Integrated Regional Transportation Master Plan (IRTMP) Task Force

Thursday, October 24, 2019
1:00 p.m. – 4:00 p.m.
La Cité Francophone, Hall Jean-Louis Dentinger
8627 Rue Marie-Anne Gaboury NW, Edmonton, AB

Task Force Members:
Kathy Barnhart, City of Beaumont (Alternate)
Tim Cartmell, City of Edmonton
Michael Walters, City of Edmonton (Alternate)
Gordon Harris, City of Fort Saskatchewan (Alternate)
Nicole Boutestein, Town of Morinville
William Choy, Town of Stony Plain
Bill Tonita, Strathcona County
Wayne Bokenfohr, Sturgeon County (Alternate)
Barry Chan, Alberta Transportation (Alternate)

Regrets:
Gale Katchur, City of Fort Saskatchewan (Chair)
John Stewart, City of Beaumont (Vice Chair)
Alanna Hnatiw, Sturgeon County
Michael Botros, Alberta Transportation

Guests:
Teaka Broughm, City of Beaumont
Kevin Cole, Strathcona County
Trevor Duley, City of St. Albert
Ahmed Essayed, Town of Stony Plain
David Hales, City of Edmonton
Justin Laurie, Town of Stony Plain
Larissa Lindmark, Parkland County
Nancy Lyzaniwski, Strathcona County
Avril McCalla, City of Edmonton
Ted Nestor, Sturgeon County
Shawn Olson, City of Leduc
Jackie Porayko, Strathcona County
Grant Schaffer, City of Fort Saskatchewan
Dean Schick, City of St. Albert
Peter Reeson, UDI – Edmonton Region

EMRB Staff:
Sharon Shuya, Director of Regional Growth Planning
Debra Irving, Senior Project Manager
Dan Rose, Senior Communications Advisor
Carol Moreno, Project Coordinator

Consultants:
Stephen Power, HDR
Charlene Wilcock, HDR
Melanie Hare, Urban Strategies
Karen Gilchrist, Karen Gilchrist & Associates
1. Opening

1.1 Quorum

Quorum achieved; 7 of 7 voting members present.

1.2 Call to Order

Ms. Shuya called the meeting to order at 1:03 p.m.

1.3 Opening Remarks

Ms. Shuya welcomed members of the Task Force and outlined the focus of the meeting. Highlighting the value of the Edmonton Metropolitan Region Growth Plan, she emphasized the need for flexibility and adaptability to enable the future success of the Region.

2. Approval of Agenda

IRTMP19-01 Motion: That the Integrated Regional Transportation Master Plan Task Force approve the October 24, 2019 meeting agenda.
Moved by: Councillor Barnhart
Accepted by: Ms. Shuya
Decision: Carried unanimously

3. Governance

3.1. Selection of Chair

Ms. Shuya described the process for selecting the Task Force Chair and Vice Chair. As per the Terms of Reference, the Chair and Vice Chair must be members of the Board and appointed for the duration of the project.

Nominations were received for Mayors Katchur and Stewart. Councillors Harris and Barnhart offered statements on behalf of their respective mayors.

A vote was conducted by secret ballot and Ms. Shuya declared the result in favour of Mayor Katchur.

IRTMP19-02 Motion: That the Integrated Regional Transportation Master Plan Task Force direct EMRB Administration to destroy the ballots.
Moved by: Councillor Bokenfohr
Accepted by: Ms. Shuya
Motion: That the Integrated Regional Transportation Master Plan Task Force appoint Mayor Gale Katchur to the Chair position and recommend that the Edmonton Metropolitan Region Board endorse and reaffirm that appointment as effective October 24, 2019.  
Moved by: Councillor Harris  
Accepted by: Ms. Shuya  
Decision: Carried unanimously

3.2. Selection of Vice Chair

Ms. Shuya opened the floor for nominations for the position of Vice Chair. Mayor Stewart’s name was put forward for nomination.

