



Minutes of the meeting of
the Capital Region Board
held at Grand Ballroom, Chateau Louis Conference Centre
on Thursday, October 8, 2015

Delegates in Attendance:

Mayor Nolan Crouse – St. Albert/Chair

Councillor Perry Hendricks – Beaumont (*alternate*)

Mayor Randy Boyd – Bon Accord

Mayor Karl Hauch – Bruderheim

Mayor Wally Yachimetz – Calmar

Mayor Don Iveson – Edmonton

Mayor Gale Katchur – Fort Saskatchewan

Councillor Louise Bauder – Gibbons (*alternate*)

Mayor Bill Skinner – Lamont

Reeve Wayne Woldanski – Lamont County

Councillor Dana Smith – Leduc (*alternate*)

Mayor John Whaley – Leduc County

Councillor Carol Tremblay – Legal (*alternate*)

Councillor Stephen Dafoe – Morinville (*alternate*)

Mayor Rod Shaigec – Parkland County

Mayor Mel Smith – Redwater

Mayor Stuart Houston – Spruce Grove

Mayor William Choy – Stony Plain

Mayor Roxanne Carr – Strathcona County

Mayor Tom Flynn – Sturgeon County

Councillor Rick Hart – Thorsby (*alternate*)

Mayor Art Erickson – Wabamun

Mayor Ralph van Assen – Warburg

Bruce McDonald – Government of Alberta

Absent:

Mayor Stephen Lindop – Devon

CRB Administration:

Malcolm Bruce, CEO

Neal Sarnecki, Project Manager

Sharon Shuya, Project Manager

Stephanie Chai, Project Manager

Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager

Leslie Chivers, Operations Manager

Brandt Denham, GIS Coordinator

Amanda Borman, Executive Assistant

Lisa Saskiw, Administrative Assistant



1. Call to Order

Called to order 9:00 a.m.

2. Chair's Opening Remarks

- Welcome Councillor Perry Hendricks to the table as representative for Beaumont.
- Congratulations to Mayor Lisa Holmes for being elected AUMA President, and to Town of Lamont Mayor Bill Skinner and CAO Sandi Maschmeyer for being awarded the AUMA Award for Excellence.
- Thank you to Project Manager, Stephanie Chai for the work on the 2015 Housing Symposium; well done.
- Brief review of meeting with Minister Bilous regarding the review of the CRB/CRP mandates. Awaiting confirmation of Minister Bilous' attendance at the November 12, 2015 Board meeting.
- Time permitting there will be an open discussion regarding the Group of 9 added to the agenda as 12d.

3. Approval of Agenda

Moved by Mayor Houston. Accepted by Chair.

B2015-60

Motion: That the Capital Region Board approve the Agenda of October 8, 2015, with the inclusion of a Group of 9 Discussion as 12d – time permitting.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

4. Approval of Minutes

Moved by Mayor Boyd. Accepted by Chair.

B2015-61

Motion: That the Capital Region Board approve the Minutes of September 10, 2015.

Motion carried unanimously.

5. Economic Development Initiative

a. Governance, Priorities & Finance Motion

Moved by Mayor Choy.



Motion: That the Capital Region Board approve and implement the Edmonton Metropolitan Region Economic Development Strategy and Framework, with a revised cost sharing formula, as recommended by the Governance, Priorities & Finance Committee.

Chair Crouse relinquished the Chair position to CRB Vice-Chair Mayor Flynn.

b. St. Albert Motion #1

Moved by Mayor Crouse. Accepted by Chair.

Motion: That the Capital Region Board postpone this matter (Economic Development) and that it be reviewed following completion of the work resulting from the Municipal Affairs Minister's recent announcement relative to the CRB/CRP review.

Mayor Don Iveson, Edmonton, put forward a friendly amendment to include "and the completion of the report no later than March 31, 2016" in the motion. The friendly amendment was accepted.

