Board Meeting Agenda
May 14, 2015 – 9:00 – 11:00 a.m.

Chateau Louis, Grand Ballroom
11727 Kingsway, Edmonton

1. Call to Order

2. Chair's Opening Remarks

3. Approval of Agenda

4. Approval of Minutes of April 9, 2015  
   
5. Regional Services Committee
   
   a. Change in Status – Housing Task Force

   
   
   Recommended Motion: That the Capital Region Board revert the Housing Task Force back to a Standing Committee of the Board effective immediately, as recommended by the Regional Services Committee.

   b. Disband the Regional Services Committee

   
   
   Recommended Motion: That the Capital Region Board disband the Regional Services Committee effective immediately and that its mandate and authorities be terminated, as recommended by the Regional Services Committee.

6. Governance, Priorities & Finance Committee

   a. Membership Review Process

   
   
   Recommended Motion: That the Capital Region Board approve the proposed process timeline for CRB membership review and direct the Governance, Priorities & Finance Committee to bring back a recommendation to the September 2015 Board meeting, as recommended by the Governance, Priorities & Finance Committee.

7. Land Use & Planning Committee

   a. Outer Regional Transportation Corridor

   
   
   Recommended Motion: That the Capital Region Board direct CRB administration to work with Alberta Transportation to consider options for an outer regional transportation corridor while giving consideration to the creation of Transportation and/or Utility Corridors that would be outside of existing Priority Growth Areas, as recommended by the Land Use & Planning Committee.
8. Growth Plan Update Task Force

   a. Growth Plan Update Vision and Principles

       **Recommended Motion:** That the Capital Region Board approve the Growth Plan Update Vision and Principles as recommended by the Growth Plan Update Task Force.

   b. Revised Population Forecast

       **Recommended Motion:** That the Capital Region Board approve the revised Population forecast that includes 2014 Municipal Census data as of March 1, 2015, for the purpose of updating the 2015 Growth Plan.

9. Other Business

   a. Edmonton Motion - GreenTRIP Program – Round 2 Funding

       **Motion:**

       1. That the Capital Region Board support the City of Edmonton’s request to:

          a. Reduce the amount of the $60 million in Metro Line cost savings allocated to the Valley Line LRT by the amount required to fund the Capital Region Board’s above-the-line priority projects for Round 2 of the GreenTRIP applications, subject to provincial approval of these projects.

          b. Apply any remaining funds from the Capital Region’s $800 million GreenTRIP allocation to the Valley Line LRT.

       2. That the Chair of the Capital Region Board write to the Minister of Transportation to confirm the Board’s support for the City of Edmonton’s request.

10. Board Information Requests Update

    **Pg. 35 of 60**

11. Committee/Task Force Minutes

    a. Governance, Priorities & Finance Committee – *Draft Minutes, Chair Update*  
       **Pg. 44 of 60**
    b. Land Use & Planning Committee – *Draft Minutes, Chair Update*  
       **Pg. 46 of 60**
    c. Regional Services Committee – *Draft Minutes, Chair Update*  
       **Pg. 49 of 60**
    d. Transit Committee – *Draft Minutes*  
       **Pg. 51 of 60**
    e. Growth Plan Update Task Force – *Draft Minutes, Chair Update*  
       **Pg. 54 of 60**
12. Administrative Items

   a. Acting CEO’s Update
      i. Matching Funding
      ii. Bill 20

13. Adjournment
Minutes of the meeting of the Capital Region Board held at Grand Ballroom, Chateau Louis Conference Centre on Thursday, April 9, 2015

Delegates in Attendance:

Mayor Nolan Crouse – St. Albert/Chair  
Mayor Camille Berube – Beaumont  
Mayor Randy Boyd – Bon Accord  
Councillor Patricia Lee – Bruderheim (alternate)  
Mayor Wally Yachimetz – Calmar  
Mayor Stephen Lindop – Devon  
Councillor Ed Gibbons – Edmonton (alternate)  
Mayor Gale Katchur – Fort Saskatchewan  
Councillor Louise Bauder – Gibbons (alternate)  
Mayor Bill Skinner – Lamont  
Reeve Wayne Woldanski – Lamont County  
Councillor Dave Mackenzie – Leduc (alternate)

Mayor John Whaley – Leduc County  
Councillor Carol Tremblay – Legal (alternate)  
Mayor Lisa Holmes – Morinville  
Councillor AnnLisa Jensen – Parkland County (alternate)  
Mayor Mel Smith – Redwater  
Alderman Wayne Rothe – Spruce Grove  
Mayor William Choy – Stony Plain  
Mayor Roxanne Carr – Strathcona County  
Mayor Tom Flynn – Sturgeon County  
Mayor Barry Rasch – Thorsby  
Mayor Ralph van Assen – Warburg  
Gary Sandberg – Government of Alberta

Absent:

Mayor Fred Lindsay – Wabamun

CRB Administration:

Malcolm Bruce, CEO  
Sharon Shuya, Project Manager  
Neal Sarnecki, Project Manager  
Loreen Lennon, Communications Manager  
Stephanie Chai, Director of Special Projects

Charlene Chauvette, Office Manager  
Brandt Denham, GIS Coordinator  
Amanda Borman, Executive Assistant  
Lisa Saskiw, Administrative Assistant
1. **Call to Order**
   Called to order 9:00 a.m.

2. **Chair’s Opening Remarks**
   Chair Crouse noted that there have been no REFs since the last election. Chair Crouse extended congratulations to the Town of Calmar, Leduc County, City of Leduc and Town of Devon on their continued regional collaboration. Chair Crouse announced that we are still awaiting response from the Province regarding the Matching Funding. Chair Crouse reminded members that the chosen CRB Election Strategy is to remain neutral. Chair Crouse advised members that CEO Malcolm Bruce has been tasked with informing members of the latest Provincial updates to the CRB Regulation. Chair Crouse drew attention to the map handout, pointing out the need for continued collaboration and participation at the CRB table. Finally, Chair Crouse notified members of a membership review process going to the Governance, Priorities & Finance Committee meeting April 13, initiated by the Advocacy & Monitoring Committee.

3. **Approval of Agenda**
   **Moved by** Mayor Boyd. **Accepted by** Chair.
   
   **Motion:** To approve the Agenda of April 9, 2015.
   
   **Motion carried unanimously.**

4. **Approval of Minutes**
   **Moved by** Mayor Berube. **Accepted by** Chair.
   
   **Motion:** To approve the Minutes of March 12, 2015.
   
   **Motion carried unanimously.**

5. **Transit Committee**
   a. **CRB/CRP Transit Policy Workshop**
      
      **Moved by** Mayor Katchur.
      
      **Motion:** That the Capital Region Board receive the update on the CRB/CRP Transit Policy Workshop for information.
      
      **Motion carried unanimously.**
6. Growth Plan Update Task Force

Moved by Mayor Carr. Accepted by Chair.

Motion: That the Capital Region Board approve the process for updating the Growth Plan.

Mayor Flynn, Sturgeon County, put forward a friendly amendment to replace “process with schedule”. The friendly amendment was accepted.

Motion: That the Capital Region Board approve the schedule for updated the Growth Plan.

Mayor Carr, Strathcona County, put forward a further friendly amendment to adjust the motion to read “process as reflected by the current schedule”. The friendly amendment was accepted.

Motion: That the Capital Region Board approve the process as reflected by the current schedule for updated the Growth Plan.

Following a conversation by members and a short recess, Mayor Carr asked to withdraw the original motion.

Motion withdrawn by Mayor Carr, with consent of the Capital Region Board members.

7. Board Information Requests Update

Information Request: What have been the external costs for REFs, broken down by municipality, for the last three calendar years?

Information Request: Clarification: Are municipalities able to exceed their density targets or would they be denied?

8. Committee/Task Force Minutes

a. Advocacy & Monitoring Committee – draft minutes and Chair update provided
b. Transit Committee – draft minutes and Chair update provided
c. Growth Plan Update Task Force – draft minutes and Chair update provided

9. Administrative Items

a. CEO’s Update
   i. Performance Measurement

   Mr. Bruce walked members through the provided Performance Measurement Register, once again stating that as suggested by the Advocacy & Monitoring Committee, the status of the Strategic Priorities will be reported to the Board on a bi-annual basis.
II. Economic Development Update

**Information Request:** Who is involved in the Economic Development Initiative?

III. Annual Report Update

Mr. Bruce advised members that a response has not yet been received from the Province regarding the request to align the Annual Report submission with the new CRB year end of March 31.

IV. Year End Update

Mr. Bruce announced to members that the province has amended the regulation to now state that the CRB year end is March 31.

Chair Crouse reminds members that the Growth Plan Update Task Force meeting taking place following the Board meeting is being held in the St. Michael room and; that the tonight’s Road show is taking place in Fort Saskatchewan, at City Hall starting at 6:30 p.m.

Mr. Gary Sandberg, Government of Alberta, announced to members that Mr. Bruce McDonald has been assigned to the Capital Region Board as the official Government of Alberta representative.

**Information Request:** Do CRB Committees have the right to send items directly to other Board Committees without going through the Board first?

10. Adjournment

The Chair declared the meeting adjourned at 10:30 a.m.

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CRB Chair, Nolan Crouse

CRB CEO, Malcolm Bruce
Change in Status – Housing Task Force

Recommended Motion

That the Capital Region Board revert the Housing Task Force back to a Standing Committee of the Board effective immediately, as recommended by the Regional Services Committee.

Background

- The Capital Region Board approved Option B as outlined in George Cuff’s Committee Structure Review Report, as recommended by the Governance Committee on September 12, 2013.

- The Capital Region Board approved the implementation of the CRB Committee Structure recommended in George Cuff’s Committee Structure Review Report as amended at the November 14, 2013 Board Meeting.

- The Capital Region Board approved Terms of Reference for all committees and task forces on May 8, 2014 based on the new committee structure. At that time, the Regional Services Committee’s Terms of Reference included oversight of the Transit and Housing Task Forces.

- On July 10, 2014, the Board approved the committee status change of the Transit Task Force to revert back to a Standing Committee of the Board.

- The Housing Task Force currently reports to the Regional Services Committee.

- On February 19, 2015, the Housing Task Force unanimously recommended to the Regional Services Committee that the Housing Task Force revert back to a Standing Committee of the Board.

- On April 16, 2015, the Regional Services Committee unanimously recommended to the Board that the Housing Task Force revert back to a Standing Committee of the Board.

Rationale

- The intent of establishing Task Forces was to ensure sufficient focus on the issues identified as priorities, rather than compete for attention in the multi-issue agenda of Standing Committees. The Task Force has identified an ongoing role in providing leadership and strategic oversight to all regional housing projects in supporting the implementation of the Housing Plan.
• At the February 19, 2015 meeting of Housing Task Force, the Task Force unanimously approved the motion to revert back to a separate Standing Committee of the Board.

