# Metropolitan Region Servicing Plan Task Force

## Agenda

September 6, 2019, 9:00 a.m. – 12:00 p.m.

La Cité Francophone, Hall Jean-Louis Dentinger
8627 Rue Marie-Anne Gaboury NW, Edmonton, AB

<table>
<thead>
<tr>
<th>1. Opening</th>
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<tbody>
<tr>
<td><strong>1.1 Quorum</strong></td>
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<tr>
<td>Action: Confirmation</td>
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<tr>
<td>Lead: Chair Ralph</td>
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<td><strong>1.2 Call to Order</strong></td>
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<td>Action: Declaration</td>
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<td>Lead: Chair Ralph</td>
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<td><strong>1.3 Chair Opening Remarks</strong></td>
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<td>Action: Information</td>
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<td>Lead: Chair Ralph</td>
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<table>
<thead>
<tr>
<th>2. Approval of Agenda</th>
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<td>Action: Approval</td>
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<td>Lead: Chair Ralph</td>
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**Recommended Motion:** That the Metropolitan Region Servicing Plan Task Force approve the September 6, 2019 meeting agenda.

<table>
<thead>
<tr>
<th>3. Approval of Minutes</th>
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<tr>
<td>Action: Approval</td>
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<td>Lead: Chair Ralph</td>
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**Recommended Motion:** That the Metropolitan Region Servicing Plan Task Force approve the July 12, 2019 meeting minutes.

<table>
<thead>
<tr>
<th>4. Review Task Force Meeting Outcomes from July 12, 2019</th>
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<tbody>
<tr>
<td>Action: Discussion</td>
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<tr>
<td>Present: Chair Ralph / Mr. Huybens</td>
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<tr>
<td>Facilitator: Ms. Shuya</td>
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</table>
5. Review Advisory Group Guidance from August 26, 2019  
Action: Discussion  
Present: Chair Ralph / Mr. Huybens  
Facilitator: Ms. Shuya

6. Resource Implications for MRSP  
Action: Discussion  
Present: Chair Ralph / Mr. Huybens  
Facilitator: Ms. Shuya

7. Prioritization for Collaboratives for MRSP  
Action: Endorse  
Present: Chair Ralph / Mr. Huybens  
Facilitator: Ms. Shuya

**Recommended Motion:** That the Metropolitan Region Servicing Plan Task Force recommend the staged implementation of the Collaboratives for the inaugural MRSP as prioritized.

8. Next Steps  
Action: Endorse  
Lead: Chair Ralph  
Facilitator: Ms. Shuya

**Recommended Motion:** That the Metropolitan Region Servicing Plan Task Force recommend the Board seek a 6-month extension from the Government of Alberta for the completion of the inaugural MRSP in accordance with the EMRB Regulation.

9. Next Meeting  
November 21, 2019, 9:00 a.m. – 12:00 p.m.  
La Cité Francophone, Hall Jean-Louis Dentinger  
8627 Rue Marie-Anne Gaboury NW, Edmonton, AB

10. Adjournment  
Action: Declaration  
Lead: Chair Ralph
Edmonton Metropolitan Region Board
1. Opening
2. Approval of Agenda
3. Approval of Minutes
4. Review Task Force Meeting Outcomes from July 12, 2019
5. Review Advisory Group Meeting Guidance from August 26, 2019
6. Resource Implications for MRSP
7. Prioritization for Collaboratives for MRSP
8. Next Steps
9. Next Meeting
10. Adjournment
Meeting Outcomes

- The outcomes for this meeting are:
  - Task Force direction to inform the inaugural MRSP Report
    - support for the resource estimates for implementation of Collaboratives
    - direction for the staged Implementation of the Collaboratives
    - endorsement for the extension of the MRSP completion
  - Task Force direction for the four Collaboratives
    - support to stand up the Emergency Management Technical Working Group to inform the MRSP
2. Approval of Agenda

**Recommended Motion:** That the Metropolitan Region Servicing Plan Task Force approve the September 6, 2019 meeting agenda.
3. Approval of Minutes

**Recommended Motion:** That the Metropolitan Region Servicing Plan Task Force approve the July 12, 2019 meeting minutes.
4. Review Task Force Meeting
Outcomes from July 12, 2019
On May 24, 2019, the MRSP Task Force unanimously endorsed MRSP Principles and a Collaborative concept as a basis for proceeding with advancing regional collaboration for Emergency Management, Fire/EMS, Solid Waste, and Stormwater.

