# Shared Investment for Shared Benefit (SISB) Task Force

## Agenda

December 6, 2019, 1:00 p.m. – 4:00 p.m.
La Cité Francophone, Hall Jean-Louis Dentinger
8627 Rue Marie-Anne Gaboury
Edmonton, AB

### 1. Opening

1.1 **Quorum**  
*Action: Confirmation*  
*Lead: Chair Frank*

1.2 **Call to Order**  
*Action: Declaration*  
*Lead: Chair Frank*

1.3 **Chair’s Opening Remarks**  
*Action: Information*  
*Lead: Chair Frank*

### 2. Approval of Agenda

*Action: Approval*  
*Lead: Chair Frank*

**Recommended Motion:** That the Shared Investment for Shared Benefit Task Force approve the December 6, 2019 meeting agenda.

### 3. Approval of Minutes

*Action: Approval*  
*Lead: Chair Frank*

**Recommended Motion:** That the Shared Investment for Shared Benefit Task Force approve the October 4, 2019 meeting minutes.
4. **SISB Project Description, Project Team, and Work Plan**  
   *Action: Information*  
   *Lead: Chair Frank / Dalibor Petrovic / Slavi Diamandiev, Deloitte*

   **Recommended Motion:** That the Shared Investment for Shared Benefit Task Force accept the SISB Work Plan as information.

5. **Task Force Outcomes from October 4, 2019**  
   *Action: Information*  
   *Lead: Chair Frank / Dalibor Petrovic / Slavi Diamandiev, Deloitte*

6. **Stakeholder Engagement Approach and Expectations of Task Force and Working Group**  
   *Action: Information*  
   *Lead: Chair Frank / Sabrina Reschny, Deloitte*

7. **SISB Models – Key Concepts**  
   *Action: Information*  
   *Lead: Chair Frank / Slavi Diamandiev, Deloitte*

   - Types of Benefits
   - SISB Models Explained
   - SISB Models in Practice

8. **Next Steps**  
   *Action: Information*  
   *Lead: Chair Frank*

9. **Adjournment**  
   *Action: Declaration*  
   *Lead: Chair Frank*

10. **Next Meeting**
    
    February 13, 2020, 1:00 – 4:00 pm  
    Château Louis Conference Centre, Grand Ballroom  
    11727 Kingsway NW, Edmonton, AB
Shared Investment for Shared Benefit (SISB) Task Force

Friday, October 4, 2019
1:00 p.m. – 4:00 p.m.
La Cité Francophone, Hall Jean-Louis Dentinger
8627 Rue Marie-Anne Gaboury NW, Edmonton, AB

Task Force Members:
Rod Frank, Strathcona County (Chair)
Cathy Heron, City of St. Albert (Vice Chair)
John Stewart, City of Beaumont
Ray Ralph, Town of Devon
Don Iveson, City of Edmonton
Gordon Harris, City of Fort Saskatchewan
Bob Young, City of Leduc
Tanni Doblanko, Leduc County
Barry Turner, Town of Morinville
Rod Shaigec, Parkland County
Stuart Houston, City of Spruce Grove
Justin Laurie, Town of Stony Plain (Alternate)
Alanna Hnatiw, Sturgeon County

Guests:
Teaka Broughm, City of Beaumont
Stephen Dafoe, Town of Morinville
Trevor Duley, City of St. Albert
Jordan Evans, Leduc County
Simon Farbrother, City of Spruce Grove
Troy Fleming, City of Fort Saskatchewan
Ian Gallagher, City of Edmonton
Bill Hamilton, City of Leduc
Gordon Harris, City of Fort Saskatchewan
Michelle Hay, City of Leduc
Brandy Kelly, City of Leduc
Larissa Lindmark, Parkland County
Nancy Lyzaniwski, Strathcona County
Ken MacKay, City of St. Albert
Avril McCalla, City of Edmonton
Travis Peter, Sturgeon County
Jackie Porayko, Strathcona County
Stephen Prendeville, EY
Kendra Raymond, City of Beaumont
Paul Ross, City of Edmonton
Kevin Scoble, City of St. Albert
Erin Stevenson, City of Spruce Grove
Martin Stout, City of Beaumont
Alan Thom, EY
Ray Watkins, City of St. Albert

EMRB Staff:
Karen Wichuk, CEO
Sharon Shuya, Director of Regional Growth Planning
Bryan Haggarty, Director of Strategic Initiatives and Operations
Alex Bonokoski, Project Manager
Taylor Varro, Project Manager
Ron Cook, Manager of GIS and Business Intelligence
Dan Rose, Senior Communications Advisor
Carol Moreno, Project Coordinator
1. Opening

1.1 Quorum

Quorum achieved; 13 of 13 voting members present.

1.2 Call to Order

Chair Frank called the meeting to order at 1:02 p.m.