• In accordance with the approved Budget of 2015/2016, Housing A and B Projects include the following:

<table>
<thead>
<tr>
<th>PROJECTS</th>
<th>BUDGET</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>SUB-REGIONAL HOUSING NEEDS ASSESSMENT</td>
<td>$50,000</td>
<td>Collection and analysis of housing data to assess current and future housing requirements. Studies to be carried out in Lamont, Parkland, Sturgeon and Edmonton sub-regions.</td>
</tr>
<tr>
<td>SUB-REGIONAL HOUSING PLAN MODEL</td>
<td>$50,000</td>
<td>This plan model confirms the contents and format of sub-regional housing plans, including the determination of required planning processes, roles/responsibilities, targets, timelines, KPIs to be monitored, and implementation strategy for completed plans.</td>
</tr>
<tr>
<td>OUR AFFORDABLE FUTURE: IMPLEMENTATION</td>
<td>$35,000</td>
<td>Our Affordable Future was approved in 2012. To date the recommendations from the report have not been implemented. Implementation includes establishing a housing vision and strategy, identifying ambassadors and champions, pilot projects, and ongoing education and development.</td>
</tr>
<tr>
<td>REGIONAL HOUSING PLAN</td>
<td>$30,000</td>
<td>Building on the work from the sub regional housing needs assessments, this project aims to identify priorities and actions by the CRB on housing in the Capital Region.</td>
</tr>
<tr>
<td>HOUSING SYMPOSIUM</td>
<td>$85,000</td>
<td>The symposium is an annual event that brings together stakeholders from the region and beyond to discuss and share information on housing issues, opportunities, and successes in the Capital Region.</td>
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</table>

• It is the recommendation of administration that the Housing Task Force revert back to a Standing Committee of the Board effective immediately.
Disband the Regional Services Committee

Recommended Motion

That the Capital Region Board disband the Regional Services Committee effective immediately and that its mandate and authorities be terminated, as recommended by the Regional Services Committee.

Background

- The Capital Region Board approved Option B as outlined in George Cuff’s Committee Structure Review Report, as recommended by the Governance Committee on September 12, 2013.

- The Capital Region Board approved the implementation of the CRB Committee Structure recommended in George Cuff’s Committee Structure Review Report as amended at the November 14, 2013 Board Meeting.

- The Capital Region Board approved Terms of Reference for all committees and task forces in May 8, 2014 based on the new committee structure. As that time, the Regional Services Committee’s Terms of Reference included the Transit and Housing Task Forces.

- On July 10, 2014, the Board approved the committee status change of the Transit Task Force to revert back to a standing committee of the Board.

- The Regional Services Committee recommended to the Board on April 16, 2015 that it be disbanded effective immediately.

Rationale

- Currently, the Regional Services Committee mandated areas specifically address GIS and Housing (see Attachment 1: RSC Terms of Reference):
  - GIS has now become an Administrative function with updates directly to the Board.
  - Should the Housing Task Force revert to a Standing Committee of the Board, it is the recommendation of administration that the Regional Services Committee disband effective immediately and its mandate and all authority be terminated.
  - More detail regarding committee structure and committee membership will be coming for review in the Fall of 2015.

Attachment:
1. Regional Services Committee Terms of Reference
2. Proposed Committee & Task Force Municipal Membership Listing
REGIONAL SERVICES COMMITTEE

TERMS OF REFERENCE

REVISED BY THE CRB ADMIN AUGUST 21, 2014

BACKGROUND

This committee provides leadership in the development of policies and programs for regional services and non-land use projects as authorized by the Board.

MANDATE

Reporting to the Board, this standing committee will be responsible for the following:

Business and Budget Planning
On an annual basis, recommending rolling four year business plans and budget for this committee, Geographic Information Services (GIS) and the Housing Task Force to the Governance, Priorities & Finance Committee for consideration in the Board’s annual business plan update

GIS
- Guide and oversee the implementation of GIS policy and GIS strategic priorities for the Board
- Facilitate education and sharing of best practices among municipalities

Housing
- Guide and oversee the implementation of the Housing Vision and Plan through a policy framework that includes the integration of all strategic priorities of the Growth Plan
- Provide leadership for the development and implementation of an effective regional planning model to facilitate a greater supply of non-market and market affordable housing, based on need and priority, throughout the Region
- Provide leadership on behalf of the region to work with other orders of government to advocate for policy changes affecting the supply of non-market and market-affordable housing. This may include, but is not limited to, funding models, legislative or regulatory changes, programs, policies and priorities to effectively address the supply and distribution of non-market and market affordable housing in the Region
- Oversee the development of a monitoring and measurement framework that will report on housing trends in affordability, density, diversity of housing types and housing need
- Provide leadership in developing strategic partnerships with all stakeholders involved in enabling non-market and market affordable housing in the region
- Facilitate education and sharing of best practices among municipalities

Housing Task Force
- Provide policy oversight and guidance to the task force
- Recommend intermediate updates and final reports to the Board

MEMBERSHIP

Membership for this committee will consist of 11 members: Edmonton, two Cities, three Counties, four Towns, and one Village, as determined by the Board or as approved by the Board. Membership will be reviewed by the Board every two years.
COMMUNICATIONS

The Chief Executive Officer will act as the single point of contact for all communications requests for this committee, and will determine the appropriate level of response required. This may result in responses being required from the Board Chair/Interim Chair, a committee or task force Chair, members, Board administration, or the Chief Executive Officer.

STATUS OF MEETINGS

Committee meetings are open to the public, including all members of the CRB (elected officials and their alternates), administrative representatives from all CRB member municipalities and members of the public. Individuals from the Province, industry, the general public or other Board/committee members may be invited to participate in specific agenda items. Committee minutes are public records.

Section 602.08 (1) of the Municipal Government Act (MGA) states that the committee may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

All members (elected and administrative) attending the in camera session shall respect the confidentiality of the in camera items.

REPORTING

This committee is expected to provide the Board, through established communication channels and schedules, sage advice, descriptions and recommendations to resolve existing issues, status and progress as it relates to its mandate and expected deliverables.

MEETING AGENDAS AND MINUTES

All meeting agendas, minutes, reports, briefings and supporting documentation will be provided in an electronic format.

In general, meeting agendas and pre-read materials, where available, will be provided at least one week in advance of a scheduled meeting.

The committee will include its meeting minutes with the next Board meeting agenda package.

Nolan Crouse, Board Chair
### Advocacy & Monitoring Committee

<table>
<thead>
<tr>
<th>Role</th>
<th>City</th>
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<tbody>
<tr>
<td>Capital Region Board Chair</td>
<td>City of St. Albert</td>
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<tr>
<td>Governance, Priorities &amp; Finance Chair</td>
<td>Town of Beaumont</td>
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<tr>
<td>Land Use &amp; Planning Chair</td>
<td>Sturgeon County</td>
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<tr>
<td>Regional Services Chair</td>
<td>Town of Redwater</td>
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<tr>
<td>Transit Chair</td>
<td>City of St. Albert</td>
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<td>City of Edmonton</td>
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<tr>
<td>Member at Large</td>
<td>City of Leduc</td>
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### Governance, Priorities & Finance Committee

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<th>Role</th>
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<td>City of Edmonton</td>
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<td>Parkland County</td>
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<td>City of St. Albert</td>
<td>Sturgeon County</td>
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<td>Town of Calmar</td>
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<td>Village of Wabamun</td>
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### Housing Committee

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<tr>
<th>Region</th>
<th>(City, Cllr)</th>
<th>(City, Mayor)</th>
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<tbody>
<tr>
<td>Edmonton Sub-Region</td>
<td>Edmonton, Cllr. Ed Gibbons</td>
<td>Edmonton, Cllr. Ben Henderson</td>
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<tr>
<td>Strathcona/Fort Saskatchewan Sub-Region</td>
<td>Fort Sask., Cllr. Stew Hennig</td>
<td>Fort Sask., Mayor Gale Katchur</td>
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<tr>
<td>Parkland Sub-Region</td>
<td>Stony Plain, Cllr. Dwight Ganske</td>
<td>Spruce Grove, Ald. Louise Baxter</td>
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<td>Sturgeon Sub-Region</td>
<td>Redwater, Mayor Mel Smith</td>
<td>St. Albert, Cllr. Wes Brodhead</td>
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<td>Leduc Sub-Region</td>
<td>Leduc County, Cllr. Audrey Kelto</td>
<td>Warburg, Mayor Ralph van Assen</td>
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<td>Lamont Sub-Region</td>
<td>Lamont County, Cllr. Dan Warawa</td>
<td>Bruderheim, Cllr. Shelley Ross</td>
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<td>Town of Devon</td>
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<td>Town of Lamont</td>
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<td>Town of Legal</td>
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<tr>
<td>Village of Warburg*</td>
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*Note: It is proposed that the Village of Warburg join the Housing Committee at the completion of the Growth Plan Update and the disbanding of the Task Force.

### Land Use & Planning Committee

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**TRANSIT COMMITTEE**

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<tr>
<th>City of Edmonton</th>
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<td>City of Leduc</td>
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<td>City of Spruce Grove</td>
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<td>City of St. Albert</td>
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**GROWTH PLAN UPDATE TASK FORCE**

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<th>Town of Morinville</th>
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<td>Strathcona County</td>
<td>Village of Warburg</td>
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<td>City of St. Albert</td>
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CRB Membership Review Process

Recommended Motion

*That the Capital Region Board approve the proposed process timeline for CRB membership review and direct the Governance, Priorities & Finance Committee to bring back a recommendation to the September 2015 Board meeting, as recommended by the Governance, Priorities & Finance Committee.*

Background

- **July 11, 2013:** The Town of Redwater identified itself as a member municipality that, by an approved Council motion, should not be a member of the CRB. The Town of Redwater put forward the motion: “That the Capital Region Board support consistency the Town of Redwater's request to the Minister of Municipal Affairs to be removed as a member municipality of the Capital Region Board.” The motion failed.

  Following this vote, at the same Board meeting, the City of Fort Saskatchewan put forward a Notice of Motion: “That CRB Administration be directed to present a report with possible changes to the CRB membership based on criteria, for the Board’s consideration at the September Board meeting and ultimate recommendation to the Minister of Municipal Affairs.”

- **July 15, 2013:** The Minister of Municipal Affairs responded to the Town of Redwater's request to withdraw its membership from the Board indicating that the department was not in the position to undertake a review of the CRB regulation at that time but may consider doing so after the 2013 municipal election.

