



Minutes of the meeting of  
the Capital Region Board  
held at Grand Ballroom, Chateau Louis Conference Centre  
on Thursday, December 11, 2014

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair

Mayor Camille Berube – Beaumont

Mayor Randy Boyd – Bon Accord

Mayor Karl Hauch – Bruderheim

Mayor Stephen Lindop – Devon

Councillor Ed Gibbons – Edmonton (*alternate*)

Mayor Gale Katchur – Fort Saskatchewan

Mayor Bill Skinner – Lamont

Reeve Wayne Woldanski – Lamont County

Mayor Greg Krischke – Leduc

Mayor John Whaley – Leduc County

Mayor Rodney Shaigec – Parkland County

Mayor Mel Smith – Redwater

Mayor Stuart Houston – Spruce Grove

Mayor William Choy – Stony Plain

Mayor Roxanne Carr – Strathcona County

Mayor Tom Flynn – Sturgeon County

Councillor Lloyd Jardine – Thorsby

Mayor Fred Lindsay – Wabamun

Mayor Ralph van Assen – Warburg

Gary Sandberg – Government of Alberta

**Absent:**

Councillor Anne Donovan – Calmar

Councillor Amber Harris – Gibbons

Mayor Ken Baril – Legal

Mayor Lisa Holmes – Morinville

**CRB Administration:**

Doug Lagore, CEO

Sharon Shuya, Project Manager

Neal Sarnecki, Project Manager

Brendan Pinches, Project Manager

Loreen Lennon, Communications Manager

Stephanie Chai, Director of Special Projects

Charlene Chauvette, Office Manager

Brandt Denham, GIS Coordinator

Amanda Borman, Executive Assistant

Lisa Saskiw, Administrative Assistant



**1. Call to Order**

Called to order 9:00 a.m.

**2. Chair's Opening Remarks**

Chair Crouse reminded members that unless there is a REF for the January meeting we will be cancelling that date, however this cannot be confirmed until the REF appeal period of December 18 has passed. Chair Crouse advised members that; due to the Growth Plan Update Workshop, Administration will be arranging for a compact meeting agenda on February 12, 2015. Chair Crouse noted the absence of member representatives from Calmar, Gibbons, Legal and Morinville noting that their votes would be recorded in the affirmative for the meeting unless previously requested otherwise. Following that comment, Chair Crouse further noted that the Town of Gibbons requested via email that its response to agenda item #7a be recorded in the negative. Chair Crouse reminded members that Towns and Villages are able to submit their votes by any method they wish.

**3. Approval of Agenda**

**Moved by Mayor Boyd. Accepted by Chair.**

B2014-89

**Motion:** To approve the Agenda of December 11, 2014, as amended by a Handout.

**Motion carried unanimously.**

**4. Approval of Minutes**

**Moved by Mayor Lindsay. Accepted by Chair.**

B2014-90

**Motion:** To approve the Minutes of November 13, 2014.

**Motion carried unanimously.**

**5. Governance, Priorities & Finance Committee**

**a. 2015 / 2016 Proposed Budget**

**Moved by Mayor Berube. Accepted by Chair.**

**Motion:** That the Capital Region Board approve the 2015 – 2016 proposed budget at the \$600,000 membership support level, as recommended by the Governance, Priorities & Finance Committee.

Mayor Boyd moved an amendment. Amendment accepted by Chair.

**Amendment:** That the motion be amended to read that membership support be at the \$300,000 level.



6 in favour, 18 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Amendment failed.**

B2014-91

**Motion:** That the Capital Region Board approve the 2015 – 2016 proposed budget at the \$600,000 membership support level, as recommended by the Governance, Priorities & Finance Committee.

16 in favour, 8 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**

## 6. Regional Services Committee

### a. GIS Policy

**Moved by Mayor Smith. Accepted by Chair.**

B2014-92

**Motion:** That the Capital Region Board approve the GIS Policy (G018), as recommended by the Regional Services Committee.

**Motion carried unanimously.**

## 7. Postponed Motion

### a. Planning Session to review CRB Voting Structure

**No mover required**

B2013-59

**Motion:** That the Capital Region Board hold a planning session of all Board members to review the current Voting Structure (Section 6 subsections (2) and (3)), of the Capital Region Regulations and bring back recommendations to the Capital Region Board, regarding the Regulation's functionality.

10 in favour, 14 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**

## 2015 / 2016 Proposed Budget Continuation

**Moved by Mayor Choy. Accepted by Chair.**

B2014-93

**Motion:** That the Capital Region Board approve collecting \$600,000 from its membership for matching funding from the Province and that the Board directs Administration to propose a new work plan for the additional \$1.2 million dollars.

16 in favour, 8 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**



## 8. Administrative Items

### a. CEO's Update

Mr. Lagore reminded members to submit all CRB claim forms to administration.

### b. Change in Fiscal Year End

**Moved by Mayor Berube. Accepted by Chair.**

B2014-94

**Motion:** WHEREAS the Province will likely be changing the year end for the Capital Region Board to March 31.

AND WHEREAS the Province will require that the CRB approve a budget for the period January 1, 2015 to March 31, 2015.

NOW THEREFORE BE IT RESOLVED that the CEO (or designate) be delegated the authority to prorate the approved 2014/2015 Budget to cover the period January 1, 2015 to March 31, 2015 and submit it to the Province accordingly.

**Motion carried unanimously.**

## 9. Board Information Requests Update

At the request of the members all Board Information Requests will not be considered completed until they have been sent as an update to the Board and communicated back to the original inquiring member.

## 10. Committee/Task Force Minutes

a. **Governance, Priorities & Finance Committee** – *draft minutes and Chair update provided*

b. **Growth Plan Update Task Force** – *draft minutes and Chair update provided*

Handout 1 and short presentation on the Growth Plan Update given by Sharon Shuya, CRB Manager, Regional Projects.

## 11. Other Business – In-Camera

### c. CEO Candidate

**Moved by Mayor Choy. Accepted by Chair.**

B2014-95

**Motion:** That the Capital Region Board move In-Camera, pursuant to section 25 of FOIP to discuss the selection of the new Chief Executive Officer.

**Motion carried unanimously.**



**Moved by Mayor Skinner. Accepted by Chair.**

B2014-96

**Motion:** That the Capital Region Board move out of In-Camera.

**Motion carried unanimously.**

## 12. Adjournment

The Chair declared the meeting adjourned at 10:50 a.m.

CRB Chair, Nolan Crouse

CRB CEO, Malcolm Bruce