On June 13, 2019, the EMRB endorsed the Metropolitan Region Servicing Plan Task Force overall direction for draft MRSP Principles and Collaboratives for each of four (4) services areas - Fire/EMS, Emergency Management, Solid Waste, and Stormwater.
The outcomes for this meeting were:

- seek direction on draft Plan of Action for each Collaborative
- seek direction of the Implementation of Collaboratives including the draft Terms of Reference

The direction from this meeting was:

- seek Advisory Group input toward resource implications and timelines for the Collaboratives
- agreed that Solid Waste should be a priority for implementation
5. Review Advisory Group Meeting Guidance from August 26, 2019
Based on the August 26, 2019 meeting:

- Establish the “MRSP Standing Committee” to oversee all services areas
  - See Appendix
- Ballpark the typical MRSP Resource implications for the MRSP Standing Committee and Collaboratives
- Stage the implementation of the four Collaboratives of Stormwater, Solid Waste, Fire/EMS, Emergency Management within a 2-3 year period
  - Based on a facilitated exercise today with the Task Force
- Modify the draft Terms of Reference for Collaboratives to “encourage” the participation of member municipalities on the Collaboratives
  - Any projects approved by the Board would be assumed to be completed on capacity, current planning and prioritization processes (e.g., Business Plan, Budget approval); such projects would be over and above the following resource implications and be voluntary in nature for member municipalities
6. Resource Implications for MRSP
**Context**

- **Current:**
  - EMRB has a regulatory responsibility for the Growth Plan and the MRSP
  - There is an existing range of contributions/participation in EMRB and initiatives like MRSP
  - Most municipalities are already participating in and contributing external to their municipalities toward the service areas through existing sub-regional and intermunicipal collaboration mechanisms and entities; the IRTMP and Regional Transit Commission reflect a regional collaboration contribution

- **Going Forward:**
  - There will be a range of contributions toward service areas depending on choice and capacity by each municipality
  - EMRB should seek optimization of existing (♦) mechanisms and entities toward the Collaboratives
  - The MRSP Standing Committee should be an extension of the current MRSP Task Force and oversee all service areas to optimize EMRB decision-making for metropolitan service areas and their alignment with the Growth Plan
## Going Forward