- **September 12, 2013:** The Board received for information a Review of CRB Membership Report prepared by George Cuff & Associates. The Board acknowledged that approaching the Province with the Review at that time was not opportune and that waiting until after the election would bring better results.

- **On November 14, 2013,** the Board postponed the discussion of Membership Review to sometime later in 2014.

- **On October 9, 2014,** the Board received the Membership Review report for information.

- **February 12, 2015 - Advocacy & Monitoring Committee (AMC) unanimously carried the motion,** “Administration prepare a process for membership review and present it to the Advocacy & Monitoring Committee at the March 12, 2015 meeting”.

- **March 12, 2015:** AMC refers the matter to Governance, Priorities and Finance Committee (GPF).
April 13, 2015: The GPF approved a motion recommending the Board approve the proposed process timeline for CRB membership review.

**Proposed Membership Review Process Timeline**

- May 14, 2015: Board approves Membership Review Process Timeline
- May 15, 2015: Board Chair sends a letter to formally advise the Minister of Municipal Affairs that a membership review process is being developed
- May 15 – August 17, 2015: CRB Administration drafts a membership review process in consultation with member municipalities
- August 17, 2015: GPF reviews and approves recommendation to the Board regarding Membership Review Process
- September 10, 2015: Board considers recommendation from GPF regarding Membership Review Process

**Rationale**

The Capital Region Board (CRB) Regulation established the Board and stipulates the member municipalities. It is clearly within the Province’s authority to designate or remove member municipalities. While the authority to designate membership lies with the Province, no criteria has been developed to determine membership nor a process allowing municipalities to join, stay, or leave the Capital Region Board. The development of a Membership Review Process, with supporting policy and evaluation criteria, will establish the means of administering future requests to join or leave the CRB.
Outer Regional Transportation Corridor

Recommended Motion

*That the Capital Region Board direct CRB administration to work with Alberta Transportation to consider options for an outer regional transportation corridor while giving consideration to the creation of Transportation and/or Utility Corridors that would be outside of existing Priority Growth Areas, as recommended by the Land Use & Planning Committee.*

Background

- At the February 19, 2015 Land Use & Planning Committee meeting, Andre Corbould, Alberta Transportation Deputy Minister, provided an update on provincial transportation planning in the Capital Region. It was suggested that the Land Use & Planning Committee review the CRB’s position with respect to a Regional Ring Road.

- On April 16, 2015, CRB Administration provided the Land Use & Planning Committee with a background review and history of the Outer Regional Ring Road proposed by Alberta Transportation and the engagement with the Capital Region Board (attachment 1).

- The Land Use & Planning Committee approved a motion recommending the Board direct CRB administration to work with Alberta Transportation to consider options for an outer regional transportation corridor while giving consideration to the creation of Transportation and/or Utility Corridors that would be outside of existing Priority Growth Areas.

Attachments:
1. Land Use & Planning Committee Motion Brief – April 16, 2015
Regional Ring Road

Motion

*That the Land Use & Planning Committee receive the update on the CRB position on the Regional Ring Road for information.*

- At the February 19, 2015 Committee meeting the Transportation Deputy Minister provided an update on transportation in the Capital Region. It was suggested that the Land Use & Planning Committee review the CRB’s position with respect to a Regional Ring Road.

Background and History

- Towards the completion of the December 2009 Addendum to the Capital Region Growth Plan (CRGP), Alberta Transportation advised the Capital Region Board that authorization had been given to commence planning for a second Outer Regional Ring Road within a specific study area.

The subsequently approved December 2009 Addendum included the following:

### 3.3 OUTER REGIONAL RING ROAD

Some member municipalities have expressed concerns as to the need for, or location of, a potential Outer Regional Ring Road. The CRB has approved a motion that emphasizes the need for developing an integrated regional transportation system in collaboration with the Government of Alberta, under which a possible Outer Regional Ring Road can be considered. The Board’s approach is included in the subsection entitled “Recommendations to Other Orders of Government”.

**Recommendation to Other Orders of Government**

1. Consistent with the Minister’s June 11, 2009 direction, the Capital Region Board, being a key stakeholder, will provide input and work collaboratively with the Government of Alberta (Municipal Affairs and Transportation) to define an Integrated Regional Transportation System (including the possible need for, and if confirmed, the possible location of an Outer Regional Ring Road) that supports the Vision for the Capital Region and is in alignment with the principles, policies and intent of the CRB’s approved Land Use Plan and Intermunicipal Transit Network Plan. In particular, as recommended in the Intermunicipal Transit Network Plan, the Integrated Regional Transportation System shall:

   - Avoid highway investments that compete with and/or diminish the effectiveness of the Land Use Plan and Intermunicipal Transit Network Plan.
   - Follow the lead of other jurisdictions that have adopted progressive highway and roadway planning and design strategies that enable a significantly stronger role for transit in the Region’s transportation network.
   - Revise highway planning and design standards to accommodate a variety of transit-friendly features to enhance transit operation on intermunicipal highways and roadways in the Capital Region.
• As recommended in the December 2009 Addendum, the CRB initiated the Integrated Regional Transportation System Study (IRTSS) early in 2010.

• Representatives of Alberta Transportation (AT) attended the Capital Region Board meeting of April 8, 2010 to present Capital Region Ring Road study area. The Board referred the matter to the Land Use Committee to consider changes to the study area. Despite ongoing concerns about the need for an outer ring road, at its meeting of May 20, 2010, the Board endorsed a Land Use Committee recommended revised AT Outer Regional Ring Road Study Area map (with the inclusion of lands south of Beaumont), with the understanding that AT would commit to consulting with CRB municipalities and regularly report to the Board on AT’s progress.

• Over the remainder of 2010 and into 2011, the IRTSS study reviewed a number of network alternatives, including testing for a possible Outer Regional Ring Road.

The alternatives development and testing that was undertaken focused on responding to the following key questions:

- Is an Outer Regional Ring Road justified or required?
- If a Ring Road is justified or required, should it be located in the location proposed by Alberta Transportation? Or, should it be placed in a different location?
- If a Ring Road is not required or justified, what is an appropriate transportation system for the Region?

The modeling of the alternatives determined that the presence of a second Outer Regional Ring Road in the Capital region has a tendency to pull traffic outwards from the central portion of the region thereby contributing to greater dispersal of regional traffic. This tendency is not consistent with the Capital Region Growth Plan goal of trying to contain the regional footprint. Further, the protection of right of way for a second Outer Regional Ring Road on the basis of perceived benefits well beyond the thirty year timeframe of the current Capital Region Growth Plan is fraught with the risk of inducing land development patterns that are diametrically opposed to the Government’s direction in the CRB regulations.

In summary, “a second Outer Regional Ring Road … provides no compelling benefits. Its results in underutilization of available alternative transportation capacity and results in traffic patterns that tend to be more dispersed; this is contrary to the policy direction in the Capital Region Growth Plan.”

• On June 9, 2011, the CRB approved the Integrated Regional Transportation System Study. The study led to the development of the Integrated Regional Transportation Master Plan (IRTMP) which was approved by the Board on September 8, 2011. Both IRTSS and IRTMP were subsequently submitted to the provincial government for approval and inclusion in the CRGP.
Also in June 2011, AT presented plans for the Capital Region Ring Road – Corridor Identification Study to the Land Use Committee. The purpose of the study was to refine the study area (endorsed by the CRB a year earlier) in order to establish an alignment for the ring road. At the meeting, AT committed to working with the CRB to organize sub-regional Technical Review Committees (TRC) comprised of municipal transportation staff and elected officials to support the study.

The sub-regional TRC’s met with AT and their consultants throughout the summer and fall of 2011 reviewing geographic constraints, establishing criteria, etc. However, at a joint meeting of all the TRC’s with AT and the consultants, at the end of October 2011, concerns remained regarding the justification for the ring road and the inconsistency with IRTSS and IRTMP.

AT Minister Ray Danyluk attended the December 2011 Board meeting indicating he was aware the concerns express about the planning of the ring road and asked the Board to reconfirm their support for the IRTSS, IRTMP and 30 Year Transit Service Plan.

At its meeting of January 12, 2012, the Board unanimously approved the following motion:

*Motion: That the Land Use and Transit Committee recommend that the attached letter be sent to Alberta Transportation confirming support for the 30-Year Transit Plan, the Integrated Regional Transportation System Study and the Integrated Regional Transportation Master Plan.*

In February 2012 the CRB received a letter from Minister Danyluk wherein he acknowledges the recommendation of the IRTSS not to pursue planning for an outer regional ring road in the 30 year time frame, and as a result, instructed the department to cease work on the Capital Region Ring Road Study.

June 17, 2013 – IRTSS and IRTMP approved by Ministerial Order as addenda to the Capital Region Growth Plan.

Attachments:
1. Outer Regional Ring Road Study Area Map – June 2011
2. Letter to Minister Danyluk – January 2012
3. Letter from Minister Danyluk – February 2012
Figure 6 – Capital Region Ring Road Study Area, Phase 1

(Source: Alberta Transportation, Capital Region Ring Road Discussion Paper, by AECOM for Alberta Transportation, May 2010, Original Source Alberta Transportation)
January 16, 2012

Honourable Ray Danyluk  
Minister  
Alberta Transportation  
2nd fl Twin Atria Building  
4999 - 98 Avenue  
Edmonton, AB  T6B 2X3

Dear Minister Danyluk:

I would like to thank you on behalf of the members of the Capital Region Board for attending the Board meeting on December 8, 2011. The Province’s commitment and support has been a contributing factor to the success of the Board to date.

As you are aware the Board recently submitted an Integrated Regional Transportation System Study, an Integrated Regional Transportation Master Plan, and a 30 Year Transit Service Plan for the Province’s consideration and approval pursuant to the Capital Region Board Regulation. The Study and Plans, developed in consultation with Alberta Transportation, were prepared on the premise of identifying an integrated transportation system for the Region that is consistent and compatible with the policies and principles of the Capital Region Growth Plan. The Study looked at traffic growth, population and employment forecasts, enhanced multi-modal transportation strategies, and the patterns of growth in the Region until 2044. The resulting Study and Plans support the Growth Plan which emphasizes minimizing the regional footprint, strengthening communities and increasing transportation choice while ensuring the efficient provision of services and supporting economic development.

On January 12, 2012, the Board approved a motion of continuing support for the plans and further that a letter be sent to Alberta Transportation informing you of their support for the plans as submitted. The Board looks forward to approval of the transportation study and plans by the Province and continued support for implementation of the Capital Region Growth Plan: Growing Forward.