1.3 Chair’s Opening Remarks

Chair Frank welcomed members of the Task Force and regional stakeholders. Opening remarks included celebrating the progress of EMRB’s Shared Investment for Shared Benefit initiative and outlined the main meeting outcomes.

2. Approval of Agenda

Motion: That the Shared Investment for Shared Benefit Task Force approve the October 4, 2019 meeting agenda.

Moved by: Mayor Hnatiw
Accepted by: Chair
Decision: Carried unanimously

3. Shared Investment for Shared Benefit

3.1. Strategic Guidance

Chair Frank and Mr. Bonokoski recognized the Task Force for the valuable work conducted as part of the Shared Investment for Shared Benefit Workshops in developing the presented Strategic Guidance document. Mr. Bonokoski emphasized that the most recent version reflects the core intent and was edited to strengthen the forward-thinking language and emphasize the EMRB’s history of success.

The Task Force debated whether the Strategic Guidance should utilize stronger language around participation. An amendment was brought forward to change “should” to “shall” within the Important Considerations section’s reference to Participation. Mayor Frank turned the Chair over to Vice Chair Heron to provide comment on the proposed amendment. Mayor Katchur requested a recorded vote on this item.

Motion: That the Shared Investment for Shared Benefit Task Force amend the Strategic Guidance for Shared Investment for Shared Benefit to indicate that participation shall be mandatory for initiatives determined to be regionally significant.

Moved by: Mayor Doblanko
Accepted by: Chair
Decision: 11 in favour, 2 opposed - Carried
Voted in favour: City of Beaumont, Town of Devon, City of Edmonton, City of Leduc, Leduc County, Town of Morinville, Parkland County, City of Spruce Grove, City of St. Albert, Town of Stony Plain, Sturgeon County
Voted not in favour: City of Fort Saskatchewan, Strathcona County

**Motion:** That the Shared Investment for Shared Benefit Task Force endorse and recommend the *Strategic Guidance for Shared Investment for Shared Benefit* to the Edmonton Metropolitan Region Board for approval as amended.

**Moved by:** Mayor Heron
**Accepted by:** Chair

**Decision:** 12 in favour, 1 opposed - Carried

Voted in favour: City of Beaumont, Town of Devon, City of Edmonton, City of Leduc, Leduc County, Town of Morinville, Parkland County, City of Spruce Grove, City of St. Albert, Town of Stony Plain, Strathcona County, Sturgeon County
Voted not in favour: City of Fort Saskatchewan

4. **Municipal Realities Presentations**

Chair Frank invited each member to lead a 10-minute presentation of their municipal realities. All 13 Task Force members shared each community’s defining characteristics, strategic priorities, challenges and risks, and priority interests for the Region. Members were given the opportunity to ask questions and expressed their appreciation for each other’s candour and unique perspectives. Based on themes from these presentations, CEO Wichuk invited the Task Force to propose topics for further discussion. Members suggested possible topics including infrastructure density, borrowing capacity and financial reserves, listing properties that do not generate municipal taxes, and joint venture opportunities for utilities.

5. **2019 – 2020 SISB Task Force Meeting Schedule**

Mr. Bonokoski explained that the proposed schedule is tentative and will likely change as the consultant team is brought on board.

**Motion:** That the Shared Investment for Shared Benefit Task Force accept the 2019 – 2020 SISB Task Force Meeting Schedule as information.

**Moved by:** Mayor Katchur
**Accepted by:** Chair

**Decision:** Carried unanimously.

6. **Next Steps**

CEO Wichuk provided an update on the recent SISB Request for Proposal. EMRB plans to conclude its review of proponent submissions and have a contractor ready to present at the next meeting.
7. Adjournment

Chair Frank declared the meeting adjourned at 3:53 p.m.

Task Force Chair, Rod Frank
EMRB SISB - Schedule and Milestones

Proposed Schedule

### Milestone/Deliverable

<table>
<thead>
<tr>
<th>Milestone/Deliverable</th>
<th>Target Week</th>
</tr>
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<tbody>
<tr>
<td>A. Project Start</td>
<td>29-Oct-2019</td>
</tr>
<tr>
<td>B. Work Plan</td>
<td>1-Nov-2019</td>
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<tr>
<td>C. Document Review and Initial Stakeholder Engagement</td>
<td>17-Jan-2019</td>
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<tr>
<td>D. Environmental Scan</td>
<td>28-Feb-2020</td>
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<tr>
<td>E. SISB Investment Model Framework Report Complete</td>
<td>31-Jul-2020</td>
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<tr>
<td>F. SISB Investment Model Development Complete</td>
<td>31-Oct-2020</td>
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<tr>
<td>G. SISB Investment Model Testing Complete</td>
<td>15-Dec-2020</td>
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<tr>
<td>H. Final Model and Report</td>
<td>30-Apr-2020</td>
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**Progress Updates**

- Working Group Workshops
- Task Force Meetings

**SISB Task Force Meeting**

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