Minutes of the meeting of the Edmonton Metropolitan Region Board held at Chateau Louis, Grand Ballroom on Thursday, December 12, 2019.

Delegates in Attendance:
Dr. Jodi L. Abbott – Board Chair
Mayor John Stewart – Beaumont
Mayor Ray Ralph – Devon
Mayor Don Iveson – Edmonton
Councillor Michael Walters – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor Bob Young – Leduc
Mayor Tanni Doblanko – Leduc County
Mayor Barry Turner – Morinville
Councillor Sarah Hall – Morinville (Alternate)
Councillor Phyllis Kobasiuk – Parkland County (Alternate)
Mayor Cathy Heron – St. Albert
Mayor Stuart Houston – Spruce Grove
Mayor William Choy – Stony Plain
Mayor Rod Frank – Strathcona County
Mayor Alanna Hnatiw – Sturgeon County
Thomas Djurfors – Government of Alberta

EMRB Administration:
Karen Wichuk, CEO
Sharon Shuya, Director, Regional Growth Planning
Bryan Haggarty, Director, Strategic Initiatives & Operations
Charlene Chauvette, Office Manager
Debra Irving, Senior Project Manager
Alex Bonokoski, Project Manager
Stephanie Chai, Project Manager
Taylor Varro, Project Manager
Dan Rose, Senior Communications Advisor
Carol Moreno, Project Coordinator
Agata Lewandowski, Executive Assistant
Raquel Chauvette, Administrative Assistant
Joseana Lara, Municipal Planning Intern

Attendance in Gallery: 51
1. Opening

1.1 Call to Order

Chair Abbott calls the meeting to order at 8:45 a.m.

1.2 Chair’s Opening Remarks

Chair Abbott calls the meeting to order and welcomes the Board Members, the Gallery, and acknowledges the meeting is held on traditional Treaty 6 lands. Chair Abbott reminds those gathered the meeting will be recorded to help with production of minutes and archival purposes.

Chair Abbott acknowledges the busy few months leading up to the Board Meeting and acknowledges the dedication and commitment of the Board and the hard work of the member municipalities, consultants and EMRB Administration. Chair Abbott shares that the full agenda is testimony to the momentum, progress and advancement of strategic and corporate initiatives. Chair Abbott asks all member to submit their 2019 expense claims no later than January 6, 2020. Chair Abbott provides background and procedures on the inclusion of a consent agenda.

2. Approval of Meeting Agenda

Moved by Mayor Heron. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Meeting Agenda of December 12, 2019.

Mayor Frank makes an amendment to the meeting agenda to remove Item 13.2 In Camera – City of St. Albert and City of Edmonton – Regional Transit Services Commission Project – Section 24 – Advice from Officials.

Mayor Iveson leaves the table at 8:57 a.m.

5 in favour. 8 opposed. Supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region. Motion carried.

Moved by Mayor Heron. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Meeting Agenda of December 12, 2019, as amended.

Motion carried unanimously.
3. Approval of Consent Agenda

   **Moved by** Mayor Katchur. **Accepted by** Chair.

   **Motion:** That the Edmonton Metropolitan Region Board approve the Consent Agenda of December 12, 2019.

   **Motion carried unanimously.**

4. In Camera

   **Moved by** Mayor Stewart. **Accepted by** Chair.

   **Motion:** That the Edmonton Metropolitan Region Board move In Camera, in accordance with the provisions of Section 17, of the Freedom of Information and Protection of Privacy Act (FOIP), R.S.A. 2000, c.F-25.

   **Motion carried unanimously.**

   Chair Abbott left In Camera, replaced by Mayor Choy as Vice Chair.  
   Mayor Turner left In Camera, replaced by Councillor Sarah Hall.