Motion: That the Integrated Regional Transportation Master Plan Task Force appoint Mayor John Stewart to the Vice Chair position and recommend that the Edmonton Metropolitan Region Board endorse and reaffirm that appointment as effective October 24, 2019.  
Moved by: Councillor Barnhart  
Accepted by: Chair  
Decision: Carried unanimously

3.3. Working Group Terms of Reference

Ms. Shuya introduced the IRTMP’s Senior Project Manager, Debra Irving. Ms. Irving led the Task Force in an overview of the Working Group Terms of Reference. The Task Force was given the opportunity to share any comments or questions and none were expressed.

Motion: That the Integrated Regional Transportation Master Plan Task Force accept the IRTMP Working Group Terms of Reference as information.  
Moved by: Councillor Gordon Harris  
Accepted by: Chair  
Decision: Carried unanimously

4. IRTMP Consultant Review

Mr. Power, Ms. Hare, and Ms. Wilcock provided a brief self-introduction. Mr. Power presented the overall project approach and a high-level work plan. Ms. Wilcock collected Task Force input on their perceptions of transportation issues in their municipalities and the Region, via a mini questionnaire.

1:49 p.m. Councillor Cartmell left the meeting and was replaced by Councillor Walters.

Ms. Hare offered a review of the Edmonton Metropolitan Region Growth Plan (EMRGOP) and each of its interconnected policies and objectives, as they relate to transportation. She
outlined some of the key considerations, opportunities, and challenges in the Region. The Task Force asked about the availability of more current data, beyond 2011, on average commutes from communities in the Region and the Project Team confirmed they will integrate data from the most recent census in future presentations.

Regarding the scenarios, the EMRGP will form the foundation for the transportation network but other variables, such as different ways to organize transportation, will be run through the model. In each scenario, consideration will be given to tradeoffs and unintended consequences. Using this approach highlight which option(s) work best to fit the overall framework and intent of the EMRGP. The Environmental Scan will include opportunities to see how other cities and regions have implemented best practices in this respect.

Break 2:23 p.m. – 2:37 p.m.

In their responses to the mini questionnaire, Task Force members highlighted transportation systems from different cities which they felt had attractive features or aspects of their system worthwhile to consider. The places identified were Montreal, Calgary, Toronto, Phoenix, Amsterdam, and Chicago. Mr. Power led the Task Force in an open discussion of those examples and their valuable aspects, highlighting the expectations of users of the different systems, creative approaches to servicing a range of transportation needs, and importance of recognizing shifting attitudes, priorities, and values.

5. Engagement and Communications Plans

Ms. Irving introduced the Task Force to the project’s flexible engagement approach, as many groups are interested in learning about and contributing to the project. The first round of engagement will involve key stakeholders identified in the project charter. More details to be discussed at future meetings.

Ms. Gilchrist outlined the overall approach to communications to ensure the Project Team is effective in receiving and sharing critical information required for project success. She encouraged the Task Force to provide feedback on communication methods and tools throughout the project to ensure information is readily available and achieves its purpose.

6. IRTMP Task Force Meeting Schedule

Ms. Irving presented the proposed meeting schedule and suggested it is possible to shift these dates, if major scheduling conflicts arise. Ms. Shuya indicated that meeting invitations will be extended following the meeting.

**Motion:** That the Integrated Regional Transportation Master Plan Task Force accept the IRTMP Task Force Meeting Schedule as information.

**Moved by:** Councillor Harris

**Accepted by:** Chair

**Decision:** Carried unanimously
7. Next Steps

Ms. Shuya reiterated that the Project Team and Working Group will continue its work through meetings and data collection in preparation for the next Task Force meeting.

Next Meeting:

IRTMP Task Force
November 28, 2019, 1:00 p.m. – 4:00 p.m.
La Cité Francophone, Hall Jean-Louis Dentinger
8627 Rue Marie-Anne Gaboury NW, Edmonton, AB

8. Adjournment

Ms. Shuya declared the meeting adjourned at 3:20 p.m.

[Signature]
Task Force Chair, Gale Katchur