



Minutes of a meeting of  
the Capital Region Board  
held at Royal Glenora, Braemar Room  
on Thursday, November 26, 2009

**Delegates in Attendance:**

Mr. Christopher Sheard – Interim Chair  
Councillor Keith Gylander – Beaumont  
Mayor Lin VanDusen – Bon Accord  
Mayor Fred Hawryluk – Town of Bruderheim  
Councillor Dan Sekora – Town of Calmar  
Mayor Anita Fisher – Devon  
Mayor Stephen Mandel – Edmonton  
Mayor Jim Sheasgreen – Fort Saskatchewan  
Mayor Bill Nimmo – Gibbons  
Mayor Steven Sharun – Lamont  
Reeve Wayne Woldanski – Lamont County  
Mayor Greg Krischke – Leduc  
Mayor Marvin Molzan – Leduc County

Mayor Albert St. Jean – Legal  
Mayor Lloyd Bertschi – Morinville  
Mayor Carmen Fedirko – New Sarepta  
Mayor Rob Wiedeman – Parkland County  
Mayor Mel Smith – Redwater  
Mayor Nolan Crouse – St. Albert  
Councillor Randy Palivoda – Spruce Grove  
Mayor Ken Lemke – Town of Stony Plain  
Mayor Cathy Olesen – Strathcona County  
Mayor Donald Rigney – Sturgeon County  
Mayor Allan Gee – Thorsby  
Councillor Bill Purdy – Wabamun  
Mr. Ivan Moore – Government of Alberta

**Absent:**

Mayor Dawson Kohl – Warburg

**CRB Staff:**

Kathleen LeClair, Chief Officer  
Andy Haden, Project Manager  
Sharon Shuya, Project Manager

Darryl Mills, Project Manager  
Lisa Sederski, Executive Assistant  
Brandy Moorhead, Administrative Assistant



This meeting was open to the public except for agenda items 10 and 11, which were held in-camera.

**1. Call to Order and Chair's opening remarks**

Called to order at 9:02 a.m.

**2. Approval of Minutes of November 12, 2009**

It was noted that Mayor Kohl was in attendance at the November 12, 2009 meeting and should be removed from the absent list.

**Motion:** To accept the minutes of November 12, 2009 as amended.

**Moved by** Mayor Smith. **Seconded by** Councillor Palivoda.

**Motion carried unanimously.**

**3. Representations from the Public**

None.

**4. TREF Applications**

None.

**5. Land Use**

a. Population and Employment Forecast

Andy Haden provided an overview of the Population and Employment Forecast. Concerns were raised about the forecast creating limitations on future growth of municipalities. The Chair mentioned that the forecast is not intended to limit growth in municipalities but it is one possible scenario.

**Motion:** That the Capital Region Board approves the Population and Employment Forecast.

**Moved by** Mayor Fisher. **Seconded by** Mayor Krischke.

23 in favor, 2 opposed, and supported by more than 75% of the population.

**Motion Carried.**

b. Regional Footprint

Andy Haden introduced the Notice of Motion. Work is continuing on the Regional Footprint to look at the impact on the municipalities. A Motion will be tabled at the December 3, 2009 Board meeting.

**Notice of Motion:** That the Capital Region Board approves the Regional footprint to be included in the December 31, 2009 Report to the Minister of Municipal Affairs.

**Moved by** Mayor Fisher.



c. Corridors

Andy Haden introduced the Notice of Motion. Four maps were provided as handouts: Regional Transportation Infrastructure, Water and Wastewater Infrastructure, Regional Power Infrastructure, and Regional Corridors. There was discussion with respect to Highway 37 not showing as an outer regional ring road on the map. The Chair mentioned that discussions with Alberta Transportation will continue with respect to alignment of an outer regional ring road.

**Notice of Motion:** That the Capital Region Board approves the Corridors maps and definitions to be included in the December 31, 2009 Report to the Minister of Municipal Affairs.

**Moved by** Mayor Fisher.

Mayor Mandel replaced Councillor Gibbons as the City of Edmonton's representative at the table.