4.1 Board Chair Appointment – Section 17 – Disclosure Harmful to Personal Privacy

   **In Camera Participants:**

   | Mayor John Stewart – Beaumont | Mayor Stuart Houston – Spruce Grove |
   | Mayor Ray Ralph – Devon        | Mayor Cathy Heron – St. Albert      |
   | Mayor Don Iveson – Edmonton    | Mayor William Choy – Stony Plain    |
   | Mayor Gale Katchur – Ft.        | Mayor Rod Frank – Strathcona County |
   | Saskatchewan                   | Mayor Alanna Hnatiw –              |
   | Mayor Bob Young – Leduc         | Sturgeon County                   |
   | Mayor Tanni Doblanko – Leduc    | Karen Wichuk – EMRB CEO           |
   | County                         |                                    |
   | Councillor Sarah Hall – Morinville |                                  |
   | Councillor Phyllis Kobasiuk – Parkland County |   |

   **Moved by** Mayor Doblanko. **Accepted by** Chair.

   **Motion:** That the Edmonton Metropolitan Region Board move out of camera.

   **Motion carried unanimously.**
Motion: That the Edmonton Metropolitan Region Board approve the In Camera recommendations of the negotiating team.

Motion carried unanimously.

Mayor Choy hands the Chair back to Chair Abbott. Mayor Turner replaces Councillor Sarah Hall at the table at 9:15 a.m.

5. Shared Investment for Shared Benefit

5.1 Chair Update

Chair Frank provides an overview of the agendas from the October 4, 2019 and December 6, 2019 Task Force meetings. Chair Frank shares information regarding the environmental scan being brought to the Task Force in February, which will inform SISB Framework and design of SISB Model.

5.2 Strategic Guidance for Shared Investment for Shared Benefit

Motion: That the Edmonton Metropolitan Region Board approve the Strategic Guidance document to inform the Shared Investment for Shared Benefit strategic initiative.

12 in favour. 1 opposed. Supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region. Motion carried.

6. Integrated Regional Transportation Master Plan Task Force

6.1 Confirmation of Chair and Vice Chair

Motion: That the Edmonton Metropolitan Region Board confirm Mayor Gale Katchur as Chair of the Integrated Regional Transportation Master Plan Task Force as of October 24, 2019.

Motion carried unanimously.

Motion: That the Edmonton Metropolitan Region Board confirm Mayor John Stewart as Vice Chair of the Integrated Regional Transportation Master Plan Task Force as of October 24, 2019.

Motion carried unanimously.
6.2 Chair Update

Chair Katchur thanks members for confirming her role as Chair, and Mayor Stewart’s role as Vice Chair of the IRTMP Task Force. Chair Katchur provides background and goals for the IRTMP. Chair Katchur provides an overview of the agendas from the October 24, 2019 and November 28, 2019 Task Force meetings.

7. Metropolitan Region Servicing Plan Task Force

7.1 Chair Update

Chair Ralph states he is pleased to bring forward the Final Metropolitan Region Servicing Plan. Chair Ralph provides overview from the November 21, 2019 Task Force meeting and provides background on all the steps taken toward the completion of the Plan. Chair Ralph provides insight into the work that will take place in the New Year.

7.2 Final Metropolitan Region Servicing Plan

Ms. Shuya congratulates the Task Force for the completion of the MRSP being brought forward. Ms. Shuya provides a presentation and walks members in depth through the Final MRSP. Ms. Shuya provides next steps for the MRSP.

Chair Ralph thanks everyone for their support and reaffirms the importance of the MRSP strategic initiative.

Moved by Mayor Ralph. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Metropolitan Region Servicing Plan.

Motion carried unanimously.

7.3 MRSP Implementation – Standing Committee

Chair Ralph provides background on the MRSP Implementation and the role of a Standing Committee.

Moved by Mayor Ralph. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board resolve to create an MRSP Standing Committee by February 2020.

