



Selection Task Force

Wednesday, July 26, 2017

10:00 AM – 12:00 PM

Capital Region Board Office, Capital Region Boardroom
1100, 10104 - 103 Avenue

Members:

William Choy, *Town of Stony Plain (Chair)*
Camille Berube, *Town of Beaumont*
Roxanne Carr, *Strathcona County*
Don Iveson, *City of Edmonton*

Guests:

Gibby Davis, *City of Edmonton*
Marnie Lee, *Strathcona County*
Nisha Patel, *City of St. Albert*

Regrets:

Nolan Crouse, *City of St. Albert (CRB Chair)*

CRB Staff & Consultants:

Malcolm Bruce, *CEO*
Stephanie Chai, *Project Manager*
Jamie Evanoff, *Administrative Assistant*

1. CALL TO ORDER

Chair, Mayor William Choy called the meeting to order at 10:02 a.m.

2. Chair's Opening Remarks

3. Approval of Agenda

Motion: That the agenda of July 26, 2017 be approved.

STF2017 - 01

Moved by: Mayor Roxanne Carr, *Strathcona County*

Decision: Carried unanimously

4. Terms of Reference

Motion: That the Selection Task Force approve the Selection Task Force Terms of Reference as recommended by the CRB Administration.

STF2017 - 02

Moved by: Mayor Camille Berube, *Town of Beaumont*

Decision: Carried unanimously



5. Government of Alberta Authorities

Malcolm Bruce, CEO provided an update regarding the Government of Alberta authorities to the Board under the current regulation.

6. Transition Task Force Update

STF2017 - 03

Motion: That the Selection Task Force approve the process outlined to recruit and hire a Board Chair.

Moved by: Mayor Camille Berube, *Town of Beaumont*

Decision: Carried unanimously

7. Board Chair Job Description

The Selection Task Force discussed and reviewed the Board Chair Job Description.

8. Search Firm Presentation and Direction

The consultant, Optimum Talent Conroy Ross, made a presentation to the Selection Task Force regarding their selection process. The Selection Task Force provided direction to the consultant to inform the process.

9. Next Meeting Date – September 19, 2017

9:00 a.m. – 11:00 a.m., Capital Region Board – Capital Region Boardroom

10. Adjournment

The Chair, Mayor William Choy declared the meeting adjourned at 12:03 p.m.

A handwritten signature in blue ink, appearing to read 'William Choy', written over a horizontal line.

Task Force Chair, William Choy