



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, January 12, 2012

Delegates in Attendance:

Mr. Jim Edwards – Interim Chair
Mayor Camille Berube – Beaumont
Mayor Randy Boyd – Bon Accord
Mayor Karl Hauch – Bruderheim
Mayor Don Faulkner - Calmar
Mayor Anita Fisher – Devon
Councillor Ed Gibbons – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor William H. Nimmo – Gibbons
Reeve Wayne Woldanski – Lamont County
Mayor Bill Skinner – Town of Lamont
Mayor Greg Krischke – City of Leduc

Mayor John Whaley – Leduc County
Mayor Lloyd Bertschi – Morinville
Mayor Rodney Shaigec – Parkland County
Councillor Lori Lumsden – Redwater
Mayor Stuart Houston – Spruce Grove
Councillor Dwight Ganske – Stony Plain
Mayor Linda Osinchuk – Strathcona County
Mayor Donald Rigney – Sturgeon County
Mayor Barry Rasch – Thorsby
Deputy Mayor Joanne Hay – Wabamun
Mayor Dawson Kohl - Warburg
Ivan Moore – Government of Alberta

Absent:

Mayor Lisa Magera - Legal

Mayor Nolan Crouse – St. Albert

CRB Staff:

Kathleen LeClair, Chief Officer
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Kim Wieringa, Project Manager

Charlene Chauvette, Office Manager
Brendan Pinches, Assistant Project Manager
Courtney Andrews, Executive Assistant
Judy Bradbury, Temp Administrative Assistant

This meeting was open to the public except for agenda items 8 – 10, which were held in-camera.

1. Call to Order and Chair's opening remarks

Called to order at 9:02 a.m.

2. Approval of Minutes of December 8, 2011

It was noted that Item 6.f should read Bon Accord voted in favour of the Motion regarding the Election of the CRB Chair. The Town had no representative at the table and did not choose to use another form of voting in their absence.

Motion: To accept the minutes of December 8, 2011, as amended.

Moved by Mayor Fisher.

Motion carried unanimously.

3. Representations from the Public

a. City of Edmonton, Councillor Karen Leibovici

Councillor Karen Leibovici, City of Edmonton and First Vice-President of the Federation of Canadian Municipalities (FCM) provided an overview of the FCM's activities. Councillor Leibovici highlighted who they are, their major initiatives and how they represent and advocate for municipal interests on issues related to federal government policies and programs. A FCM overview booklet, a consultation handout, a news release from Minister Denis Lebel, federal Minister of Transport, a news release from FCM and a letter to Board members regarding an update to a survey conducted by Forum Research Inc. were provided to members. Councillor Leibovici advised members that the consultation handout can be filled out and returned to FCM, if they wish to do so.

b. Urban Development Institute (UDI)

Due to unforeseen circumstances, UDI withdrew their presentation from the agenda to be rescheduled at a later Board meeting date.

4. REF Applications

None.

5. Governances Issues

a. Monitoring & Reporting

Mayor Berube provided a brief overview of the Monitoring and Reporting Program as recommended by the Governance Committee.

It was noted that members would be approving the consultant's report and guidebook as part of phase 1 of the Program and that no implementation would proceed without further discussion at the Governance Committee as well as Board approval.



Motion: That the Capital Region Board approves the consultant's report and guidebook for the 13 indicators approved by the CRB as Phase 1 of the CRB's Monitoring & Reporting Program as recommended by the Governance Committee on October 17, 2011.

Moved by Mayor Berube.

Motion carried.

b. Regional Blue Ribbon Panel

Mayor Berube provided an overview of the recommendation from the Governance Committee regarding the Regional Blue Ribbon Panel which was initially mentioned in the CRB Growth Plan.

Some concerns were raised regarding the future use and possible need for the formation of a Regional Blue Ribbons Panel; to engage experts to provide advice to the Board and its Committees.

Motion: That the Capital Region Board not approve the formation of a Regional Blue Ribbon Panel at this time, as recommended by the Governance Committee at its November 21, 2011 meeting.

Moved by Mayor Berube.

Motion carried.

c. Revised Policy #G003 Remuneration and Expenses – Board and Committee Members

Mayor Berube provided an overview of the Governance Committee recommendation and discussion regarding the revision to Policy #G003 with respect to compensation for ad hoc CRB Committees. Members and alternates of ad hoc CRB Committees are not eligible to receive per diems but are eligible to claim for mileage and other expenses incurred.

Motion: That the Governance Committee recommends the revised Policy #G003: Remuneration and Expenses – Board and Committee Members to the Capital Region Board for approval.

Moved by Mayor Berube.

Motion carried unanimously.

d. Election of the Chair – Nominations

This item was addressed at 10:55 a.m.

