



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, February 16, 2012

Delegates in Attendance:

Mr. Jim Edwards – Interim Chair
Mayor Camille Berube – Beaumont
Mayor Randy Boyd – Bon Accord
Mayor Karl Hauch – Bruderheim
Mayor Don Faulkner - Calmar
Mayor Anita Fisher – Devon
Mayor Stephen Mandel – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor William H. Nimmo – Gibbons
Reeve Wayne Woldanski – Lamont County
Mayor Bill Skinner – Town of Lamont
Mayor Greg Krischke – City of Leduc
Mayor John Whaley – Leduc County

Councillor Albert St. Jean – Legal
Mayor Lloyd Bertschi – Morinville
Mayor Rodney Shaigec – Parkland County
Mayor Mel Smith – Redwater
Mayor Nolan Crouse – St. Albert
Mayor Stuart Houston – Spruce Grove
Councillor Dwight Ganske – Stony Plain
Councillor Vic Bidzinski – Strathcona County
Mayor Donald Rigney – Sturgeon County
Mayor Barry Rasch – Thorsby
Deputy Mayor Joanne Hay – Wabamun
Mayor Dawson Kohl - Warburg
Ivan Moore – Government of Alberta

Absent:

None.

CRB Staff:

Kathleen LeClair, Chief Officer
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager

Charlene Chauvette, Office Manager
Brendan Pinches, Associate Project Manager
Courtney Andrews, Executive Assistant

This meeting was open to the public except for agenda items 6 – 8, which were held in-camera.

1. Call to Order and Chair's opening remarks

Called to order at 10:00 a.m.

The Chair added an item to 6a of the agenda; Housing Committee, Item 6.a.vi.

2. Approval of Minutes of January 12, 2012

Motion: To accept the minutes of January 12, 2012.

Moved by Mayor Boyd.

Motion carried unanimously.

3. Representations from the Public

None.

4. REF Applications

None.

Mayor Whaley replaced Councillor Glassman as Leduc County's representative.

5. Governances Issues

a. Election of the Chair

The Chair introduced the item and the candidates for chair of the Board; Mayor Nolan Crouse, City of St. Albert, Mayor Lloyd Bertschi, Town of Morinville and Mayor Gale Katchur, City of Fort Saskatchewan.

Kathleen LeClair provided an overview of the voting process to elect a Chair of the Board. Mayor Berube asked Board members if they had any questions for the candidates. The Chair requested if any Board member objected to a brief question and answer period. There were no objections.

The candidates addressed the Board and responded to questions. Vote #1 for the election of the Chair was conducted by secret ballot. Mayor Nolan Crouse was the majority winner and was announced as the new Chair of the Capital Region Board, effective April 1, 2012. The ballots will be destroyed following the meeting.

Councillor Heron replaced Mayor Crouse as the City of St. Albert's representative.

b. City of Spruce Grove – Capital Region Growth Plan Review Process

Mayor Houston provided an overview of the recommendation; to begin a process for reviewing updates to the Land Use Plan within the Capital Region Growth Plan.

Kathleen LeClair informed members that a process on how to conduct a 5-year update, for 2015 to the Growth Plan, has not yet been determined. Given past experience, it would be



beneficial to establish a process in 2012 so the Board is in a position to implement a process when needed. The process to update the Land Use Plan, which is in the approved plan, could be a useful model for other parts of the Growth Plan.

Motion: That the Capital Region Board direct the Land Use Committee, Planning Advisory Group (PAG) and CRB Administration to develop a more detailed process for administering the 5-year update to the Land Use Plan, in accordance with the Land Use Plan, Section 3.4 Capital Region Land Use Plan Amendment Process.

Moved by Mayor Houston.

Motion carried unanimously.

Mayor Crouse replaced Councillor Heron as the City of St. Albert's representative.

c. Leduc County – Capital Region Board Voting Structure

Mayor Whaley provided an overview of Leduc County's recommendation to review the current CRB voting structure. He expressed concern about how the current structure affects the County and may result in delays in planning and development for the County and other CRB municipalities.

Some concerns were raised with changing the current CRB voting structure that has historically worked for the CRB. Some members agreed that a proposal that would present alternate suggestions should be brought forward to the Board for review and comparison.

Mayor Whaley requested that the vote of the Motion be recorded.

Motion: That the Capital Region Board direct the Governance Committee to review the current Voting Structure (Section 5 subsections (2) and (3)), of the Capital Region Board Regulations and bring back recommendations to the Capital Region Board, regarding the regulations functionality.

Moved by Mayor Whaley.

In favour: Bon Accord, Bruderheim, Calmar, Gibbons, Lamont County, Town of Lamont, Leduc County, Legal, Morinville, Parkland, Redwater, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: Beaumont, Devon, Edmonton, Fort Saskatchewan, City of Leduc, St. Albert, Spruce Grove and Stony Plain.

Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**



d. CRB Long-Term Funding Strategy – Proposal

Mayor Berube provided a brief overview of the recommendation. Kathleen LeClair gave an overview of the process going forward, highlighting the need for a discussion of a long-term funding strategy contained in the Proposal. Focus groups and a facilitated session will give municipalities an opportunity to discuss the foundational components, funding strategies, process issues and any and/or all other areas of concern.

CRB Administration will circulate, prior to the next Board meeting, a list of concerns gathered to date of member municipalities from Board discussions and the Governance Committee.

Notice of Motion: That the Capital Region Board approves the Future Directions proposal recommended by the Governance Committee in order to determine a Long-Term Funding Strategy for the Capital Region Board.

Placed on floor by Mayor Berube.

e. 2011 Annual Report

Mayor Berube provided an overview of the recommendation regarding the CRB 2011 Annual Report.

It was requested that the names of the Chairs and Vice Chairs of each Committee be added to the Report. It was also requested that an amendment be made to remove a portion of a sentence on page 41 of 46 of the second meeting package that highlights future possible work in 2012 and reads “and the new sub-region may be operational by June 2012, if approved.” A change was noted to the CRB structure chart to indicate the relationship between the Government and municipalities.

CRB Administration will circulate the 2011 audited financial statements to the Board when they are received from the auditors and reviewed by the Governance Committee for recommendation to the Board.

Notice of Motion: That the Capital Region Board approves the 2011 Annual Report as approved by the Governance Committee, including the 2011 Audited Financial Statements.

Placed on the floor by Mayor Berube.

Councillor Gibbons replaced Mayor Mandel as the City of Edmonton’s representative.

In-Camera

6. Committee of the Whole

a. Committee Reports

i. Pipeline Linkages Strategy Committee



A copy of the February 16, 2012 Report (#2) was provided to members prior to the meeting. Mayor Houston also put forward a Notice of Motion for a draft letter of comment to the Enbridge Northern Gateway Project Joint Review Panel, a draft Media Release and a draft of the Committee's Key Messages. A draft strategy for the Pipeline Linkages Strategy Committee was provided to members for information, prior to the meeting.

Mayor Houston provided an overview of the recent work and future initiatives planned for the Committee including the recommendation and information provided to the Board members. It was requested that the Media Release, first paragraph, be amended to include "CRB members comprised of 24 municipalities."

CRB Administration will circulate an article from the Honourable Rona Ambrose, Minister of Public Works Government Services Canada, regarding refining oil in Canada vs shipping raw crude oil.

Notice of Motion: That the Capital Region Board approve the key messages, news release and Letter of Comment to the Joint Review Panel outlining the Board's support for the Enbridge Northern Gateway Project.

Placed on floor by Mayor Houston.

ii. Transit Committee

A copy of the February 16, 2012 Report (#16) was provided to members prior to the meeting. Also provided was a copy of a presentation given to the Transit Committee regarding the Transit Governance Model. Councillor Iveson gave an overview of the recent activities and future work planned for the Transit Committee.

iii. Land Use Committee

A copy of the February 16, 2012 Report (#33) was provided to members prior to the meeting. Also provided was a copy of the amended Land Use Committee's Terms of Reference. Mayor Fisher gave an overview of the recent work of the Land Use Committee.

The Board endorsed the Terms of Reference.

iv. Advocacy & Communications Committee

A copy of the February 16, 2012 Report (#15) was provided to members prior to the meeting. Mayor Kruschke provided an overview of the recent work and future initiatives planned for the Advocacy & Communications Committee.

v. Governance Committee

A copy of the February 16, 2012 Report (#27) was provided to members prior to the meeting. Mayor Berube provided an overview of the work of the Governance Committee. Mayor Crouse informed the Board that the City of St. Albert will be appointing a new representative to the Governance Committee. The alternate for the City of St. Albert will remain the same.



vi. Housing Committee

A copy of the February 16, 2012 Report (#13) was provided to members. Also provided, a questionnaire regarding the 2012 CRB Housing Symposium. Members were asked to fill out the form and return it to the CRB office. Councillor Gibbons provided an overview of the recent work of the Housing Committee.

7. Administrative Issues

a. Monthly Financial Report – January 2012

Kathleen LeClair provided an overview of the January 2012 monthly financial report.

b. Monthly Financial Report – updated December 2011

Kathleen LeClair informed Board members that an updated December 2011 could not be provided due to the fact that the auditors had yet to complete the 2011 audit.

It was requested that in-camera materials for the meeting be sent to Board members earlier than current practice, if possible.

8. Adjournment

Meeting adjourned at 12:16 p.m.