Mayor Choy makes a friendly amendment to add “and that the MRSP Standing Committee is subject to change based on the current governance review.” Accepted by Chair Ralph.
Moved by Mayor Ralph. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board resolve to create an MRSP Standing Committee by February 2020 and that the MRSP Standing Committee is subject to change based on the current governance review.

Motion carried unanimously.

8. Resolution of Member Motion – June 14, 2018 – REF Amendment Evaluation Criteria

CEO Wichuk provides an update on the REF Amendment Evaluation Criteria and background on the REF, including the creation of the Growth Plan and REF Implementation Working Group. CEO Wichuk shares that the REF Working Group has concluded, from an administrative perspective, the components of the member motion have been resolved. CEO Wichuk highlights that the Working Group has made tremendous progress in the development of the planning toolkit including the introduction of the substantive amendments.

Moved by Mayor Ralph. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board affirm the June 14, 2018 member motion REF Amendment Evaluation Criteria has been achieved.

Motion carried unanimously.

Chair Abbott calls a 10 minutes break at 10:00 a.m.

9. Board Governance and Strategy Update

Chair Abbott provides an update on the substantial work the Board has undertaken, and the progress made towards Board Governance and furthering the development of the Strategic Plan.

10. Audit & Finance Committee

10.1 Corporate Risk Profile and Policy Framework Update

Chair Doblanko provides background on the Corporate Risk Profile.

CEO Wichuk provides an update on the Corporate Risk Profile and next steps towards the implementation. CEO Wichuk shares that concurrent to the Corporate Risk Profile, there has been a completed initial review of the policy suite along with a creation of a draft Policy Framework. CEO Wichuk concludes that the policies will be brought forward as a whole.
11. Member Updates

11.1 City of St. Albert – Waste to Energy Pilot Project

Mayor Heron introduces Kate Polkovsky, Director, at the City of St. Albert running the power point presentation.

Mayor Heron shares the direction of St. Albert Council regarding the Waste to Energy Pilot Project and walks members through the PowerPoint presentation, providing next steps. Mayor Heron shares the potential of using this project as a shared investment for shared benefit piece.

Councillor Walters replaces Mayor Iveson at the table at 10:47 a.m.

12. Regional Agriculture Master Plan Task Force

12.1 Chair Update

Vice Chair Walters provides an update on the progress being made and provides an overview of the agenda from the October 28, 2019 meeting. Vice Chair Walters provides members with the next steps moving forward.

12.2 RAMP Project Update

Vice Chair Walters provides the purpose of the presentation. Vice Chair Walters introduces Mr. Jerry Bouma, the consultant for the RAMP Task Force.

Mr. Bouma walks member through a PowerPoint presentation, providing in depth information and context on what RAMP can accomplish, the economic imperative and what the future would look like without RAMP.

Mayor Iveson replaces Councillor Walters at the table at 11:45 a.m.

Mayor Iveson gives notice of motion for the February 13, 2020 Board Meeting, That the Edmonton Metropolitan Region Board endorse the proposed Regional Evaluation Framework and recommend it to the province for approval.

Chair Abbott confirms Board Members, Elected Officials, EMRB CEO, CAOs, Jerry Bouma, Cathy Kiss, Lee Funke and Sharon Shuya will stay in the room for Item 13.1.

13. In Camera

Moved by Mayor Iveson. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board move In Camera, in accordance with the provisions of Section 21 and 24, of the Freedom of Information and Protection of Privacy Act (FOIP), R.S.A 2000, c.F-25.
Motion carried unanimously.

13.1 In Camera – Discussion of Engagement Strategy – Section 21 – Disclosure Harmful to Intergovernmental Relations – Section 24 – Advice from Officials

Moved by Mayor Doblanko. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board move out of camera.

Motion carried unanimously.

14. Adjournment

Moved by Mayor Ralph. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board meeting of December 12, 2019 be adjourned at 12:33 p.m.

Motion carried unanimously.

EMRB Chair, Dr. Jodi L. Abbott  
EMRB CEO, Karen Wichuk