Sincerely,

Jim Edwards  
Interim Chair

cc: Honourable Doug Griffiths, Minister, Alberta Municipal Affairs  
   Capital Region Board Members  
   Tim Grant, Deputy Minister, Alberta Transportation  
   Paul Whittaker, Deputy Minister, Alberta Municipal Affairs  
   Kathleen LeClair, Chief Officer, Capital Region Board
February 9, 2012

Mr. Jim Edwards
Interim Chair
Capital Region Board
#1405 Bell Tower
10104 – 103 Avenue
Edmonton, AB  T5J 0H8

Dear Mr. Edwards:

Thank you for your letter of January 16, 2012 advising of the Capital Region Board’s motion of continuing support for the Integrated Regional Transportation System Study, the Integrated Regional Transportation Master Plan, and the 30 Year Transit Service Plan.

I would like to congratulate the board for undertaking and completing these important projects. I believe it is important that the local elected officials of the Capital Region be given the opportunity to work together and identify their priorities for the region’s future transportation network. This input provides valuable information in developing long-term plans for provincial transportation facilities within the Capital Region.

In particular, the department acknowledges the recommendation of the Integrated Regional Transportation System Study not to pursue planning for an outer regional ring road in the 30-year time frame. As a result, I have instructed the department to cease work on the current Capital Region Ring Road study. I will also be asking the department to continue working closely with the board to identify items in the three plans that require further clarification and study in order to move forward and incorporate them into provincial plans.

.../2
Mr. Jim Edwards
Page Two

Thank you to you and the Capital Region Board members for submitting these plans. I look forward to further discussions as we work together to ensure that long-term provincial and regional plans are closely integrated and aligned with the region’s future needs.

Sincerely,

Ray Danyluk
Minister

cc: Honourable Doug Griffiths, Minister, Municipal Affairs
    Naresh Bhardwaj, MLA, Chair, Capital Region Caucus
Growth Plan Update Vision and Principles

Recommended Motion

That the Capital Region Board approve the Growth Plan Update Vision and Principles as recommended by the Growth Plan Update Task Force.

Background

- On November 14, 2013, the Capital Region Board approved the creation of a Task Force to oversee the 5 year update of the Capital Region Growth Plan.
- On September 11, 2014, the Board endorsed the Growth Plan Review and Policy Analysis Report and directed the Task Force to use it “as the basis for moving forward with the Growth Plan update”.
- On March 19, 2015, the Task Force passed a motion to endorse the Growth Plan Update Vision and Principles that represent the completion of Stage one of the Update - Regional Vision.

Rationale

- The development of a 50 year Vision and Principles was a key recommendation in the Growth Plan Review and Policy Analysis Report. The report cited the importance of establishing long range vision to guiding decisions about growth and would address a key gap in the existing Plan.
- The development of a Vision and enabling Principles was developed through extensive consultation with the Growth Plan Task Force, Board and Board Alternates, CAOs and representatives from all Committees of the Board over several months. Each round of consultation contributed to enhancements to the final Vision and Principles and general consensus on the strategic direction.
- The Task Force has committed to bringing the key deliverables from each Stage of the Project (milestones) to the Board for their approval as part of the process to update the Growth Plan. These key deliverables will be incorporated into the final plan, once approved.

Attachment:

1. 2044 Vision Statement and Growth Plan Principles
Capital Region Vision (50 Year)

The Edmonton Metropolitan Region is the dominant hub for northern Alberta and is globally recognized for its economic diversity, entrepreneurialism, leadership in energy development, environmental stewardship and excellent quality of life.

The Region is anchored by a thriving core that is interconnected with diverse urban and rural communities.

The Region is committed to growing collaboratively through the efficient use of infrastructure, building compact communities and fostering economic opportunities and healthy lifestyles.

DRAFT Principles

1. Collaborate and coordinate as a Region to manage growth responsibly.
   We will work together to ensure the Region is well managed and financially sustainable with a shared commitment to growing responsibly and achieving long-term prosperity.

2. Promote economic competitiveness and regional prosperity.
   We will foster a diverse and innovative economy that builds upon our existing infrastructure and employment areas to achieve sustained economic growth and prosperity.

3. Achieve compact growth that optimizes infrastructure investment.
   We will make the most efficient use of our infrastructure investments by prioritizing growth where infrastructure exists and optimizing use of new and planned infrastructure.
4. **Ensure effective regional mobility.**
   Recognizing the link between efficient movement of people and goods and regional prosperity, we will work towards a multi-modal and integrated regional transportation system.

5. **Recognize and celebrate the diversity of communities and promote an excellent quality of life across the Region.**
   In planning for growth, we will recognize and respond to the different contexts and scales of communities and provide a variety of housing choice with easy access to transportation, employment, parks and open spaces, and community and cultural amenities.

6. **Ensure the wise management of prime agricultural resources.**
   In the context of metropolitan growth, we will ensure the wise management of agricultural resources to continue a thriving agricultural sector.

7. **Protect natural heritage systems and environmental assets.**
   We will practice wise environmental stewardship and promote the health of the regional ecosystem, watersheds and environmentally sensitive areas.
Revised Population Forecast

Recommended Motion

That the Capital Region Board approve the revised Population forecast that includes 2014 Municipal Census data as of March 1, 2015, for the purpose of updating the 2015 Growth Plan.

Background

- September 11, 2013, the Capital Region Board, accepted the revised Population and Employment Forecast 2014-2044 prepared by Stokes Economic Consulting September 2013, with the understanding that the Population & Employment Projections be used as a guideline as part of its decision making process.
- Since then, several Municipalities have undertaken Municipal Census reporting changes.
- Several Board members have requested that where better information exists to inform the planning by the Board, it should be taken into consideration.

Rationale

- The Growth Plan’s Population and Employment projections provide guidance to CRB municipalities and other regional agencies to better understand and respond to anticipated growth. The projections are intended to provide a common base of reference for CRB municipalities and other agencies engaged in infrastructure planning and programming.
- The changes in population have been identified in the 2014 base year numbers. Then the previously established annual growth rates for those municipalities were applied to the remaining years of the forecast to 2044.
- The overall impact to the Region’s total population is an additional 39,000 people under the High Growth Scenario.

Attachment:

### Population Projections

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<tr>
<th>Member Municipality</th>
<th>2014</th>
<th>Adjusted 2014</th>
<th>Low 2044</th>
<th>Adj. Low 2044</th>
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### Employment Projections

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Diff Total CR    4,400
Diff Edmonton Only 16,000
Diff Excl Edmonton 4,400

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**Consolidated CRB-Accepted Population and Employment Projections, 2014-2044**

(with population adjustments to reflect 2014 municipal census results)
GreenTRIP Program – Round 2 Funding

Motion

1. That the Capital Region Board support the City of Edmonton’s request to:
   
a. Reduce the amount of the $60 million in Metro Line cost savings allocated to the Valley Line LRT by the amount required to fund the Capital Region Board’s above-the-line priority projects for Round 2 of the GreenTRIP applications, subject to provincial approval of these projects.
   
b. Apply any remaining funds from the Capital Region’s $800 million GreenTRIP allocation to the Valley Line LRT.

2. That the Chair of the Capital Region Board write to the Minister of Transportation to confirm the Board’s support for the City of Edmonton’s request.

Background

- On September 12, 2013, the Board approved the GreenTRIP priority list for Round 2. A copy of this GreenTRIP priority list was provided to the Province in December 2014 (see Attachment 1).
- On March 11, 2014, the Province announced it would provide $600 Million towards the $1.8 Billion cost of the Valley Line LRT project.
- On April 29, 2015, the City of Edmonton provided a letter with regards to the GreenTRIP priorities and funding for Board discussion.

Attachments

1. Correspondence – Letter to the Minister of Transportation regarding GreenTRIP Round 2 Project Ranking
2. Correspondence – Letter from City of Edmonton
December 2, 2014

Honourable Wayne Drysdale
Minister of Transportation
324 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Re: Capital Region Board GreenTRIP Priorities

Dear Minister Drysdale:

Find attached the updated list of regional GreenTRIP priorities for Round 2, identified and approved by the Capital Region Board (CRB) in the amount of $301,580,000.

In recognition of a surplus existing in the rural areas of Alberta, the CRB is hopeful its second round priorities will be fully funded by the Province given that the rural needs are less than anticipated and CRB’s needs are greater.

On behalf of the Board, I would like to thank you for your ongoing support and consideration of the CRB’s work to improve and enhance the Capital Region’s public transit infrastructure.

Sincerely,

[Nolan Crouse]
Chair, Capital Region Board

Enclosure

cc: Honourable Diana McQueen, Minister, Municipal Affairs
André Corbould, Deputy Minister, Transportation
Brad Pickering, Deputy Minister, Municipal Affairs
Capital Region Board Transit Committee
Capital Region Board Members
Capital Region CAOs
Deug Lagore, Chief Executive Officer, Capital Region Board
## Capital Region GreenTRIP Priorities
*(Round 2 Applications, as of October 16, 2014)*

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<th>Shovel Ready</th>
<th>Project Costs (millions)</th>
<th>GreenTRIP Application (millions)</th>
<th>Weighted Score</th>
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### Capital Region GreenTRIP Rnd 2 Applications - total (millions) $1,877.32

