



Minutes of the meeting of
the Capital Region Board
held at St. Michael Room, Chateau Louis Conference Centre
on Thursday, November 13, 2014

Delegates in Attendance:

Mayor Nolan Crouse – St. Albert/Chair

Mayor Camille Berube – Beaumont

Mayor Randy Boyd – Bon Accord

Mayor Karl Hauch – Bruderheim

Councillor Wally Yachimetz – Calmar (*alternate*)

Mayor Stephen Lindop – Devon

Mayor Don Iveson – Edmonton

Mayor Gale Katchur – Fort Saskatchewan

Councillor Amber Harris – Gibbons

Mayor Bill Skinner – Lamont

Councillor Daniel Warawa – Lamont County (*alternate*)

Mayor Greg Krischke – Leduc

Mayor John Whaley – Leduc County

Mayor Ken Baril – Legal

Mayor Lisa Holmes – Morinville

Mayor Rodney Shaigec – Parkland County

Mayor Mel Smith – Redwater

Mayor Stuart Houston – Spruce Grove

Mayor William Choy – Stony Plain

Mayor Roxanne Carr – Strathcona County

Mayor Tom Flynn – Sturgeon County

Mayor Fred Lindsay – Wabamun

Mayor Ralph van Assen – Warburg

Absent:

Mayor Barry Rasch – Thorsby

Gary Sandberg – Government of Alberta

CRB Administration:

Doug Lagore, CEO

Sharon Shuya, Project Manager

Neal Sarnecki, Project Manager

Brendan Pinches, Project Manager

Loreen Lennon, Communications Manager

Stephanie Chai, Director of Special Projects

Charlene Chauvette, Office Manager

Brandt Denham, GIS Coordinator

Amanda Borman, Executive Assistant

Lisa Saskiw, Administrative Assistant



1. Call to Order

Called to order 9:00 a.m.

2. Chair's Opening Remarks

Chair Crouse advised members that unless there is a REF for the January meeting we will be attempting to cancel that date. Chair Crouse reminded members that Towns and Villages are able to submit their votes by any method they wish; he continued by stating that any member municipality not present during a vote is recorded in the affirmative. Chair Crouse identified two handouts to members, the current Growth Plan Schedule and the Land Use & Planning Minutes.

3. Approval of Agenda

Moved by Mayor Skinner. **Accepted by** Chair.

B2014-80

Motion: To approve the Agenda of November 13, 2014.

Motion carried unanimously.

4. Approval of Minutes

Moved by Mayor Boyd. **Accepted by** Chair.

B2014-81

Motion: To approve the Minutes of October 9, 2014.

Motion carried unanimously.

5. Specialized Transit – Dr. Bonnie Dobbs Presentation

Moved by Mayor Carr. **Accepted by** Chair.

B2014-82

Motion: That the Capital Region Board receive the Specialized Transit Presentation for information.

Motion carried unanimously.

6. Regional Jurisdictional Advantage Assessment – Jeremy Heigh Presentation

Moved by Mayor Whaley. **Accepted by** Chair.

B2014-83

Motion: That the Capital Region Board receive the Regional Competitive Advantage Assessment - Final Report, *Choose to Lead: Building on the Competitive Advantages of the Capital Region* for information.

Motion carried unanimously.



IR.2014.17

Information Request: How do/should we forward information in the Sift Every Thing Report regarding Infrastructure to the Province? This request was redirected by the Board Chair to the Advocacy & Monitoring Committee for discussion.

7. Transit Committee

a. Economic Development Summit Report – Kent Stewart/ Doug Lagore Presentation

Moved by Mayor Houston. **Accepted by** Chair.

B2014-84

Motion: That the Capital Region Board direct CRB administration to implement Option 3 to facilitate collaboration in moving the regional economic development initiative forward.

Motion carried unanimously.

Mayor Boyd, Bon Accord, inquired about the status of an Economic Development Committee now that the Board has chosen to proceed with Option 3. Chair Crouse advised members that with the Board approval of Option 3 there will not be an Economic Development Committee and that the Terms of Reference for the Economic Development Committee are now redundant.

8. Advocacy & Monitoring Committee

a. Terms of Reference

Moved by Mayor Boyd. **Accepted by** Chair.

B2014-85

Motion: That the Capital Region Board approve the updated Terms of Reference, as recommended by the Advocacy & Monitoring Committee.

Motion carried unanimously.

9. Land Use & Planning Committee

a. Letter to Municipal Affairs re REF Amendment by deleting Section 5.4 b)(ii)

Moved by Mayor Flynn. **Accepted by** Chair.

B2014-86

Motion: That the Capital Region Board refer the matter of the letter to the Minister of Alberta Municipal Affairs regarding removal of the regional population and employment forecasts from the Regional Evaluation Framework (Ministerial Order L:270/10) to the Land Use & Planning Committee for review and consideration following the completion of the Growth Plan Update.

Motion carried unanimously.



IR.2014.18

Information Request: Chair Crouse requested that CRB Administration to seek clarification from the archived recordings to determine if this matter was formally accepted for debate previously.

10. Regional Services Committee

a. Sub Regional Needs Assessment Framework Report – Headwater Group Presentation

Presentation made by Thom Stubbs of Headwater Group.

Moved by Mayor Smith. Accepted by Chair.

B2014-87

Motion: That the Capital Region Board receive the Sub-regional Needs Assessment Framework and Pilot Reports for information.

Motion carried unanimously.

11. Administrative Items

a. CEO's Update

Mr. Lagore reminded members to submit all CRB claim forms to administration.

b. Interim Activity Report (April 2014-September 2014)

Moved by Mayor Krischke. Accepted by Chair.

B2014-88

Motion: That the Capital Region Board receive the Interim Activity Report (April 2014-September 2014) for information.

Motion carried unanimously.

12. Board Information Requests Update

13. Committee/Task Force Minutes

- a. **Advocacy & Monitoring Committee** – *draft minutes provided*
- b. **Regional Services Committee** – *draft minutes provided*
- c. **Transit Committee** – *draft minutes and Chair update provided*
- d. **Housing Task Force** – *draft minutes provided*

14. Other Business (*Time Permitting*)

a. Warburg Motion – Planning Session to review CRB Voting Structure

IR.2014.19

Information Request: Chair Crouse requested that CRB Administration to seek clarification from the archived recordings to determine if this matter was formally accepted for debate previously.



15. Adjournment

The Chair declared the meeting adjourned at 11:38 a.m.

CRB Chair, Nolan Crouse

CRB CEO, Doug Lagore