<table>
<thead>
<tr>
<th>Resource Implication</th>
<th>Current Member Municipal Contribution (estimated)</th>
<th>MRSP Meetings Per Year (proposed)</th>
<th>Membership to Committee/Collaborative (estimated)</th>
<th>Support to Committee/Collaborative (estimated based on current/estimated contributions per meeting)</th>
<th>Costs for Contribution (estimated per municipality based on $1,500 per day)</th>
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</thead>
<tbody>
<tr>
<td><strong>Standing Committee</strong></td>
<td>Reflected in MRSP Task Force</td>
<td>4</td>
<td>3-5 Elected Officials each at ~0.5 day per meeting</td>
<td>Current range is 0-6 persons; ~0.5 day per CAO; ~0.5 day per admin support; ~1.0 day per senior admin</td>
<td>Elected Officials not costed Range of 2-3 days/meeting ~$3-4 K /meeting ~$12-16 K /year</td>
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<tr>
<td><strong>Emergency Management</strong></td>
<td>Regular meeting of CREPP♦, Sub-Regional and Inter-municipal</td>
<td>4</td>
<td>1 Senior SME per municipality</td>
<td>Current range is 1-2 persons; ~0.5 day per CAO; ~1-3 days per SME; ~1-2 days support to SME</td>
<td>Range of 3.5-7.5 days/meeting ~$5-11 K /meeting ~$20-45 K /year</td>
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<tr>
<td><strong>Fire/EMS</strong></td>
<td>Regular Meetings of Regional Fire Chiefs♦, Inter-Municipal</td>
<td>4</td>
<td>1 Senior SME per municipality</td>
<td>Current range is 1-2 persons; ~0.25 day per CAO; ~1-3 days per SME; ~1-2 days support to SME</td>
<td>Range of 3.5-7.5 days/meeting ~$5-11 K /meeting ~$20-45 K /year</td>
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<tr>
<td><strong>Solid Waste</strong></td>
<td>Regular meeting of ERWAC♦, existing Commission and Authority, Inter-municipal</td>
<td>6</td>
<td>1 Senior SME per municipality</td>
<td>Current range is 1-2 persons; ~0.25 day per CAO; ~1-3 days per SME; ~1-2 days support to SME</td>
<td>Range of 3.5-7.5 days/meeting ~$5-11 K /meeting ~$30-66 K /year</td>
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<tr>
<td><strong>Stormwater</strong></td>
<td>Regular meeting of Groups/Alliances♦, Watersheds, Inter-municipal</td>
<td>2</td>
<td>1 Senior SME per municipality</td>
<td>Current range is 1-2 persons; ~0.25 day per CAO; ~1-3 days per SME; ~1-2 days support to SME</td>
<td>Range of 3.5-7.5 days/meeting ~$5-11 K /meeting ~$10-22 K /year</td>
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Benefits

• MRSP Standing Committee:
  ▪ Enable Growth Plan and MRSP requirements and policy areas
  ▪ Enhanced regional collaboration
  ▪ Align regional collaboration of service areas
  ▪ Prioritization of regional investments

• Each Collaborative:
  ▪ Enhanced regional collaboration
  ▪ Shared knowledge
  ▪ Eliminate duplication
  ▪ Seek efficiencies and effectiveness for rate payers
  ▪ Identification of priorities
The Advisory Group estimated contributions are based on current and forecasted future activity; they emphasized that these contributions MUST be understood in the context of the following:

- The importance and need for regional level collaboration
- The value and benefits of such contribution
- The risk of doing nothing (e.g., to growth management)
- The opportunity to optimize regional investments and drive out efficiency and effectiveness for citizens

Additional support will be needed by the EMRB Administration

Board contributions are already assumed under existing agenda setting processes

Task Force Members:

Does this provide you with a reasonable and flexible range of municipal resource implications for the MRSP Collaboration processes?
7. Prioritization for Collaboratives for MRSP
Context

- **Current:**
  - The MRSP is a legislative requirement
  - The MRSP enables and is aligned to the Growth Plan
  - The MRSP is aligned to the EMRB strategic plan
  - Task Force members have identified the relative priority of Solid Waste

- **Going-Forward:**
  - Ensuring an objective and transparent approach to prioritization of the service areas should enable the Board to understand a staged implementation for the service areas
  - Qualitative factors can be utilized today to support the prioritization for the purposes of go-forward planning:
    - The project team supported by the Advisory Group have identified a base set of factors and considerations
      - e.g., lessons from current ICF processes, municipal and inter-municipal planning
Staging Factors

• Task Force members have identified the relative priority of the four service areas with Solid Waste “leading” that prioritization.

• Using a criteria-based approach to “prioritization” will support a staged implementation of the four service areas.