### Capital Region GreenTRIP Rnd 2 Budget (millions) $301.58

## Capital Region GreenTRIP
*(Additional transit projects considered, as of October 16, 2014)*

<table>
<thead>
<tr>
<th>Regional Ranking</th>
<th>Municipality</th>
<th>Project</th>
<th>Shovel Ready</th>
<th>Project Costs (millions)</th>
<th>GreenTRIP Application (millions)</th>
<th>Weighted Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Edmonton</td>
<td>Heritage Valley Park &amp; Ride</td>
<td>N</td>
<td>$30.60</td>
<td>$20.20</td>
<td>1.82</td>
</tr>
<tr>
<td>9</td>
<td>Edmonton</td>
<td>Smart bus - subject to Council approval</td>
<td>Y</td>
<td>$23.60</td>
<td>$15.70</td>
<td>1.63</td>
</tr>
<tr>
<td>10</td>
<td>Edmonton</td>
<td>All other bus system upgrades (NE Transit Facility)</td>
<td>Y</td>
<td>$1.82</td>
<td></td>
<td>1.48</td>
</tr>
<tr>
<td>11</td>
<td>Edmonton</td>
<td>Transit garage expansion</td>
<td>Y</td>
<td>$2.85</td>
<td></td>
<td>2.85</td>
</tr>
<tr>
<td>12</td>
<td>Edmonton</td>
<td>All other LRT projects</td>
<td>N</td>
<td>$2.85</td>
<td></td>
<td>2.50</td>
</tr>
<tr>
<td>13</td>
<td>St. Albert</td>
<td>LRT design and construction (Campbell Rd TUC to Downtown Edmonton)</td>
<td>N</td>
<td>$2.85</td>
<td></td>
<td>2.50</td>
</tr>
<tr>
<td>14</td>
<td>Edmonton</td>
<td>Regional Park &amp; Rides</td>
<td>N</td>
<td>$2.85</td>
<td></td>
<td>2.50</td>
</tr>
<tr>
<td>15</td>
<td>St. Albert</td>
<td>Bus purchases (2016-2022)</td>
<td>N</td>
<td>$2.36</td>
<td></td>
<td>2.36</td>
</tr>
<tr>
<td>16</td>
<td>Strathcona</td>
<td>Bus purchases - 6 double decker buses (future years)</td>
<td>N</td>
<td>$2.36</td>
<td></td>
<td>2.36</td>
</tr>
<tr>
<td>17</td>
<td>St. Albert</td>
<td>North Transit Centre and Park &amp; Ride</td>
<td>N</td>
<td>$2.12</td>
<td></td>
<td>2.12</td>
</tr>
<tr>
<td>18</td>
<td>Strathcona</td>
<td>Baseline Road transit priority corridor</td>
<td>N</td>
<td>$1.91</td>
<td></td>
<td>1.91</td>
</tr>
<tr>
<td>19</td>
<td>St. Albert</td>
<td>Transit priority measures along Mark Messier Trail</td>
<td>N</td>
<td>$1.91</td>
<td></td>
<td>1.91</td>
</tr>
<tr>
<td>20</td>
<td>Strathcona</td>
<td>Bus storage, maintenance and office facility</td>
<td>N</td>
<td>$1.63</td>
<td></td>
<td>1.63</td>
</tr>
<tr>
<td>21</td>
<td>Regional</td>
<td>Lifeline service for municipalities (&lt; 3500 population)</td>
<td>N</td>
<td>$1.61</td>
<td></td>
<td>1.61</td>
</tr>
<tr>
<td>22</td>
<td>St. Albert</td>
<td>Downtown parking structure (500 Spaces)</td>
<td>N</td>
<td>$0.81</td>
<td></td>
<td>0.81</td>
</tr>
</tbody>
</table>

* Shovel ready means the project is ready for tender by 2016 and in the case of bus purchases, are on order.

2 December 2014
April 29, 2015

Mr. Malcolm Bruce, CEO
Capital Region Board
#1100, 10104 - 103 Avenue NW
Edmonton AB T5J 0H8

Dear Mr. Bruce:

The Capital Region is experiencing substantial growth which has necessitated significant investment in transit projects by member municipalities and the Province. With the creation of the GreenTRIP program from the Province, the Capital Region Board (CRB) has been given the ability to help determine its own priorities when it comes to transit projects. Through the prioritization process, the CRB developed its GreenTRIP Priority List that was shared with the Province on December 2, 2014. The CRB identified $301.58 million of above the line projects to be considered in Round 2 of the GreenTRIP program.

Further to the response letter from the Minister of Transportation to the CRB on January 9, 2015, various discussions have made it clear that the Province is not willing to fund projects in excess of the $266 million that was remaining for Round 2 of the GreenTRIP program.

With this knowledge, and under the assumption that the terms of the funding commitment for the Valley Line LRT from the Government of Alberta have not changed since it was announced in March 2014, Edmonton City Council passed a motion on April 15, 2015, that supports:

- Reducing the $60 million in Metro Line LRT cost savings allocated to the Valley Line LRT by the amount required to fund the Capital Region Board’s above the line priority projects for Round 2 of GreenTRIP applications, subject to provincial approval of these projects; and
- Application of any remaining funds from the Capital Region’s $800 million GreenTRIP allocation to the Valley Line LRT.

It is City Council’s expectation that by reallocating our cost savings on the Metro Line LRT project back to the CRB for broader distribution that we will, as a region, be best positioned to achieve the most effective use of the funds available to us and a meaningful contribution to reducing greenhouse gas production in our region. Building the Valley Line LRT is a critically important project that supports the backbone of this region’s transportation network.
However, it was never our intention to build this project at the expense of other regional transit priorities, including and especially, the Smartfare project.

As such, I request that the following motion be added to the May 14, 2015, Board meeting agenda:

1. That the Capital Region Board supports the City of Edmonton's request to:
   
   a. reduce the amount of the $60 million in Metro Line cost savings allocated to the Valley Line LRT by the amount required to fund the Capital Region Board's above the line priority projects for Round 2 of the GreenTRIP applications, subject to provincial approval of these projects.
   
   b. apply any remaining funds from the Capital Region's $800 million GreenTRIP allocation to the Valley Line LRT.

2. That the Chair of the Capital Region Board write to the Minister of Transportation to confirm the Board's support for the City of Edmonton's request.

I trust that this letter provides sufficient notice of this motion and I look forward to discussing this motion with fellow Board members.

Yours truly,

[Signature]

Don Iveson
Mayor

C: Nolan Crouse, Chair, Capital Region Board
   Edmonton City Councillors
   Simon Farbrother, City Manager, City of Edmonton
   Wes Brodhead, Chair, CRB Transit Committee
## 2015

<table>
<thead>
<tr>
<th>IR #</th>
<th>Request Date</th>
<th>From</th>
<th>Request</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015.01</td>
<td>Feb 12</td>
<td>Chair CRB</td>
<td>Members requested that CRB administration report on whether a position on the <em>Municipal Government Act</em> should be taken by the Board.</td>
<td>Complete Apr 1</td>
</tr>
<tr>
<td>2015.02</td>
<td>Mar 12</td>
<td>CRB Chair</td>
<td>Members requested that CRB administration and the Land Use &amp; Planning Committee clarify the rural and urban densities.</td>
<td>Complete May 1</td>
</tr>
<tr>
<td>2015.03</td>
<td>Apr 9</td>
<td>CRB Chair</td>
<td>What have been the external costs for REFs, broken down by municipality, for the last three calendar years?</td>
<td>Complete May 1</td>
</tr>
<tr>
<td>2015.04</td>
<td>Apr 9</td>
<td>City of Leduc</td>
<td>Clarification: Are municipalities able to exceed their density targets or would they be denied?</td>
<td>Complete May 1</td>
</tr>
<tr>
<td>2015.05</td>
<td>Apr 9</td>
<td>Leduc County, Sturgeon County</td>
<td>Who is involved in the Economic Development Initiative?</td>
<td>Complete May 1</td>
</tr>
<tr>
<td>2015.06</td>
<td>Apr 9</td>
<td>Bon Accord</td>
<td>Do CRB Committees have the right to send items directly to other Board Committees without going through the Board first?</td>
<td>In process (Policy pending)</td>
</tr>
</tbody>
</table>

## 2014

<table>
<thead>
<tr>
<th>IR #</th>
<th>Request Date</th>
<th>From</th>
<th>Request</th>
<th>Status</th>
</tr>
</thead>
</table>
| 2014.01 | Feb 13 | Fort Saskatchewan | What will be the process for dispersing these line items in the 2014 Budget:  
- $250,000 - Special Projects?
- $50,000 - Board Initiatives? | Complete Feb 21 |
<p>| 2014.02 | Mar 13 | Chair CRB | Clarification of REF withdrawal process: What are the parameters for making amendments and/or withdrawing a REF appeal once it’s been made? | Complete Mar 20 |
| 2014.03 | Apr 10 | Chair CRB | Members requested that CRB administration report on the province’s position on Agricultural Land Policy. | Complete May 13 |
| 2014.04 | June 12 | Bon Accord | What is impact of potential CRB REDA on local | Complete |</p>
<table>
<thead>
<tr>
<th>Request Number</th>
<th>Date</th>
<th>Action</th>
<th>Description</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014.05</td>
<td>June 12</td>
<td>Chair CRB</td>
<td>How is agricultural land consumption being monitored and/or tracked?</td>
<td>Complete Oct 24</td>
</tr>
<tr>
<td>2014.06</td>
<td>June 12</td>
<td>Chair CRB</td>
<td>How does CRB interact with Capital Region Waste Minimization Advisory Committee?</td>
<td>Complete Oct 24</td>
</tr>
<tr>
<td>2014.07</td>
<td>July 10</td>
<td>Chair CRB, Bon Accord</td>
<td>Does FOIP demand a minimum time limit or format for keeping Board records?</td>
<td>Complete Oct 27</td>
</tr>
<tr>
<td>2014.08</td>
<td>July 10</td>
<td>Chair CRB</td>
<td>Request that a representative of the Ministry of Transportation be invited to attend a Land Use &amp; Planning meeting.</td>
<td>Complete Oct 9</td>
</tr>
<tr>
<td>2014.09</td>
<td>Aug 14</td>
<td>Chair CRB</td>
<td>How will the Economic Development Summit be communicated to the media?</td>
<td>Complete Sept 29</td>
</tr>
<tr>
<td>2014.10</td>
<td>Sept 11</td>
<td>Chair CRB</td>
<td>How will the Energy Corridors Final Report be communicated?</td>
<td>Complete Sept 22</td>
</tr>
<tr>
<td>2014.11</td>
<td>Sept 11</td>
<td>Chair CRB</td>
<td>How will we move forward with the Energy Corridors Final Report?</td>
<td>Complete Sept 21</td>
</tr>
<tr>
<td>2014.12</td>
<td>Oct 9</td>
<td>Morinville, Redwater</td>
<td>What will the extra money ($600K from members) projected in the 2015 budget be used for?</td>
<td>Complete Oct 27</td>
</tr>
<tr>
<td>2014.13</td>
<td>Oct 9</td>
<td>Chair CRB</td>
<td>Can the provincial government requisition funds based on the decisions of the Capital Region Board?</td>
<td>In process (awaiting answer from Province)</td>
</tr>
<tr>
<td>2014.14</td>
<td>Oct 9</td>
<td>Bon Accord</td>
<td>This request serves as clarification for IR.2014.10. How was the Energy Corridors Final Report communicated to Alberta Transportation and how was it accepted?</td>
<td>Complete Oct 27</td>
</tr>
<tr>
<td>2014.15</td>
<td>Oct 9</td>
<td>Chair CRB</td>
<td>What additional provincial departments should the Energy Corridors Final Report be communicated to?</td>
<td>Complete Oct 27</td>
</tr>
<tr>
<td>2014.16</td>
<td>Oct 9</td>
<td>City of Edmonton</td>
<td>For Priority Growth Areas and Cluster Country Residential Areas, what densities are actually being achieved on growth approved and growth built out since the Regional Growth Plan took statutory effect?</td>
<td>Complete Dec 1 Follow-up Mar 4, 2015</td>
</tr>
<tr>
<td>2014.17</td>
<td>Nov 13</td>
<td>Chair CRB to Advocacy &amp; Monitoring committee</td>
<td>How do/should we forward information in the Sift Every Thing Report regarding infrastructure to the Province?</td>
<td>Complete Mar 4, 2015</td>
</tr>
<tr>
<td>2014.18</td>
<td>Nov 13</td>
<td>Chair CRB</td>
<td>Seeking clarification from archived recordings to</td>
<td>Complete</td>
</tr>
<tr>
<td>Date</td>
<td>Meeting</td>
<td>Chair</td>
<td>Motion Description</td>
<td>Status</td>
</tr>
<tr>
<td>--------</td>
<td>---------</td>
<td>-------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>2014.19</td>
<td>Nov 13</td>
<td>Chair CRB</td>
<td>RE: Warburg Motion: Planning Session to Review CRB Voting Structure</td>
<td>Complete Dec 1</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>SEEKING clarification from the archived recordings to determine if this motion was formally accepted for debate previously</td>
<td></td>
</tr>
<tr>
<td>Request Date</td>
<td>From</td>
<td>Request</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>------------</td>
<td>-------------------------------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar 12, 2015</td>
<td>CRB Chair</td>
<td>Members requested that CRB administration and the Land Use &amp; Planning Committee clarify the rural and urban densities.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response Date</th>
<th>From</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 1, 2015</td>
<td>Administration</td>
<td>When this was originally raised, the Chair of the Land Use &amp; Planning Committee committed to adding a Density discussion to the next committee meeting agenda.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>On April 16, 2015, after a review and clarification of Capital Region Growth Plan Density Targets, the Land Use &amp; Planning Committee passed the following motion:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>“That the Land Use &amp; Planning Committee recommend to the Board that the CRB Administration work with all CRB Member Administrations to refine the density targets and related policies as part of the Growth Plan Update.”</td>
</tr>
<tr>
<td>Request Date</td>
<td>From</td>
<td>Request</td>
</tr>
<tr>
<td>--------------</td>
<td>-----------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Apr 9, 2015</td>
<td>CRB Chair</td>
<td>What have been the external costs for REFs, broken down by municipality, for the last three calendar years?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response Date</th>
<th>From</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 1, 2015</td>
<td>Administration</td>
<td><em>Attachment: IR.2015.003 REF Costs 2010-2014 by Municipality Table</em></td>
</tr>
</tbody>
</table>

