



Transition Task Force

Thursday, May 25, 2017

9:00 AM – 11:30 AM

La Cite Francophone – Hall Jean-Louis Dentinger
8627 rue-Marie Gaboury (91 Street) Edmonton

Members:

William Choy, *Town of Stony Plain (Chair)*
Roxanne Carr, *Strathcona County (Vice Chair)*
Randy Boyd, *Town of Bon Accord*
Robert Cotterill, *City of Spruce Grove (City Manager)*
Dwight Ganske, *Town of Stony Plain (Alternate)*
Andy Isbister, *Town of Morinville (CAO)*
Don Iveson, *City of Edmonton*
Gary Klassen, *City of Edmonton (Deputy City Manager)*
Greg Krischke, *City of Leduc*
Bonnie Riddell, *Strathcona County (Alternate)*
Dana Smith, *City of Leduc (Alternate)*
Michael Walters, *City of Edmonton (Alternate)*

Guests:

Lindsey Butterfield, *City of Edmonton*
Gibby Davis, *City of Edmonton*
Trevor Duley, *Sturgeon County*
Greg Hofmann, *Town of Morinville*
Brandy Kelly, *City of Leduc*
Marnie Lee, *Strathcona County*
Ruibin Li, *Town of Beaumont*
Nisha Patel, *City of St. Albert*
Kelly Rudyk, *Strathcona County*

Regrets:

Mike Heck, *Parkland County (CAO)*
Robyn Singleton, *Lamont County (CAO)*
Mel Smith, *Town of Redwater (Alternate)*

CRB Staff & Consultants:

Malcolm Bruce, *CEO*
Sharon Shuya, *Project Manager*
Neal Sarnecki, *Project Manager*
Stephanie Chai, *Project Manager*
Loreen Lennon, *Communications Manager*
Allyson Jacques, *Administrative Assistant*

1. CALL TO ORDER

Chair, Mayor William Choy called the meeting to order at 9:07 a.m.



2. Chair's Opening Remarks

3. Approval of Agenda

TTF2017-27

Motion: That the agenda of May 25, 2017 be approved as amended with the addition of Item 10 a, selection of the chair.

Moved by: Mayor Randy Boyd, *Town of Bon Accord*

Decision: Carried unanimously

4. Approval of Minutes of May 10, 2017

TTF2017-28

Motion: That the minutes of May 10, 2017 be approved.

Moved by: Mayor Greg Krischke, *City of Leduc*

Decision: Carried unanimously

5. Edmonton Metropolitan Region Board – revised Governance Manual

TTF2017-29

Motion: That the Transition Task Force refer the revised Governance Manual as amended to the Board once the Regulation is released for approval.

Moved by: Mayor Don Iveson, *City of Edmonton*

Decision: Carried unanimously

TTF2017-30

Motion: That the Transition Task Force amend the Executive Committee Membership to one city, one county, and one town.

Moved by: Mayor Greg Krischke, *City of Leduc*

Decision: Carried unanimously

TTF2017-31

Motion: That the Transition Task Force direct Administration to draft a position description for Board Members for consideration by the Task Force for inclusion in the Governance Manual.

Moved by: Mayor Randy Boyd, *Town of Bon Accord*

Decision: Carried Unanimously

6. Draft Board Evaluation

TTF2017-32

Motion: That the Transition Task Force endorse the proposed approach for a Board evaluation tool as amended and recommend it to the Board for approval.

Moved by: Mayor Don Iveson, *City of Edmonton*

Decision: Carried Unanimously

7. Board Transition & Orientation Plan

TTF2017-33

Motion: That the Transition Task Force endorse the proposed Board Transition & Orientation Plan, as presented and recommend it to the Board for information.

Moved by: Mayor Roxanne Carr, *Strathcona County*



Decision: Carried unanimously

8. 2018-2022 – Strategic Plan

TTF2017-34

Motion: That the Transition Task Force endorse the proposed 2018-2022 Strategic Plan Schedule as amended and recommend Administration include this in the Transition Plan for approval by the Board.

Moved by: Mayor Randy Boyd, *Town of Bon Accord*

Decision: Carried unanimously

9. Presentation of Board Transition Plan – June 8, 2017 Discussion

10. Transition Task Force – Bridging from June – October Discussion

a. Chair Selection

11. ADJOURNMENT

The Chair declared the meeting adjourned at 10:58 a.m.



Committee Chair, William Choy

