into the future.

4. Representations from the Public

None.

5. REF Applications

None.

6. Governances Issues

a. Appointment of CRB Auditor (2012-2014)

Mayor Crouse provided an overview of the recommendation approved by the Governance meeting on November 21, 2011. It was noted that the recommended company, Hawkings Epp Dumont, met the qualifications required to provide the audit services and their estimated costs were less than that of other proposals received.

At the request of Mayor Shaigec, the votes were recorded for all motions at this meeting.

Motion: That the Capital Region Board approves the appointment of Hawkings Epp Dumont to provide audit services to the Board including completion of audited annual financial statements for the years ending December 31, 2011, 2012, 2013 and unaudited financial statements for the years ending on March 31, 2012, 2013 and 2014.

Moved by Mayor Crouse. **Seconded by** Mayor Mandel.



In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: none.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

b. Budget 2012

Mayor Crouse provided an overview of the amended Budget 2012, as recommended by Governance. It was noted that the amendments to this Budget included funds to cover the costs for a new CRB Chair and CRB administration expenses to cover additional resources required. A note was added to the Budget to specify Other Income to be "Subject to available funding".

It was requested that additional funding for the Transit Committee, Transit Executive Position be amended to state Transit technical support. CRB Administration noted that they will change the wording in the contract to acquire this support.

Amended Motion: That the Capital Region Board approves the Amended 2012 budget of the Capital Region Board as discussed by the Governance Committee at its November 21, 2011 meeting.

Moved by Mayor Crouse. **Seconded by** Mayor Krischke.

In favour: Beaumont, *Bon Accord, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Thorsby, Wabamun and Warburg.

Opposed: Bruderheim and Sturgeon

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Amended Motion carried.**



c. Draft Budget 2013 & Draft Budget 2014

Mayor Crouse provided an overview of the Draft 2013 and Draft 2014 Budgets as amended and approved by the Governance Committee as part of the 2012-2014 Business Plan.

Amended Motion: That the Capital Region Board approves the amended draft 2013 budget and amended draft 2014 budget of the Capital Region Board, as endorsed by the Governance Committee at its November 21, 2011 meeting.

Moved by Mayor Crouse. **Seconded by** Mayor Mandel.

Councillor Ganske put forward an amendment to the Amended Motion.

Amended Motion amended to: include the wording “subject to available funding from the Province of Alberta.”

Moved by Councillor Ganske.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: none.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Amendment carried unanimously.**

Some concerns were raised regarding the indication of “Other Income” in the CRB draft 2013 and draft 2014 Budgets.

A tabling motion was put forward.

Motion: To table the amended Motion.

Moved by Councillor Bidzinski. **Seconded by** Larry Goodhope.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: none.



*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

Mayor Bertschi put forward a Motion.

Motion: That the Capital Region Board approves the amended draft 2013 budget and amended draft 2014 budget showing \$3.1 million in GOA Regular Grant and deleting the Other Income for both years.

Moved by Mayor Bertschi. **Seconded by** Mayor Krischke.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: none.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

A motion was put forward to vote on the tabled motion.

Motion: To lift off the table the amended motion.

Moved by Mayor Smith. **Seconded by** Mayor Crouse.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: none.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

Members voted on the final revised Amended Motion.



Amended Motion: That the Capital Region Board approves the amended draft 2013 budget and amended draft 2014 budget of the Capital Region Board, as endorsed by the Governance Committee at its November 21, 2011 meeting subject to available funding from the Province of Alberta.

Moved by Mayor Crouse. **Seconded by** Mayor Mandel.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: none.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

It was agreed, due to time constraints, to move forward and address Item 6.f.

f. Election of CRB Chair

Mayor Crouse provided an overview of the recommendation and rationale to amend the selection process for the election of a Chair of the Board, as approved at the recent Governance Committee.

Members discussed the proposed selection process in comparison to the previous option approved by the Board (November 10, 2011), included in Policy # G010, for the selection of Chair & Vice Chair/Interim Chair & Vice Interim Chair.

Motion: That the Capital Region Board approves the amended selection process for the election of Chair, as approved by the Governance Committee at their meeting on November 21, 2011.

Moved by Mayor Crouse. **Seconded by** Mayor Smith.

In favour: *Bon Accord, Bruderheim, Redwater and Thorsby.

Opposed: Beaumont, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, St. Albert, Spruce Grove, Stony Plain, Strathcona, Sturgeon, Wabamun and Warburg.



*Absent

Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**

d. Funding for the Transit Executive in the 2013 and 2014 Business Plan

Mayor Crouse gave a brief overview of the recommendation from the Transit Committee to fund the Transit Executive position.