Refer to the attached document below for the external costs for REFs - broken down by municipality, from the 2010 implementation through the end of 2014.

It is noted that the costs of REFs have been reduced from more than $7000 on average in 2011 to less than $3200 on average in 2014.

The decrease in costs can be attributed to a combination of three factors:

1. Improvements to the process (replaced the CAO Subcommittee with an appeal process)
2. Increasing experience of third party consultants
3. Reduction in the number of referrals/appeals to the Board
### REGIONAL EVALUATION FRAMEWORK

Third Party Consultant evaluation costs by Municipality
2010 - 2014

<table>
<thead>
<tr>
<th>Municipality</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Beaumont</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>Town of Bon Accord</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>Town of Bruderheim</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>8,916.08 $</td>
<td>8,916.08 $</td>
</tr>
<tr>
<td>Town of Calmar</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>Town of Devon</td>
<td>7,683.39 $</td>
<td>6,425.63 $</td>
<td>3,521.90 $</td>
<td>- $</td>
<td>1,246.88 $</td>
<td>18,877.80 $</td>
</tr>
<tr>
<td>City of Edmonton</td>
<td>33,599.00 $</td>
<td>- $</td>
<td>10,851.17 $</td>
<td>20,921.17 $</td>
<td>2,079.00 $</td>
<td>67,450.34 $</td>
</tr>
<tr>
<td>City of Fort Saskatchewan</td>
<td>8,330.00 $</td>
<td>- $</td>
<td>4,103.50 $</td>
<td>3,675.00 $</td>
<td>1,762.56 $</td>
<td>17,871.06 $</td>
</tr>
<tr>
<td>Town of Gibbons</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>Lamont County</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>Town of Lamont</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>City of Leduc</td>
<td>7,058.95 $</td>
<td>13,164.62 $</td>
<td>- $</td>
<td>3,583.13 $</td>
<td>1,842.75 $</td>
<td>25,649.45 $</td>
</tr>
<tr>
<td>Leduc County</td>
<td>31,471.09 $</td>
<td>28,842.82 $</td>
<td>5,279.17 $</td>
<td>4,153.00 $</td>
<td>3,089.63 $</td>
<td>72,835.71 $</td>
</tr>
<tr>
<td>Town of Legal</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>2,362.50 $</td>
<td>- $</td>
</tr>
<tr>
<td>Town of Morinville</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>13,461.24 $</td>
<td>- $</td>
<td>13,461.24 $</td>
</tr>
<tr>
<td>Parkland County</td>
<td>3,145.00 $</td>
<td>- $</td>
<td>8,438.13 $</td>
<td>- $</td>
<td>4,070.00 $</td>
<td>15,653.13 $</td>
</tr>
<tr>
<td>Town of Redwater</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>City of St. Albert</td>
<td>11,713.14 $</td>
<td>32,759.41 $</td>
<td>11,264.24 $</td>
<td>3,583.13 $</td>
<td>1,842.75 $</td>
<td>62,094.79 $</td>
</tr>
<tr>
<td>City of Spruce Grove</td>
<td>7,669.46 $</td>
<td>9,258.10 $</td>
<td>- $</td>
<td>9,509.85 $</td>
<td>5,671.25 $</td>
<td>32,108.66 $</td>
</tr>
<tr>
<td>Town of Stony Plain</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>5,083.79 $</td>
<td>5,083.79 $</td>
</tr>
<tr>
<td>Strathcona County</td>
<td>21,246.93 $</td>
<td>- $</td>
<td>11,788.14 $</td>
<td>16,101.91 $</td>
<td>2,646.00 $</td>
<td>51,782.98 $</td>
</tr>
<tr>
<td>Sturgeon County</td>
<td>23,308.25 $</td>
<td>- $</td>
<td>26,629.67 $</td>
<td>23,730.21 $</td>
<td>4,042.44 $</td>
<td>77,710.57 $</td>
</tr>
<tr>
<td>Village of Thorsby</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>Village of Wabamun</td>
<td>3,400.00 $</td>
<td>3,683.33 $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>7,083.33 $</td>
</tr>
<tr>
<td>Village of Warburg</td>
<td>$</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>- $</td>
<td>$</td>
</tr>
<tr>
<td>Totals</td>
<td>158,625.21 $</td>
<td>94,133.91 $</td>
<td>95,337.16 $</td>
<td>96,165.85 $</td>
<td>34,679.30 $</td>
<td>478,941.43 $</td>
</tr>
</tbody>
</table>

Prepared April 14, 2015
<table>
<thead>
<tr>
<th>Request Date</th>
<th>From</th>
<th>Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr 9, 2015</td>
<td>City of Leduc</td>
<td>Clarification: Are municipalities able to exceed their density targets or would they be denied?</td>
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<table>
<thead>
<tr>
<th>Response Date</th>
<th>From</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 1, 2015</td>
<td>Administration</td>
<td>The definition of Density Target, as stated in the October 2009 Addendum to the Growth Plan, reads:</td>
</tr>
</tbody>
</table>

**DENSITY TARGET**

*Means a minimum to a maximum density target assigned to PGAs; a maximum density target assigned to CRAs, and a maximum density target assigned to Traditional Country Residential development outside of PGAs and urban municipalities.*

Statutory Plans are evaluated in accordance with the criteria in the Regional Evaluation Framework to determine the consistency of the Plan with the Capital Region Growth Policies and Principles.

A recommendation by CRB administration to approve a REF application is subject to 28 day appeal period whereby member municipalities can have the Statutory Plan referred to the Board for a decision.

Further, a recommendation to reject a Statutory Plan is referred directly to the Board for a decision.

In this regard, the decision to approve or reject a Statutory Plan on the basis of density targets, or any other matter, is the responsibility of the Board.
IR.2015.05

CRB Information Request
IR.2015.05

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<th>Request Date</th>
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<tr>
<td>Apr 9, 2015</td>
<td>County of Sturgeon</td>
<td>Who is involved in the Economic Development Initiative?</td>
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| Apr 30, 2015  | Administration| As per the Nov. 2014 motion, the Economic Development Initiative is led by a *Steering Committee* consisting of leading organizations that are investing significantly in business retention and attraction, and have professional staff involved in doing so.  
The Motion named *Steering Committee* members to be:  • Alberta Industrial Heartland Association — Neil Shelly, Executive Director  • Edmonton Chamber of Commerce — Janet Riopel, President & CEO  • Edmonton Economic Development Corporation — Brad Ferguson, President & CEO  • Edmonton International Airport — Tom Ruth, President & CEO  • Greater Edmonton Economic Development Team — Jonathan Saah, Chair  • Greater Edmonton Regional Chambers of Commerce — Rick Hersack, Executive Director  • Leduc-Nisku Economic Development Association / Alberta’s International Region — Barbara McKenzie, Executive Director  • Capital Region Board — Malcolm Bruce, CEO and Steering Committee Chair  
As per the Project Charter, the Steering Committee provides guidance to the Project including establishing focus for the *Working Group*, assessment of the work products, liaison with key stakeholder groups, and facilitation of approval processes with CRB Administration.  
The Working Group is comprised of municipal economic development specialists from across the region, who work with the consultants to draft the economic development
strategy primarily using existing plans and documentation. The WG members bring a regional perspective to this work, and ensure the issues and concerns of all members of the Capital Region are reflected in the final results.

The Working Group members are:
- Barbara McKenzie, Chair
- Dave Walker
- Glen Vanstone
- Jordan Rumohr
- Tom Koep
- Gerald Gabinet
- Guy Boston

An Economic Development TEAM is made up of 28 economic development professionals OR CAOs (in the absence of an economic development staff in a municipality) from the region. The TEAM provides input and advice to the WG, ensuring that regional issues are well articulated and understood.

