Transition Task Force
Thursday, May 25, 2017
9:00 AM – 11:30 AM
La Cite Francophone – Hall Jean-Louis Dentinger
8627 rue-Marie Gaboury (91 Street) Edmonton

Members:
William Choy, Town of Stony Plain (Chair)
Roxanne Carr, Strathcona County (Vice Chair)
Randy Boyd, Town of Bon Accord
Robert Cotterill, City of Spruce Grove (City Manager)
Dwight Ganske, Town of Stony Plain (Alternate)
Andy Isbister, Town of Morinville (CAO)
Don Iveson, City of Edmonton
Gary Klassen, City of Edmonton (Deputy City Manager)
Greg Krischke, City of Leduc
Bonnie Riddell, Strathcona County (Alternate)
Dana Smith, City of Leduc (Alternate)
Michael Walters, City of Edmonton (Alternate)

Guests:
Lindsey Butterfield, City of Edmonton
Gibby Davis, City of Edmonton
Trevor Duley, Sturgeon County
Greg Hofmann, Town of Morinville
Brandy Kelly, City of Leduc
Marnie Lee, Strathcona County
Rubin Li, Town of Beaumont
Nisha Patel, City of St. Albert
Kelly Rudyk, Strathcona County

Regrets:
Mike Heck, Parkland County (CAO)
Robyn Singleton, Lamont County (CAO)
Mel Smith, Town of Redwater (Alternate)

CRB Staff & Consultants:
Malcolm Bruce, CEO
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Stephanie Chai, Project Manager
Loreen Lennon, Communications Manager
Allyson Jacques, Administrative Assistant

1. CALL TO ORDER

Chair, Mayor William Choy called the meeting to order at 9:07 a.m.
2. Chair’s Opening Remarks

3. Approval of Agenda

Motion: That the agenda of May 25, 2017 be approved as amended with the addition of Item 10 a, selection of the chair.
Moved by: Mayor Randy Boyd, Town of Bon Accord
Decision: Carried unanimously

4. Approval of Minutes of May 10, 2017

Motion: That the minutes of May 10, 2017 be approved.
Moved by: Mayor Greg Krischke, City of Leduc
Decision: Carried unanimously

5. Edmonton Metropolitan Region Board – revised Governance Manual

Motion: That the Transition Task Force refer the revised Governance Manual as amended to the Board once the Regulation is released for approval.
Moved by: Mayor Don Iveson, City of Edmonton
Decision: Carried unanimously

Motion: That the Transition Task Force amend the Executive Committee Membership to one city, one county, and one town.
Moved by: Mayor Greg Krischke, City of Leduc
Decision: Carried unanimously

Motion: That the Transition Task Force direct Administration to draft a position description for Board Members for consideration by the Task Force for inclusion in the Governance Manual.
Moved by: Mayor Randy Boyd, Town of Bon Accord
Decision: Carried Unanimously

6. Draft Board Evaluation

Motion: That the Transition Task Force endorse the proposed approach for a Board evaluation tool as amended and recommend it to the Board for approval.
Moved by: Mayor Don Iveson, City of Edmonton
Decision: Carried Unanimously

7. Board Transition & Orientation Plan

Motion: That the Transition Task Force endorse the proposed Board Transition & Orientation Plan, as presented and recommend it to the Board for information.
Moved by: Mayor Roxanne Carr, Strathcona County
Decision: Carried unanimously

8. 2018-2022 – Strategic Plan

Motion: That the Transition Task Force endorse the proposed 2018-2022 Strategic Plan Schedule as amended and recommend Administration include this in the Transition Plan for approval by the Board.
Moved by: Mayor Randy Boyd, Town of Bon Accord
Decision: Carried unanimously

9. Presentation of Board Transition Plan – June 8, 2017 Discussion

10. Transition Task Force – Bridging from June – October Discussion

    a. Chair Selection

11. ADJOURNMENT

    The Chair declared the meeting adjourned at 10:58 a.m.

Committee Chair, William Choy