• Qualitative criteria can be utilized today to support the prioritization for the purposes of go-forward planning:
  ▪ The project team, with input from the Advisory Group, has identified a base set of factors; these factors leverage lessons from IRTMP, ICFs, and EMRB priorities for the Growth Plan.
First, Task Force members will be asked to consider the qualitative factors and add or revise to same

Second, Task Force members will be asked to contribute to an assessment of those factors against each of the four service areas

We will use the factors to inform a rationale for the approach to implementation of the Collaboratives

For each factor, a relative assessment of its value will be used and collated based on:

1 = minimal value regionally, at this time (no immediate urgency and can be deferred for more than a year)

2 = some value regionally (some urgency and can be deferred for up to a year)

3 = greatest value regionally (has urgency and can not be deferred)
Sample Staged Implementation

2020 Q2:
- Establish the Solid Waste Collaborative including:
  - ensuring the MRSP Standing Committee and EMRB Administration supports and resources are committed
  - reviewing the Terms of Reference and validating the plan of action
  - get going with the plan of action

2021 Q2:
- Establish the “Collaborative”

2022 Q2:
- Establish the “Collaborative”

2022 Q4:
- Establish the “Collaborative”
### Assessment for Collaboratives

<table>
<thead>
<tr>
<th>Factors</th>
<th>Emergency Management</th>
<th>Fire/EMS</th>
<th>Solid Waste</th>
<th>Storm-water</th>
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<tr>
<td>Contributes to public safety, quality of life, and the well-being of citizens in the Region</td>
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<td>Contributes to effectiveness outcomes (enhanced or integrated services and/or service levels including planning or delivery) in the Region</td>
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<tr>
<td>Contributes to efficiency outcomes (optimized costs and investments (e.g., infrastructure)) in the Region</td>
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<td>Contributes to enhancing collaboration in a more structured and organized manner in the Region</td>
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<td>Has broad political support and influence and will receive the greatest support from Elected Officials</td>
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<tr>
<td>Contributes to a holistic regional approach, a more inter-connected regional &quot;picture&quot;, and a foundation for regional information and knowledge</td>
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<td>Contributes to addressing risks and enhancing risk management for the Region</td>
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<td>Add</td>
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Discussion

• Task Force Members:
  ▪ Are we confident on the need for a staged implementation?
  ▪ What should be our recommendation for a staged implementation? Timing?
Staged Implementation

Year/Quarter:
  ▪ Establish the “Collaborative”

Year/Quarter:
  ▪ Establish the “Collaborative”

Year/Quarter:
  ▪ Establish the “Collaborative”

Year/Quarter:
  ▪ Establish the “Collaborative”
**Recommended Motion:** That the Metropolitan Region Servicing Plan Task Force recommend the staged implementation of the Collaboratives for the inaugural MRSP as prioritized.
8. Next Steps
Next Steps

• Prepare the draft inaugural MRSP report in response to the Regulation and project terms of reference and Board/Task Force direction
• Update the Board in October and request approval for an extension
• Seek a 6-month MRSP extension from the Province
• Present the draft MRSP for Task Force consideration in November
• Present the draft final MRSP to the Board in December
• Conduct MRSP communication with member municipalities
• Seek Board approval of a final MRSP in February
• Submit an approved MRSP to the Government of Alberta in April
Context for Extension

- **EMRB Regulation (Signed Order in Council October 26, 2017)**
  - **Servicing Plan**
    - 14(1) The Board shall, within 2 years from the coming into force of this Regulation, prepare a Metropolitan Region Servicing Plan for the Edmonton Metropolitan Region and file a copy with the Minister.
    - (2) The Board shall review the Servicing Plan every 5 years.