The Interim Chair informed the Board of the nominations received prior to the Board meeting for Chair of the CRB. The three nominations received were Mayor Crouse, City of St. Albert, Mayor Lloyd Bertschi, Town of Morinville and Mayor Gale Katchur, City of Fort Saskatchewan. The Interim Chair asked the Board if there were any other candidate nominations for Chair of the CRB; no other candidates were nominated.

Candidates present at the meeting each addressed the Board as nominee for Chair of the CRB. A handout from Mayor Crouse was provided to members.

Members were advised that the next step in the process to elect a Chair of the CRB will be to vote at the next Board meeting on February 16, 2012.

6. Land Use/Transit Issues

- a. CRB Confirmation of 30-Transit Plan, Integrated Regional Transportation Master Plan (IRTMP), and the Integrated Regional Transportation System Study (IRTSS).

Mayor Fisher provided an overview of the recommendation regarding the confirmation of CRB support for the 30-Year Transit Plan, the Integrated Regional Transportation System Study and the Integrated Regional Transportation Master Plan sent to the Minister of Transportation, the Honourable Ray Danyluk for approval in November 2011.

Hassan Shaheen from ISL gave a brief presentation summarizing the key objectives, elements and conclusions of the 30-Year Transit Plan, IRTSS and the IRTMP.

Motion: That the Land Use and Transit Committee recommend that the attached letter be sent to Alberta Transportation confirming support for the 30-Year Transit Plan, the Integrated Regional Transportation System Study and the Integrated Regional Transportation Master Plan.

Moved by Mayor Fisher.

Motion carried unanimously.

7. Housing

- a. Education and Awareness Program – Update

Sharon Shuya gave a presentation updating members on the Housing Education and Awareness Program. The presentation highlighted the background for the Program, program drivers, key learnings, goals and objectives going forward. Examples were provided regarding the Program's creative concept and how municipal resources and digital and social media could be utilized to reach a wider audience and spread the message of affordable housing in the Region. The Committee will continue to keep the Board updated as the initiative progresses.

Mayor Houston put forward a Notice of Motion regarding the Capital Region Growth Plan review process. A copy of the Notice of Motion was provided to members.

Notice of Motion: That the Capital Region Board direct the Land Use Committee, Planning Advisory Group (PAG) and CRB Administration to develop a more detailed process for administering the 5-year update to the Land Use Plan, in accordance with the Land Use Plan, Section 3.4 Capital Region Land Use Plan Amendment Process.

Placed on floor by Mayor Houston.



Mayor Whaley put forward a Notice of Motion regarding the Capital Region Board voting structure.

Notice of Motion: That the Capital Region Board direct the Governance Committee to review the current Voting Structure (Section 5 subsections (2) and (3)), of the Capital Region Board Regulations and bring back recommendations to the Capital Region Board, regarding the regulations functionality.

Placed on floor by Mayor Whaley.

In-Camera

8. Committee of the Whole

a. Committee Reports

i. Transit Committee

A copy of the January 12, 2012 Report (#15) was provided to members. Councillor Iveson gave an overview of the recent activities and future work projects planned for the Transit Committee.

ii. Land Use Committee

A copy of the January 12, 2012 Report (#32) was provided to members prior to the meeting. Mayor Fisher gave an overview of the recent work of the Land Use Committee.

iii. Pipeline Linkages Strategy Committee

A copy of the January 12, 2012 Report (#1) was provided to members prior to the meeting. Mayor Stuart Houston provided an overview of the recent work and background information for the Pipeline Linkages Strategy Committee highlighting the Committee's key messages. The Committee's background information and key messages will be circulated to the Board following the meeting.

Mayor Houston put forward a Notice of Motion.

Notice of Motion: That the CRB approve and send a letter of comments to the Joint Review Panel, a Panel tasked to assess the Enbridge Northern Gateway Project that outlines the Board's position of this project.

Placed on floor by Mayor Houston.



iv. Governance Committee

A copy of the January 12, 2012 Report (#27) was provided to members prior to the meeting. Vice-Chair of the Committee, Mayor Osinchuk, gave an overview of the recent work of the Governance Committee.

9. Administrative Issues

a. Scorecard 2011

Kathleen LeClair provided an overview of the updated CRB scorecard for 2011.

b. Growth Plan Recommendations Tracking Report 2011

Kathleen LeClair provided an overview of the updated tracking documents for the Board's information.

c. Monthly Financial Report – Draft December 2011 (prior to audit)

Kathleen LeClair provided an overview of the draft December 2011 report.

d. 2011 Claims

Kathleen LeClair asked that members submit any outstanding claims for 2011 for audit purposes and thanked those members who have claimed for their cooperation.

10. Adjournment

Meeting adjourned at 11:56 a.m.