Governance, Priorities & Finance Committee

Monday, April 13, 2015
9:30 a.m. – Noon
La Cite Francophone – Hall Jean-Louis Dentinger
8627 Rue-Marie Gaboury NW, Edmonton

**Members:**
Camille Berube, *Town of Beaumont (Chair)*
Art Erickson, *Village of Wabamun*
Glen Finstad, *City of Leduc*
Cathy Heron, *City of St. Albert*
Phyllis Kobasiuk, *Parkland County (Vice-Chair)*
Karen Shaw, *Sturgeon County*
Wayne Woldanski, *Lamont County*

**Regrets:**
Wally Yachimetz, *Town of Calmar*
Randy Boyd, *Town of Bon Accord*
Michael Walters, *City of Edmonton*

**CRB Staff & Consultants:**
Malcolm Bruce, *CEO*
Neal Sarnecki, *Project Manager*
Loreen Lennon, *Communications Manager*

**Guests:**
Leslie Chivers, *Sturgeon County*
Nolan Crouse, *Board Chair*
Gibby Davis, *City of Edmonton*
Deb Hamilton, *Town of Redwater*
Jacquie Hansen, *City of St. Albert*
Lori Lumsden, *Town of Redwater*
Yolande Shaw, *Strathcona County*
Mel Smith, *Town of Redwater*
Stephanie Chia, *Director of Special Projects*
Charlene Chauvette, *Office Manager*
Amanda Borman, *Executive Assistant*

1. **CALL TO ORDER**

   Chair, Mayor Camille Berube called the meeting to order at 9:32 a.m.

2. **Chair’s Opening Remarks**

3. **Approval of Agenda**

   **Motion:** That the agenda of April 13, 2015 be approved with the addition of item 7b.
   **Moved by:** Councillor Phyllis Kobasiuk, *Parkland County*
   **Decision:** Carried unanimously
4. Approval of Minutes of February 23, 2015

**Motion:** That the minutes of February 23, 2015 be approved.

**Moved by:** Reeve Wayne Woldanski, Lamont County

**Decision:** Carried unanimously

5. Planning Horizon

It was agreed by unanimous consensus that the Governance, Priorities & Finance Committee receive for information the Planning Horizon, as presented by CEO, Malcolm Bruce.

6. Membership Review Process

**Motion:** That the Governance, Priorities & Finance Committee recommend the Capital Region Board approve the proposed process timeline for CRB membership review and direct the Governance, Priorities & Finance Committee to bring back a recommendation to the September 2015 Board meeting.

**Moved by:** Councillor Art Erickson, Village of Wabamun

**Decision:** Carried

7. CEO Update

a. Board Chair Review

It was agreed by unanimous consensus that the Governance, Priorities & Finance Committee receive for information the Board Chair Review, as presented by CEO, Malcolm Bruce.

b. Matching Funding

It was agreed by unanimous consensus that the Governance, Priorities & Finance Committee receive for information the update on Matching Funding, as presented by CEO, Malcolm Bruce.

8. Next Meeting

Administration was asked to seek alternate dates in place of the May 21 and June 12 committee meetings.

9. ADJOURNMENT

The Chair declared the meeting adjourned at 10:34 a.m.

Committee Chair, Camille Berube
Land Use & Planning Committee

Thursday, April 16, 2015
9:00 a.m. – 11:00 a.m.
La Cite Francophone – Hall Jean-Louis Dentinger
8627 Rue-Marie Gaboury (91 Street), Edmonton

Members:
Tom Flynn, Sturgeon County (Chair)
Rod Shaigec, Parkland County (Vice Chair)
Ed Gibbons, City of Edmonton
Gale Katchur, City of Fort Saskatchewan
David MacKenzie, City of Leduc
Clay Stumph, Leduc County
Barry Turner, Town of Morinville (alternate)
Dwight Ganske, Town of Stony Plain
Lloyd Jardine, Village of Thorsby

Regrets:
Wayne Olechow, Town of Bruderheim
Amber Harris, Town of Gibbons

CRB Staff & Consultants:
Malcolm Bruce, CEO
Neal Sarnecki, Project Manager
Sharon Shuya, Project Manager
Loreen Lennon, Communications Manager
Stephanie Chai, Director of Special Projects

Guests:
Nolan Crouse, Board Chair
Victoria Brown, Alberta Municipal Affairs
David Desimone, Leduc County
Jordan Evans, Leduc County
Patrick Earl, Town of Bon Accord
Ryan Hall, Strathcona County
Deb Hamilton, Town of Redwater
Jacquie Hansen, City of St. Albert
Debra Irving, City of Spruce Grove
Doug Lagore
Corey Levasseur, City of Spruce Grove
Elaine Milliken, Town of Lamont
Janel Smith-Duguid, City of Fort Saskatchewan
Matthew Wispinski, City of Edmonton
Brandt Denham, GIS Coordinator
Lisa Saskiw, Administrative Assistant
Thom Stubbs, Headwater Group
Shauna Kuiper, ISL Engineering & Land Services

1. Call to Order

Chair, Mayor Flynn, called the meeting to order at 9:00 a.m.

2. Chair Opening Remarks

3. Approval of Agenda

Motion: That the Land Use & Planning Committee agenda be approved.
Moved by: Councillor Clay Stumph, Leduc County
Decision: Carried unanimously
4. Approval of Minutes of February 19, 2015

**Motion:** That the minutes of February 19, 2015 be approved.
**Moved by:** Mayor Gale Katchur, *City of Fort Saskatchewan*
**Decision:** Carried unanimously

5. Regional Energy Corridors Master Plan

5.1 Draft Master Plan

**Motion:** That the Land Use & Planning Committee receive the Draft Capital Region Energy Corridors Master Plan for information.
**Moved by:** Councillor David MacKenzie, *City of Leduc*
**Decision:** Carried unanimously

6. Density Targets

6.1 Review of Density Targets

**Motion:** That the Land Use & Planning Committee recommend to the Board that the CRB Administration work with all CRB Member Administrations to refine the density targets and related policies as part of the Growth Plan Update.
**Moved by:** Councillor Ed Gibbons, *City of Edmonton*
**Decision:** Carried unanimously

7. Regional Ring Road

7.1 Review of CRB position on Outer Regional Ring Road

**Motion #1:** That the Land Use & Planning Committee receive the update on the CRB position on the outer transportation corridor for information.
**Moved by:** Councillor Dwight Ganske, *Town of Stony Plain*
**Decision:** Carried unanimously

**Motion #2:** That the Land Use and Planning Committee recommends the Board direct CRB administration to work with Alberta Transportation to consider options for an outer regional transportation corridor while giving consideration to the creation of Transportation and/or Utility Corridors that would be outside of existing Priority Growth Areas.
**Moved by:** Mayor Tom Flynn, *Sturgeon County*
**Decision:** Carried unanimously
8. Prioritization of Regional Transportation Projects

8.1 Project Workplan

Motion: That the Land Use & Planning Committee receive the 2015 Prioritization of Regional Transportation Projects Workplan for information.
Moved by: Mayor Gale Katchur, City of Fort Saskatchewan
Decision: Carried unanimously

9. Adjournment

Motion: That the Land Use & Planning Committee meeting be adjourned.
Moved by: Mayor Rod Shaigec, Parkland County
Decision: Carried

Meeting adjourned at 11:03 a.m.

Next Meeting: June 18, 2015 at 9:00 a.m., La Cite Francophone – Hall Jean-Louis Dentinger

__________________________
Committee Chair, Tom Flynn
Regional Services Committee

Thursday, April 16, 2015
1:30 p.m. – 3:30 p.m.
La Cite Francophone – Hall Jean-Louis Dentinger
8627 Rue-Marie-Gaboury (91 Street) NW, Edmonton

Members:
Mel Smith, Town of Redwater (Chair)
Ed Gibbons, City of Edmonton
Louise Baxter, City of Spruce Grove
Sheena Hughes, City of St. Albert
Brian Botterill, Strathcona County
Ralph van Assen, Village of Warburg

Regrets:
Ken Baril, Town of Legal
Stephen Lindop, Town of Devon (Vice Chair)
Rick Smith, Leduc County
Darrell Hollands, Parkland County
Gail Hrehoret, Town of Lamont

Guests:
Nolan Crouse, Board Chair
Yolande Shaw, Strathcona County
Matthew Wispinski, City of Edmonton
Cory Labrecque, City of Leduc

CRB Staff & Consultants:
Malcolm Bruce, CEO
Neal Sarnecki, Project Manager
Stephanie Chai, Director of Special Projects
Brandt Denham, GIS Coordinator
Amanda Borman, Executive Assistant

1. Call to Order
Chair, Mayor Mel Smith, called the meeting to order at 1:30 p.m.

2. Opening Remarks

3. Approval of the Agenda
Motion: That the agenda of April 16, 2015 be approved.
Moved by: Alderman Louise Baxter, City of Spruce Grove
Decision: Carried unanimously

4. Approval of the Minutes, October 30, 2014
Motion: That the minutes of October 30, 2014 be approved.
Moved by: Mayor Ralph van Assen, Village of Warburg
Decision: Carried unanimously
5. Change in Committee Status - Housing

**Motion:** That the Regional Services Committee recommend to the Board that the Housing Task Force revert back to a Standing Committee of the Board effective immediately.

**Moved by:** Councillor Ed Gibbons, *City of Edmonton*

**Decision:** Carried unanimously

6. Disband the Regional Services Committee

**Motion:** That the Regional Services Committee recommend to the Capital Region Board that the Regional Services Committee be disbanded effective immediately and its mandate and all authority be terminated.

**Moved by:** Mayor Ralph van Assen, Village of Warburg

**Decision:** Carried

7. CEO Update

This item was not discussed by the committee.

8. Adjournment

The Chair declared the meeting adjourned at 2:00 p.m.

_________________________________
Committee Chair, Mel Smith
Transit Committee

Friday, March 13, 2015
9:00 a.m. – 11:30 a.m.
La Cite Francophone – Hall Jean-Louis Dentinger
8627 rue Marie-Anne-Gaboury (91 Street), Edmonton

Members:
Wes Brodhead, City of St. Albert (Chair)
Michael Walters, City of Edmonton (Vice Chair)
Gale Katchur, City of Fort Saskatchewan
Dana Smith, City of Leduc
Susan Evans, Sturgeon County

Provincial Liaison:
Lawrence Schmidt, Government of Alberta

Regrets:
Searle Turton, City of Spruce Grove
Brian Botterill, Strathcona County

CRB Staff & Consultants:
Malcolm Bruce, CEO
Neal Sarnecki, Project Manager
Sharon Shuya, Project Manager
Loreen Lennon, Communication Manager

Guests:
Nolan Crouse, Board Chair
Gibby Davis, City of Edmonton
Tanya Hugh, Town of Devon
Patrick Inglis, City of Spruce Grove
Joan Mmbaga, Government of Alberta
Tara Pidborschynski, University of Alberta
Rick Preston, UDI Edmonton Region
Yolande Shaw, Strathcona County
Glenn Tompolski, City of St. Albert
Kevin Wenzel, City of Leduc
Forest Yang, Strathcona County
Stephanie Chai, Director of Special Projects
Lisa Saskiw, Administrative Assistant
Dr. Bonnie Dobbs, University of Alberta

1. Call to Order

Chair, Wes Brodhead called the meeting to order at 9:00 a.m.

