



Minutes of the meeting of
the Edmonton Metropolitan Region Board
held at Grand Ballroom, Chateau Louis Conference Centre
on Thursday, November 9, 2017.

Delegates in Attendance:

Dr. Jodi L. Abbott – Board Chair

Mayor John Stewart – Beaumont

Mayor Ray Ralph – Devon

Mayor Don Iveson – Edmonton

Mayor Gale Katchur – Fort Saskatchewan

Mayor Bob Young – Leduc

Mayor Tanni Doblanko – Leduc County

Mayor Alanna Hnatiw – Sturgeon County

Mayor Rod Shaigec – Parkland County

Mayor Stuart Houston – Spruce Grove

Mayor Cathy Heron – St. Albert

Mayor Barry Turner - Morinville

Mayor William Choy – Stony Plain

Mayor Rod Frank – Strathcona County

Thomas Djurfors – Government of Alberta

Regrets: None

EMRB Administration:

Malcolm Bruce, CEO

Sharon Shuya, Project Manager

Neal Sarnecki, Project Manager

Stephanie Chai, Project Manager

Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager

Leslie Chivers, Operations Manager

Brandt Denham, GIS Coordinator

Amanda Borman, Executive Assistant

Marlaine Dupre, Administrative Assistant

1. Call to Order

Called to order 9:13 a.m.

2. Chair's Opening Remarks

Chair Abbott provided welcome to the Edmonton Metropolitan Region Board, going on to say that she is pleased to Chair as a non-voting member of the Board given that she has nothing to gain. Chair Abbott also announces that over the next several months she will endeavour to meet each Mayor and visit councils across the region.



Following the Chair's comments, members were advised that the Board would move directly into the Board Orientation agenda provided.

3. Welcome from the Minister of Municipal Affairs

Minister Shaye Anderson provided welcome to members on behalf of Alberta Municipal Affairs.

4. Introduction: Edmonton Metropolitan Region Board (EMRB)

a. Housekeeping

CEO Bruce reviewed the Housekeeping items.

b. EMRB 101

CEO Bruce provided members with a comprehensive overview of EMRB.

5. Regulation Overview

a. Mandate

CEO Bruce provided members with an overview of mandate regulations.

b. Governance

CEO Bruce provided members with an overview of governance regulations.

c. Fiduciary Responsibility

CEO Bruce provided members with an overview of fiduciary responsibility.

6. Roles and Responsibilities

a. Board Chair

CEO Bruce provided members with an overview of roles and responsibilities for the Board Chair.

b. Board Member

CEO Bruce provided members with an overview of roles and responsibilities for Board Members.



c. CEO

CEO Bruce provided members with an overview of roles and responsibilities for the CEO.

7. Administrative Items

a. EMRB Staff Introduction

CEO Bruce provided members with an introduction of the Edmonton Metropolitan Region Board Staff.

b. Website Overview

- i. Meeting and Events
- ii. Documents and Resources
- iii. Expense Claims

Ms. Borman provided members with an overview of the Edmonton Metropolitan Region Board website.

8. Governance Manual Distribution

The Governance Manual provided to members in a complete binder with an announcement that an overview will be provided during the December 14 Board meeting.

9. Growth Plan Distribution

The Edmonton Metropolitan Region Board Growth Plan provided to members in hardcopy with an announcement that an overview will be provided during the December 14 Board meeting.

10. Next Steps

Chair Abbott advised members of the key messages for the December 14 board meeting:

- Organizational Meeting in December
- Process for selection of Committee Members
- Notice of Motion for Regional Agriculture Master Plan Terms of Reference
- Review Draft 2018/2019 Budget



11. Adjournment

Chair Abbott declares the meeting adjourned at 11:36 a.m.

EMRB Chair, Dr. Jodi L. Abbott

EMRB CEO, Malcolm Bruce

The Presentations from this meeting have been posted to the Edmonton Metropolitan Region Board website, under Meetings and Events.