- Need to ensure Board understanding, input, support, and approval of the MRSP
  - Including Board member municipalities (e.g., Councils) have information on the MRSP

- The inaugural MRSP requires and would benefit from several more months of schedule from the current completion date of October 26, 2019

- **Task Force Members:**
  - Thoughts and direction on the extension, communication to the Board, and needs of Board member municipalities?
Recommended Motion: That the Metropolitan Region Servicing Plan Task Force recommend the Board seek a 6-month extension from the Government of Alberta for the completion of the inaugural MRSP in accordance with the EMRB Regulation.
9. Next Meeting
Next Meetings

• **Board**
  October 10, 2019, 9:00 a.m. – 12:00 p.m.
  Chateau Louis, Grand Ballroom
  11727 Kingsway NW, Edmonton, AB

• **Task Force**
  November 21, 2019, 9:00 a.m. – 12:00 p.m.
  La Cité Francophone, Hall Jean-Louis Dentinger
  8627 Rue Marie-Anne Gaboury NW, Edmonton, AB
10. Adjournment
Appendix
Growth Plan: 50 Year Vision

“The Edmonton Metropolitan Region is the dominant hub for northern Alberta and is recognized globally for its economic diversity, entrepreneurialism, leadership in energy development, environmental stewardship and excellent quality of life.

The Region is anchored by a thriving core that is interconnected with diverse urban and rural communities.

The Region is committed to growing collaboratively through the efficient use of infrastructure, building compact communities, and fostering economic opportunities and healthy lifestyles.”
The development of a Metropolitan Region Servicing Plan (MRSP) is a significant addition to the EMRB’s mandate and will provide a framework and strategic guidance to optimize the planning and implementation of regional services to support the vision of the Growth Plan in collaboration with a broad range of regional stakeholders.

The MRSP seeks to capitalize on regional opportunities and challenges for metropolitan services, now and in the future, through the identification of opportunities for efficiency from planning through to service delivery.

The process of developing a MRSP is enabling the Board to identify areas of regional significance in which to work together to achieve greater efficiencies and to establish regional priorities across all service areas.
• Identify existing services, including current capacity and service provision, and their ability to support current growth;
• Identify existing municipal and intermunicipal services and existing shared servicing agreements;
• Identify the services required to support future growth through the implementation of the Growth Plan;
• Identify opportunities for increased efficiency and collaboration in the sharing of services;
• Identify the benefits of enhanced efficiency and optimized services shared amongst municipalities in the Edmonton Metropolitan Region; and
• Prepare implementation recommendations for consideration by the Board.
Draft MRSP Principles
Endorsed by Board and Task Force

Achieving the desired future requires metropolitan servicing values and behaviors:

- Lead with a metropolitan mindset for the greater good
- Pursue leading and innovative research, technology, and best practices
- Build, collect, and share regionally relevant data, information and knowledge
- Prioritize regionally-scaled service investments informed by evidence
- Leverage sub-regional service initiatives to the benefit of the Region
- Recognize the unique urban and rural service contexts
- Factor in the safety and wellness of citizens
- Measure and report results from servicing efficiency and effectiveness
- Act in a regional manner with a unified voice
Collaborative Concepts
Endorsed by the Board and Task Force

• That the Metropolitan Region Servicing Plan Task Force endorse the Edmonton Metropolitan Region Stormwater Collaborative concept based on project-based collaborative.

• That the Metropolitan Region Servicing Plan Task Force endorse the revised scope Edmonton Metropolitan Region Solid Waste Collaborative concept to include an analysis of future regional service delivery models and governance.

• That the Metropolitan Region Servicing Plan Task Force endorse the Edmonton Metropolitan Region Fire/EMS (Services) Collaborative concept.

• That the Metropolitan Region Servicing Plan Task Force endorse the Edmonton Metropolitan Region Emergency Management Collaborative concept.
Draft Terms of Reference Collaborative Reporting

- **MRSP Standing Committee**
  - Member Municipalities (Councils)
  - Commission, Authority, Group, Alliance etc.
  - Regional Stakeholders

- **Various Projects, as approved by the Board**
- **EMRB CEO**
- **EMRB Director/ Administration**
- **EMRB Project Management Office**
- **CAO Committee**
- **Board**
- **Solid Waste Collaborative**
- **Stormwater Collaborative**
- **Fire/EMS Collaborative**
- **Emergency Management Collaborative**
MRSP: Journey

Inaugural MRSP
Direction set through an initial Environmental Scan, Vision and Principles