It was noted the planning for the role for a Transit Executive will ensure continuation of strategic senior technical transit advisory services.

Motion: The Capital Region Board approves the addition of \$100,000 in 2013 and \$100,000 in 2014 in the 3 year CRB Business Plan to fund the Transit Executive position.

Moved by Mayor Crouse. **Seconded by** Councillor Purdy.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Lamont County, Town of Lamont, Leduc County, Parkland, St. Albert, Spruce Grove, Sturgeon, Wabamun and Warburg.

Opposed: Gibbons, Leduc County, Legal, Morinville, Redwater, Stony Plain, Strathcona and Thorsby.

*Absent

Supported by municipalities comprising more than 75 percent of the population, however, not supported by 17 or more municipalities. **Motion failed.**

7. Minister Danyluk, Alberta Transportation (11:00 a.m. – Noon, lunch served @ 11:30 a.m.)

The recently appointed Minister of Transportation, Honourable Ray Danyluk attended the meeting and made a presentation to the Board on the current and future initiatives planned for Alberta Transportation. He highlighted and congratulated the Board on their recent work including GreenTRIP, the Integrated Regional Transportation System Study (IRTSS), the 30 Year Transit Service Plan, and the Integrated Regional Transportation Master Plan (IRTMP) and expressed the need for and willingness of Alberta Transportation to work with municipalities on current and future issues. It was noted that Alberta Transportation has recently received copies of the IRTSS, IRTMP, and the 30 Year Transit Service plan that were provided to Minister Griffiths for approval. The government will begin the process of reviewing the plans and hopes to respond to the CRB in the near future. The Minister asked the Board to reconfirm their support for the IRTSS, IRTMP and 30 Year Service Plan. He again congratulated the

Board on their achievements and cooperation and noted that Alberta Transportation will continue to support the CRB.

Councillor Iveson replaced Mayor Mandel as the City of Edmonton's representative.

Governance Issues Cont'd

e. 2012-2014 Capital Region Board Business Plan

Mayor Crouse provided an overview of the amended 2012-2014 Business Plan that includes the addition of \$100,000 for the Transit Executive in 2013 and 2014, funding associated with an elected chair and CRB administration costs and the inclusion of the Pipeline Linkages Strategy Committee. The CRB Business Plan will provide direction to CRB Administration to plan the operations of the Board and ensure that sufficient staff and resources are in place to carry out the Board's Regulatory requirements and other activities. The Plan will be submitted to the Province upon approval as part of the conditional Grant agreement between the CRB and Alberta Municipal Affairs. It was noted that activities will only be undertaken as resources are available to implement the Business Plan.

Amended Motion: That the Capital Region Board approves the amended 2012-2014 Business Plan as endorsed by the Governance Committee on November 21, 2011, subject to a review on an annual basis of the Board's activities and budget. Activities will only be undertaken as resources are available to implement the Business Plan.

Moved by Mayor Crouse. **Seconded by** Councillor Purdy.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Thorsby, Wabamun and Warburg.

Opposed: Leduc County and Sturgeon.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Amended Motion carried.**

Due to time constraints, members moved forward to Item 6.i. of the Agenda.

i. Policy #G005 – Board Meeting Procedures

Mayor Crouse provided an overview of the recommendation to approve the amendments to Policy #G005 as approved by the Governance Committee.

Motion: That the Capital Region Board approves the amendments to Policy #G005 – Board Meeting Procedures as determined by the Governance Committee on November 21, 2011.



Moved by Mayor Crouse. **Seconded by** Alderman Acker.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, Leduc County, City of Leduc, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Thorsby, Wabamun and Warburg.

Opposed: Strathcona and Sturgeon.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

Councillor Purdy put forward a Motion to table the remaining items on the Agenda for consideration at the next Board meeting.

Motion: To table the remaining items on the CRB Agenda of December 8, 2011, to the next Board meeting.

Moved by Councillor Purdy.

In favour: Beaumont, *Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: none.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

g. Monitoring & Reporting

Motion: That the Capital Region Board approves the consultant's report and guidebook for the 13 indicators approved by the CRB as Phase 1 of the CRB's Monitoring & Reporting Program as recommended by the Governance Committee on October 17, 2011.



h. Regional Blue Ribbon Panel

Motion: That the Capital Region Board not approve the formation of a Regional Blue Ribbon Panel at this time, as recommended by the Governance Committee at its November 21, 2011 meeting.

8. Adjournment

Meeting adjourned at 12:43 p.m.

In-Camera

not discussed at the meeting

9. Committee of the Whole

a. Committee Reports

- i. Transit Committee
- ii. Housing Committee
- iii. Governance Committee

10. Administrative Issues

- b. Monthly Financial Report – November 2011
- c. 2011 Claims