B2015-62

Motion: That the Capital Region Board postpone this matter (Economic Development) and that it be reviewed following completion of the work resulting from the Municipal Affairs Minister's recent announcement relative to the CRB/CRP review, and the completion of the report no later than March 31, 2016.

Mayor Boyd requests a recorded vote on the next two motions.

3 in favour, 21 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion Failed.**

In Favour: St. Albert, Leduc County and Devon

Opposed: Beaumont, Bon Accord, Bruderheim, Calmar, Edmonton, Fort Saskatchewan, Gibbons, Lamont, Lamont County, Leduc, Legal, Morinville, Parkland County, Redwater, Spruce Grove, Stony Plain, Strathcona County, Sturgeon County, Thorsby, Wabamun and Warburg.

CRB Vice-Chair Flynn, relinquished the Chair position back to Chair Mayor Crouse.

Mayor Don Iveson, Edmonton, moved to refer the Economic Development Initiative discussion. **Accepted by Chair.**

B2015-63

Motion: That the motion on the floor regarding Economic Development and the proposal be referred back to CRB administration to work (in conjunction with the mandate review) with the Province, EDOs and self-identified municipalities to facilitate preparation of a revised



proposal with two implementation options: one via the CRB and one independently of the CRB, and to report back no later than March 31, 2016.

Mayor Boyd requests a recorded vote on the motion.

Mayor Roxanne Carr, Strathcona County, put forward a friendly amendment to include “Economic Development” in the motion. The friendly amendment was accepted.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion Carried.**

In Favour: St. Albert, Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont, Lamont County, Leduc, Leduc County, Legal, Morinville, Parkland County, Redwater, Spruce Grove, Stony Plain, Strathcona County, Sturgeon County, Wabamun and Warburg.

Opposed: Thorsby

c. St. Albert Motion #2

Chair Crouse relinquished the Chair position to CRB Vice-Chair Mayor Flynn.

Moved by Mayor Crouse. Accepted by Chair.

B2015-64

Motion: That a “Pay to Participate Policy” be proposed by Administration to the Governance, Priorities & Finance Committee and subsequently to the Board in 2016 as a possible enabler for Board-endorsed matters.

22 in favour, 2 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion Carried.**

The vote was recorded as requested by Mayor Randy Boyd, Bon Accord.

In Favour: St. Albert, Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont, Lamont County, Leduc, Legal, Morinville, Parkland County, Redwater, Spruce Grove, Stony Plain, Strathcona County, Sturgeon County, Wabamun and Warburg.

Opposed: Leduc County and Thorsby

CRB Vice-Chair Flynn, relinquished the Chair position back to Chair Mayor Crouse.

6. Governance, Priorities & Finance Committee

a. Policy Update – G013



Moved by Reeve Woldanski. **Accepted by** Chair.

Motion: That the Capital Region Board approve the revised Policy G013, Committee and Task Force Meeting Procedures, as recommended by the Governance, Priorities & Finance Committee.

IR.2015.14

Information Request: What are the parameters for a meeting held with people off-site (i.e. teleconference or videoconference)

Mayor Tom Flynn, Sturgeon County, moved to amend the draft policy G013 wording under section 2 – Application and Interpretation by removing item d. The friendly amendment was accepted.

B2015-65

Amendment: That item d under Application and Interpretation be removed in Policy G013.

22 in favour, 2 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion Carried.**

B2015-66

Motion: That the Capital Region Board approve the revised Policy G013, Committee and Task Force Meeting Procedures, as amended and recommended by the Governance, Priorities & Finance Committee.

Motion carried unanimously.

b. Budget – Membership Contributions

Moved by Mayor Erickson. **Accepted by** Chair.

Motion: That the Capital Region board approve ongoing fixed membership contributions, and, that should provincial matching funding be available, the Board decide on further contributions, based on budgetary needs, as recommended by the Governance, Priorities & Finance Committee.