2. Chair Opening Remarks
3. Approval of Agenda

Motion: That the Transit Committee agenda of March 13, 2015 be approved, as amended to add discussion item “Park & Ride Strategy”.
Moved by: Councillor Michael Walters, City of Edmonton
Decision: Carried unanimously

4. Approval of Minutes, October 16, 2014

Motion: That the Transit Committee minutes of October 16, 2014 be approved.
Moved by: Councillor Dana Smith, City of Leduc
Decision: Carried unanimously

5. Transit Committee 2015/2016 Project Summary

It was agreed by unanimous consensus that the Transit Committee receive the Transit Committee 2015/2016 Project Summary presentation as information.

6. Project Updates

6.1 CRB Transportation Needs Assessment

Dr. Bonnie Dobbs from the University of Alberta presented the preliminary survey results of the CRB Transportation Need Assessment for the northeast subregion consisting of Bruderheim, Lamont, Lamont County and Redwater for the Committee’s information.

6.2 Intermunicipal Transit Governance Study

Motion: That the Transit Committee accept the CRB Transportation Needs Assessment and Intermunicipal Transit Governance Study project updates as information.
Moved by: Mayor Gale Katchur, City of Fort Saskatchewan
Decision: Carried unanimously

7. Municipal Finance Aspects of Capital Region Growth Plan

It was agreed by unanimous consensus that the Transit Committee receive the Municipal Finance Aspects of Capital Region Growth Plan as information.
8. **CRB/CRP Transit Policy Workshop – March 26, 2015**

   It was agreed by unanimous consensus that the Transit Committee receive the CRB/CRP Transit Policy Workshop information as presented.

9. **Reschedule September 24, 2015 Committee meeting**

   It was agreed by unanimous consensus that the CRB Administration be directed to survey the Transit Committee with proposed dates to reschedule the September 24, 2015 Committee meeting.

10. **Adjournment**

    It was agreed by unanimous consensus that the Transit Committee meeting be adjourned.

    Meeting adjourned at 10:32 a.m.

    **Next Meeting:** May 28, 2015 at 9:00 a.m., La Cite Francophone – Hall Jean-Louis Dentinger

    Transit Committee Chair, Wes Brodhead
Growth Plan Update Task Force

Thursday, April 9, 2015
12:30 p.m. – 3:30 p.m.
Chateau Louis Conference Centre – St. Michael Room
11727 Kingsway, Edmonton

Members:
Roxanne Carr, Strathcona County (Chair)
Lisa Holmes, Town of Morinville (Vice Chair)
Ed Gibbons, City of Edmonton (alternate)
Gale Katchur, City of Fort Saskatchewan
Cathy Heron, City of St. Albert
Tanni Doblanko, Leduc County (alternate)
Ralph van Assen, Village of Warburg

Regrets:
Peter Ohm, Regional Strategic Advisor

Guests:
Nolan Crouse, Board Chair
Grant Bain, Leduc County
Leslie Chivers, Sturgeon County
Gibby Davis, City of Edmonton
Linton Delainey, Strathcona County
Cathy Ducharme, Strathcona County
Susan Evans, Strathcona County
Tom Flynn, Sturgeon County
Ryan Hall, Strathcona County
Deb Hamilton, Town of Redwater
Jacquie Hansen, City of St. Albert
Michelle Hay, City of Leduc
Carla Howatt, Strathcona County
Jeff Laurier, Government of Alberta
Cory Levasseur, City of Spruce Grove
Sylvain Losier, City of Spruce Grove
Lori Lumsden, Town of Redwater
Dave MacKenzie, City of Leduc
Elaine Milliken, Town of Lamont
Bonnie Riddell, Strathcona County
Mel Smith, Town of Redwater
Yolande Shaw, Strathcona County
Pamela Steppan, Strathcona County
Kent Stewart, Western Management Consultants
Peter Vana, Parkland County
Stephanie Chai, Director Special Projects
Brandt Denham, GIS Coordinator
Lisa Saskiw, Administrative Assistant

Provincial Liaison:
Victoria Brown, Alberta Municipal Affairs

Regional Strategic Advisors:
David Hales
Greg Hofmann
Barry Huybens
Clayton Kittlitz

Consultants:
Melanie Hare, Urban Strategies
Hassan Shaheen, ISL Engineering & Land Services

CRB Staff:
Malcolm Bruce, CEO
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Loreen Lennon, Communications Manager
1. **Call to Order**
   Chair, Mayor Roxanne Carr called the meeting to order at 12:45 p.m.

2. **Chair’s Opening Remarks**

3. **Approval of the Agenda**
   
   **Motion:** That the Growth Plan Update Task Force agenda of April 9, 2015 be approved.
   **Moved by:** Mayor Gale Katchur, City of Fort Saskatchewan
   **Decision:** Carried unanimously

4. **Approval of the Minutes, March 19, 2015**
   
   **Motion:** That the Growth Plan Update Task Force minutes of March 19, 2015 be approved.
   **Moved by:** Councillor Tanni Doblanko, Leduc County
   **Decision:** Carried unanimously

5. **Phase 2 – Stage 2 Analysis and Scenarios**
   a. **Refined Preferred Direction Presentation & Discussion**
   b. **GPU Working Glossary**

   These items were discussed, and were deferred to a future meeting.

6. **Project Schedule**
   Item deferred to the next meeting.

7. **Communications Plan Update**
   Item deferred to the next meeting.

8. **Roundtable: Task Force Meeting Feedback**
   Item deferred to the next meeting.

9. **Adjournment**
   It was agreed by unanimous consensus that the Growth Plan Update Task Force meeting be adjourned.

   Meeting adjourned at 3:45 p.m.

**Next Meeting:** May 14, 2015 (immediately following the Board meeting), Chateau Louis Conference Centre – Grand Ballroom.

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Task Force Chair, Roxanne Carr
Bill 20 (Municipal Government Act Update) impacts

On March 16, 2015, the first suggested revisions to the Municipal Government Act (MGA) were brought forward in the Alberta Legislature as Bill 20. On March 30, 2015, Bill 20 was given Royal Assent.

Legal advice was sought from Reynolds Mirth Richards & Farmer LLP to determine the impacts of Bill 20 to the Capital Region Board. It was recommended that the Board consider two areas of impact:

- Section 77: update to Policies regarding Board or Committee meetings proposing to go in-camera
- Section 78: the Board needs to submit its annual report summarizing its activities during the financial year within 120 days of the financial year ending

Board administration will review and update relevant Board Policies to reflect these revisions for recommendation to the Governance, Priorities & Finance Committee on June 15, 2015.

Attachment:

1. Correspondence: RMRF Letter regarding Bill 20
April 1, 2015

Capital Region Board  
Attention: Malcolm Bruce  
1100 Bell Tower, 10104-103 Avenue  
Edmonton, AB T5J 0H8

Dear Sir:

Re: Bill 20

You have requested that we review Bill 20, the *Municipal Government Amendment Act, 2015* and advise of any provisions which may impact the Capital Region Board. Bill 20 received Royal Assent on March 30, 2015, and comes into force on proclamation (subject to the exceptions set out in s. 81 of the bill).

The amendments to the *Municipal Government Act* (the “MGA”) contained in Bill 20 which affect the Capital Region Board relate primarily to closed meetings. The remainder of the amendments are relatively minor in nature.

Section 76 of Bill 20, which comes into force upon proclamation, will amend the *Municipal Government Act* to include the following new provision in Part 17.1 of the Act (Growth Management Boards):

**Meetings of growth management board**

708.041(1) Growth management boards and their committees must conduct their meetings in public unless subsection (2) or (3) applies.

(2) Growth management boards and their committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

(3) Growth management boards and their committees may close all or part of their meetings to the public if a matter to be discussed is of a class prescribed or otherwise described in the regulations under subsection (8).
(4) When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

(5) Before closing any part of a meeting to the public, a growth management board or growth management board committee must by resolution approve

(a) the part of the meeting that is to be closed, and

(b) the basis on which, under an exception to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act or under the regulations under subsection (8), the part of the meeting is to be closed.

(6) After the closed meeting discussions are completed, any members of the public who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues.

(7) Where a growth management board or growth management board committee closes all or part of a meeting to the public, the board or committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.

(8) The Minister may make regulations prescribing or otherwise describing classes of matters for the purposes of subsection (3).

The definitions section of the MGA (s. 1), will be amended by s. 2 of Bill 20, to provide that for the purposes of the MGA a meeting or part of a meeting is considered to be closed to the public in the following circumstances:

(a) any members of the public are not permitted to attend the entire meeting or part of the meeting,

(b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or

(c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.
Currently, the equivalent provision is s. 602.08 of the MGA (which applies “with any necessary modifications in respect of the Capital Region Board as if it were a regional services commission” by virtue of s. 6 the Capital Region Board Regulation, AR 38/2012 as amended by the Capital Region Board Amendment Regulation, OC 77/2015):

602.08(1) Boards and board committees must conduct their meetings in public unless subsection (2) applies.

(2) Boards and board committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

(3) When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

Bill 20 therefore clarifies what will constitute a “closed meeting” of the Capital Region Board, sets out more detailed procedures for closed meetings, reaffirms that the Capital Region Board may conduct a closed meeting (or close a part of a meeting) if the matter to be discussed falls within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and authorizes the Minister to make regulations prescribing what classes of matters will allow for a closed meeting.

Section 77 of the Bill will amend s. 708.05(3) of the MGA to provide that the Lieutenant Governor in Council may make regulations modifying any provision of Division 3 or 4 of Part 15.1 (Regional Services Commissions) for the purpose of applying the provision to a growth management board or to the representatives on a growth management board. Currently, s. 708.05(3) authorizes the Minister to make regulations of this nature. You will recall that ss. 708.05(1) and (2) provide that, except as provided in the regulations under s. 708.05(3), Divisions 3 and 4 of Part 15.1 (and any regulations made thereunder) apply with the necessary modifications to a growth management board and its representatives as if the board were a regional services commission and the representatives were directors of a regional services commission.

Section 78 of the Bill will amend s. 708.09(1) of the MGA to require that a growth management board submit to the Minister a report summarizing its activities during the financial year within 120 days of the end of every financial year. Currently the requirement is that a growth management board submit to the Minister a report summarizing its activities during the preceding calendar year before May 1st of each year.

All of the provisions of Bill 20 referenced above come into force upon proclamation.
I trust this is the information you require. If you have any questions or would like to discuss any of the above further, please feel free to contact me directly.

Yours truly,

REYNOLDS MIRTH RICHARDS & FARMER LLP

PER:

DAINA YOUNG
DIY/mln
1400398;April 1, 2015