Minutes of the meeting of the Capital Region Board held at Grand Ballroom, Chateau Louis Conference Centre on Thursday, June 9, 2016

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair
Mayor Camille Berube – Beaumont
Mayor Randy Boyd – Bon Accord
Mayor Karl Hauch – Bruderheim
Mayor Wally Yachimetz – Calmar
Mayor Stephen Lindop – Devon
Mayor Don Iveson – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Councillor Louis Bauder – Gibbons
Mayor Bill Skinner – Lamont
Reeve Wayne Woldanski – Lamont County
Mayor Greg Krischke – Leduc

Mayor John Whaley – Leduc County
Mayor Carol Tremblay – Legal
Councillor Nicole Boutestein – Morinville (alternate)
Mayor Rod Shaigec – Parkland County
Mayor Mel Smith – Redwater
Mayor Stuart Houston – Spruce Grove
Councillor Dwight Ganske – Stony Plain (alternate)
Mayor Roxanne Carr – Strathcona County
Mayor Tom Flynn – Sturgeon County
Mayor Barry Rasch – Thorsby
Mayor Charlene Smylie – Wabamun
Mayor Ralph van Assen – Warburg

**Absent:**

Bruce McDonald – Government of Alberta

**CRB Administration:**

Malcolm Bruce, CEO
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Stephanie Chai, Project Manager
Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager
Leslie Chivers, Operations Manager
Brandt Denham, GIS Coordinator
Amanda Borman, Executive Assistant
Lisa Saskiw, Administrative Assistant
1. Call to Order
   Called to order 9:00 a.m.

2. Chair’s Opening Remarks
   - Notice that July 14, 2016 will go ahead as scheduled though the Board may go in-camera to discuss.
   - Congratulations Devon CAO, Tony Kulbisky, who was presented the AUMA/Society of Local Government Managers Joint Award of Excellence in May.
   - Based on the legal opinion provided, the Capital Region Board Provincial Liaison will be included in all in-camera sessions going forward.

3. Approval of Agenda
   
   Moved by Mayor Boyd. Accepted by Chair.

   Motion: That the Capital Region Board approve the agenda of June 9, 2016.

   Motion carried unanimously.

4. Approval of Minutes of May 12, 2016
   
   Moved by Mayor Katchur. Accepted by Chair.

   Motion: That the Capital Region Board approve the Minutes of May 12, 2016

   Motion carried unanimously.

   Mayor Barry Rasch, Thorsby, arrives and takes a seat at the table.

5. Governance, Priorities & Finance Committee

   a. Audited Financial Statements Recommendation

   Mayor John Whaley, Leduc County, arrives and takes a seat at the table.

   Moved by Mayor Berube. Accepted by Chair.

   Motion: That the Capital Region Board approve the CRB Audited Financial Statements for the year ended March 31, 2016, as recommended by the Governance Priorities & Finance Committee.

   Motion carried unanimously.
b. Pay-to-Participate for Receipt & Input

Moved by Mayor Berube. Accepted by Chair.

Chair Crouse relinquished the Chair position to CRB Vice-Chair Berube.

CRB Vice-Chair Berube, relinquished the Chair position back to Chair Crouse.

Motion: That the Capital Region Board municipal members review draft Policy G023 – Pay-to-Participate and provide comments to administration no later than August 26, 2016, as recommended by the Governance Priorities & Finance Committee.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the populations. Motion Carried.

c. Policy Updates

Moved by Mayor Berube. Accepted by Chair.

Motion: That the Capital Region Board approve Policy A003, G007 and G012, as recommended by the Governance Priorities & Finance Committee.

Policy G012 was referred back to Administration for further work on the content before bringing it verbally to the Capital Region Board for approval.

Motion: That the Capital Region Board approve Policy A003 and G007, as recommended by the Governance Priorities & Finance Committee.

Motion carried unanimously.

d. Proposed 2016/17 Budget

Moved by Mayor Berube. Accepted by Chair.

Motion: That the Capital Region Board approve the Proposed 2016/17 Capital Region Board Budget, as recommended by the Governance Priorities & Finance Committee.

22 in favour, 2 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the populations. Motion Carried.

6. Transit Committee

a. Specialized Transit Needs Assessments

Presentation to the Capital Region Board by Dr. Bonnie Dobbs, University of Alberta, MARD.

Moved by Mayor Katchur. Accepted by Chair.
Motion: That the Capital Region Board receive the Capital Region 2016 Specialized Transportation Needs Assessment Report for information, as recommended by the Transit Committee.

Motion carried unanimously.

7. Growth Plan Update Task Force
   a. Chair Update – provided
   b. 30 minute update on the Plan; Implementation

Presentation given by Sharon Shuya, Regional Project Manager

8. Committee/Task Force Chair Updates

Updates provided to the members by Chairs of the Advocacy & Monitoring Committee, Governance, Priorities & Finance Committee, Housing Committee and Transit Committee.

9. Administrative Items
   a. CEO’s Update
      • Announcement that CEO Presentation to the Senate Committee of Transport and Communications is deferred to the fall.

   b. GIS – Transportation Priorities Map
      • GIS presentation of the 2016 Regional Transportation Priorities and the Non-Market Seniors Housing. Presentation by Brandt Denham, GIS Coordinator

Mayor Greg Krischke, Leduc, speaks briefly about the release of the Blue Ribbon Panel report, set to be published June 10, 2016 at 11:00 a.m.

10. Adjournment

The Chair declared the meeting adjourned at 10:52 a.m.

CRB Chair, Nolan Crouse

CRB CEO, Malcolm Bruce