Enhanced MRSP
Built on consistent regional level knowledge and decision-making about metropolitan servicing

Robust MRSP
Built on evidence-based regional experience and implementation of metropolitan servicing

Manageable Pace

2020
2044
Metropolitan Region Servicing Plan Task Force

Friday, July 12, 2019
1:00 p.m. – 4:00 p.m.
Strathcona County Community Centre, Meeting Room 2
401 Festival Lane, Sherwood Park, AB

Task Force Members:
Ray Ralph, Town of Devon (Chair)
Gale Katchur, City of Fort Saskatchewan (Alternate)
Michael Walters, City of Edmonton (Alternate)
Tanni Doblanoko, Leduc County
William Choy, Town of Stony Plain
Dave Anderson, Strathcona County

Regrets:
Ray Watkins, City of St. Albert

Advisory Group Members:
Eleanor Mohammed, City of Beaumont
Paresh Dhariya, Town of Devon
Barry Belcourt, City of Edmonton
Richard Gagnon, City of Fort Saskatchewan
Shawn Olson, City of Leduc
Brad White, Town of Morinville
Trevor Duley, City of St. Albert
Kevin Glebe, Strathcona County
Travis Peter, Sturgeon County

Technical Working Group Members:
Rob Squire, City of Edmonton
Leo Girard, Parkland County

EMRB Staff:
Karen Wichuk, CEO
Sharon Shuya, Director of Regional Growth Planning
Barry Huybens, MRSP Project Manager
Dan Rose, Senior Communications Advisor
Brandt Denham, GIS Coordinator
Carol Moreno, Project Coordinator

Guests:
Teaka Broughm, City of Beaumont
John Stewart, City of Beaumont
Gibby Davis, City of Edmonton
David Hales, City of Edmonton
Greg Hofmann, City of Edmonton
Avril McCalla, City of Edmonton
Blaire McCalla, City of Edmonton
Michelle Kane, City of Leduc
Kelly Vandenbergh, Leduc County
Julie Vizbar, Leduc County
Stephanie Labonne, Town of Morinville
Brian Botterill, Strathcona County
Robert Stephenson, Strathcona County
Jennifer Lavallée, Sturgeon County
Peter Reeson, UDI
1. Opening

1.1 Quorum

Quorum achieved; 6 of 7 voting members present.

1.2 Call to Order

Chair Ralph called the meeting to order at 1:05 p.m.

1.3 Chair Opening Remarks

Chair Ralph welcomed members of the Task Force and regional stakeholders. Opening remarks provided a summary of the progress to date towards the inaugural MRSP and emphasized the importance of a metropolitan mindset moving forward.

2. Approval of Agenda

Motion: That the Metropolitan Region Servicing Plan Task Force approve the July 12, 2019 meeting agenda.
Moved by: Mayor Choy
Accepted by: Chair
Decision: Carried unanimously

3. Approval of Minutes

Motion: That the Metropolitan Region Servicing Plan Task Force approve the May 24, 2019 meeting minutes.
Moved by: Mayor Katchur
Accepted by: Chair
Decision: Carried unanimously

4. Plan of Action for Collaboratives

Mr. Huybens thanked Strathcona County for offering the wonderful meeting facilities and Ms. Moreno, EMRB Project Coordinator, for her coordination of MRSP activities. Mr. Huybens provided the Task Force with an update on the project schedule, scope, and budget. An extension request may be advisable to ensure the Board is able to fully consider a draft and any final MRSP. A schedule extension would not negatively impact the MRSP project budget.

Mr. Huybens reviewed the intended level of detail to be included in the inaugural MRSP. A concern was expressed about the statement that the MRSP will not include at this time “a description of specific metropolitan service efficiencies”. The project team will review this concern along with the implications of policy within the MRSP.
Mr. Huybens reviewed the Task Force unanimous endorsement of the MRSP Principles and the four Collaborative concepts. In addition, the Board’s endorsement for the overall direction of the MRSP Principles and four Collaborative concepts was confirmed.