**6. Housing**

a. General Location of Housing

Mayor Molzan introduced the Notice of Motion. There were concerns with respect to who is responsible for funding. Mayor Molzan reminded the Board that funding was addressed in the Growth Plan submitted to the Minister of Municipal Affairs in March 2009. Mayor Molzan also noted that this Notice of Motion used the guidelines and principles from the Growth Plan filed with the province.

**Notice of Motion:** That the Capital Region Board approves the general locations of housing information to be included in the December 31, 2009 Report to the Minister of Municipal Affairs.

**Moved by** Mayor Molzan.

**7. Report to the Minister of Municipal Affairs – December 31, 2009**

Kathleen LeClair introduced the Notice of Motion. Ms. LeClair noted that the maps in Section 2, Land Use Report would be discussed at this afternoon's Land Use Committee meeting. The edited Draft 2 version will be sent out electronically and all comments are to be provided to Kathleen by noon on Sunday, November 29<sup>th</sup>. The final draft (Draft 3) will be emailed on Monday, November 30<sup>th</sup> so that members can bring it to their Councils for review. The Motion will be tabled at the December 3, 2009 Board meeting.

**Notice of Motion:** That the Capital Region Board approves the Report to the Minister of Municipal Affairs – December 31, 2009 in fulfillment of the requirements contained in the Minister's letter of June 11, 2009.

**Moved by** Mayor Olesen. **Seconded by** Mayor Sheasgreen.



## 8. Governance

### a. 2010 Capital Region Board Business Plan

In the fall of 2009, Committees were asked to provide a list of priorities to administration. These were compiled and provided to the Governance Committee for review and overall Board prioritization. This list of priorities was used to prepare the draft 2010 budget and workplan. On November 16, 2009, the Governance Committee approved the draft 2010 budget and workplan.

Mayor Mandel suggested that the Governance Committee look at a process for budget review and recommendations.

Concern was raised with respect to funding for future years. It was noted that the Advocacy Committee is discussing strategy to deal with this important issue, as well as timing to bring such a request forward to the province.

**Notice of Motion:** That the Capital Region Board approves the priorities and budget for the 2010 Capital Region Board Business Plan.

**Moved by** Mayor Olesen.

### b. Capital Region Board Auditors – Fiscal Year Ending December 31, 2009

Kathleen LeClair introduced the Motion, which was approved by the Governance Committee.

**Motion:** That the Capital Region Board approves the appointment of KPMG to provide audit services to the Board including completion of audited annual financial statements for the year ending December 31, 2009 and unaudited financial statements for the period January 1 to March 31, 2010.

**Moved by** Mayor Rigney. **Seconded by** Mayor Olesen. **Motion carried unanimously.**

### c. Recording of Votes

Kathleen LeClair introduced the Motion, which was approved by the Governance Committee.

**Motion:** That the Capital Region Board approves the recording of votes by municipality for all motions considered at Capital Region Board Meetings, except those motions pertaining to procedural issues.

Mayor Wiedeman put forward a friendly amendment.

**Amended Motion:** That the Capital Region Board approves the recording of votes by municipality upon request.



**Moved by Mayor Olesen. Seconded by Mayor Wiedeman. Motion carried unanimously.**

## **9. Presentation – Solid Waste Management**

Mayor Fisher and Sharon Shuya gave a presentation with respect to the solid waste management in the Region. A copy of the presentation was provided to the members. This issue will come back to the Board in February 2010.

## **10. Committee of the Whole**

### **a. Committee Reports**

#### **i. Land Use Committee**

A copy of the November 26, 2009 Report (#15) was provided to members.

#### **ii. Housing Committee**

A copy of the November 26, 2009 Report was provided to members.

#### **iii. Regional Advocacy & Communications Committee**

A copy of the November 26, 2009 Report (#4) was provided to members.

#### **iv. Governance Committee**

Further to discussions at a previous Board meeting, Mayor Olesen advised that the Board does have liability coverage and administration is looking into the extent of coverage.

Mayor Olesen noted that the Governance Committee approved the job descriptions for the Interim Chair and Chief Officer.

## **11. Other Business**

### **a. Calgary Regional Partnership Letter**

There was discussion with respect to the letter from the Calgary Regional Partnership. It was noted that it was considered by the Advocacy Committee and will also be considered at the November 27, 2009 Transit Committee meeting.

## **12. Adjournment**

Meeting adjourned at 11:24 a.m.