Mayor Roxanne Carr, Strathcona County, requested the recommended motion be broken into two separate pieces.

B2015-67

Split Motion #1: That the Capital Region board approve ongoing fixed membership contributions.

8 in favour, 16 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion Failed.**



B2015-68

Split Motion #2: If provincial matching funding is available, the Board will decide on further contributions, based on budgetary needs, as recommended by the Governance, Priorities & Finance Committee.

20 in favour, 4 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion Carried.**

c. 2016/17 First Draft Budget

Moved by Reeve Woldanski. Accepted by Chair.

B2015-69

Motion: That the Capital Region Board receive the draft 2016/17 Budget as information, as recommended by the Governance, Priorities & Finance Committee.

22 in favour, 2 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion Carried.**

IR.2015.15

Information Request: If there is a change to Board membership, how do we deal with membership contributions?

7. Housing Committee

a. Housing Symposium Review - verbal

The Capital Region Board received the Housing Symposium Review as presented by Ms. Stephanie Chai.

b. Provincial Advocacy on Affordable Housing

Moved by Mayor van Assen. Accepted by Chair.

Motion: That the Capital Region Board send a letter from the Board Chair to the Province regarding a Government Loan Program for Housing Foundations to allow direct borrowing from the Alberta Capital Finance Authority without affecting municipal borrowing capacity, as recommended by the Housing Committee.

Mayor Don Iveson, Edmonton, put forward a friendly amendment to include “subject to member support in the case of foundations” to the motion. The friendly amendment was accepted.

Additionally, Mayor Tom Flynn, Sturgeon County, put forward a friendly amendment to include “and other provincial or local non-profit housing organizations” to the motion. The friendly amendment was accepted.



B2015-70

Motion: That the Capital Region Board send a letter from the Board Chair to the Province regarding a Government Loan Program for Housing Foundations and other provincial or local non-profit housing organizations to allow direct borrowing from the Alberta Capital Finance Authority without affecting municipal borrowing capacity, subject to member support in the case of foundations, as recommended by the Housing Committee.

Motion carried unanimously.

8. Growth Plan Update Task Force

9. Board Information Requests Update

10. Committee/Task Force Minutes

- a. **Advocacy & Monitoring Committee – draft minutes**
- b. **Governance, Priorities & Finance Committee – draft minutes and update provided**
- c. **Housing Committee – draft minutes**
- d. **Transit Committee – draft minutes**

11. Other Business

a. Redwater Motion – CRB Membership Review

Moved by Mayor Smith. Accepted by Chair.

B2015-71

Motion: That the Capital Region Board commence a membership review pursuant to Policy G019 – Capital Region Board Membership Review Process, and that the Minister of Municipal Affairs be notified of this undertaking.

Chair Crouse relinquished the Chair position to CRB Vice-Chair Mayor Flynn.

CRB Vice-Chair Flynn, relinquished the Chair position back to Chair Mayor Crouse.

Motion carried unanimously.

12. Administrative Items

a. CEO's Update

- Budget update: Paperwork has been submitted to the Province, payment is forthcoming.
- Handout 1: Priority Areas/ Mandate Comparisons for consideration.
- Handout 2: Abbreviated Agenda package for the Board's consideration, any comments are requested back to Malcolm before the next Board meeting, November 12, 2015.



- b. Strategic Plan Performance Measures
- c. July – September Financial Statements

- d. Group of 9 Discussion

Chair Crouse relinquished the Chair position to CRB Vice-Chair Mayor Flynn.

CRB Vice-Chair Flynn, relinquished the Chair position back to Chair Mayor Crouse.

13. Adjournment

The Chair declared the meeting adjourned at 11:58 a.m.

A blue ink signature of Nolan Crouse, written in a cursive style, positioned above a horizontal line.

CRB Chair, Nolan Crouse

A blue ink signature of Malcolm Bruce, written in a cursive style, positioned above a horizontal line.

CRB CEO, Malcolm Bruce