Councillor Walters stepped out of the meeting at 1:30 p.m. and returned at 1:35 p.m.

Mr. Huybens provided an update on progress towards Emergency Management in the MRSP and shared the intended plan to stand up an Emergency Management Technical Working Group. The MRSP Environmental Scan did not specifically address Emergency Management, however the Task Force included this within the service areas.

Next steps were discussed to include a draft MRSP and will be the focus of the next Task Force meeting.

Mr. Huybens facilitated the Task Force through the draft Plans of Action for each Collaborative. Guidance from the Technical Working Groups and the Advisory Group proposed that the Collaboratives be comprised of Subject Matter Experts for each service area. Collaboratives could meet four to six times per year for discussion and information-sharing. Not all of the Collaboratives would necessarily conduct their activities at the same time or at the same pace. Each Collaborative will endeavour to be inclusive of key regional stakeholders, especially non-EMRB municipalities. Mr. Huybens commented that existing organizations would be invited to participate in each Collaborative, where and when appropriate, to reduce potential duplication of effort.

Mr. Girard described a meeting with the Edmonton Region Waste Advisory Committee (ERWAC) as very positive and encouraging of the proposed collaborative approach. Task Force members expressed a concern about duplication of work between the proposed Collaboratives and existing organizations, e.g., ERWAC or North Saskatchewan Watershed Alliance.

The Task Force discussed the possible configurations of an MRSP “X” entity to vet recommendations for further work from the Collaboratives and provide an integrated view of metropolitan servicing for the Region. Task Force members shared concerns about the capacity of municipalities and EMRB Administration to resource all four Collaboratives at the same time. CEO Wichuk advised the Task Force projects identified by the Collaboratives would need to be considered by the Board along with existing strategic initiatives underway and available resources.

In reviewing the Plan of Action for a Stormwater Collaborative, Mr. Olson addressed a question around existing design standards and the need for further work at a regional level. He shared that major rainfall event plans are currently based on outdated data and that presenting a consistent approach across the Region, especially as the development community may express concerns to updated standards, would be of great value. The Task Force expressed that the list of actions for Stormwater is too urbanized, suggesting it should better integrate natural assets and subdivision standards.

Break from 2:35 p.m. to 2:53 p.m.
5. Implementation of Collaboratives

Mr. Huybens facilitated the Task Force in a review of the draft Terms of Reference using Solid Waste as an example. The Task Force discussed a variety of considerations for possible mandatory participation but did not reach consensus.

Members discussed the broader implications of the MRSP, its proposed Collaboratives, and the overall direction of EMRB’s portfolio of projects. Debate ensued around requiring more detailed, project-level information in order to better comprehend the implementation considerations prior to Board approval or whether it would be premature to estimate resource allocation and timelines prior to having the Collaboratives meet and develop their plans.

6. Next Steps

Based on the feedback from this meeting, Mr. Huybens indicated the Advisory Group would be engaged to address the Task Force input and direction including a quantitative and qualitative resource allocation, schedule, and budget implication for the Solid Waste Collaborative foundation elements of the Plan of Action.

Chair Ralph invited each member to comment on the proposed focus of next MRSP steps and established Task Force consensus. Mr. Huybens confirmed the Task Force’s explicit direction not to stand up the Emergency Management Technical Working Group at this time.

Chair Ralph emphasized that the Task Force should not lose sight of the other service areas as the inaugural MRSP should include all eight service areas and take into consideration the valuable work completed to date.

7. Next Meeting

MRSP Task Force
September 6, 2019, 9:00 a.m. – 12:00 p.m.
La Cité Francophone, Hall Jean-Louis Dentinger
8627 Rue Marie-Anne Gaboury NW, Edmonton, AB

8. Adjournment

Chair Ralph declared the meeting adjourned at 3:58 p.m.

Task Force Chair, Ray Ralph