



## **Audit & Finance Committee**

**Thursday, May 10, 2018**

**2:00 – 3:30 p.m.**

**Capital Region Boardroom, EMRB Office  
1100 Bell Tower, 10104 103 Avenue, Edmonton**

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### **Members:**

Tanni Doblanko, *Leduc County (Chair)*  
Wes Brodhead, *City of St. Albert (Vice Chair)*  
Ray Ralph, *Town of Devon*  
John Stewart, *Town of Beaumont*  
Michael Walters, *City of Edmonton (Alternate)*

### **Guests:**

Gibby Davis, *City of Edmonton*  
Trevor Duley, *City of St. Albert*  
Larissa Hepp, *Sturgeon County*  
Marnie Lee, *Strathcona County*  
Nancy Lyzaniwski, *Strathcona County*  
Linda Matties, *Town of Stony Plain*

### **EMRB Staff & Consultants:**

Malcolm Bruce, *CEO*  
Neal Sarnecki, *Project Manager*  
Stephanie Chai, *Project Manager*  
Taylor Varro, *Project Manager*  
Loreen Lennon, *Communications Manager*  
Leslie Chivers, *Operations Manager*  
Charlene Chauvette, *Office Manager*  
Brandt Denham, *GIS Coordinator*  
Amanda Borman, *Executive Assistant*  
Raquel Chauvette, *Administrative Assistant*  
Joseana Lara, *Municipal Planning Intern*

## **1. Opening**

### **1.1 Quorum**

Quorum achieved; five of five voting members present.

### **1.2 Call to Order**

Chair Doblanko called the meeting to order at 2:02 p.m.

### **1.3 Chair's Opening Remarks**

## 2. Approval of Agenda

AFC2018-16

**Motion:** That the Audit & Finance Committee approve the May 10, 2018 meeting agenda.

**Moved by:** Mayor Ray Ralph

**Accepted by:** Chair

**Decision:** Carried unanimously

## 3. Approval of Minutes

AFC2018-17

**Motion:** That the Audit & Finance Committee approve the April 6, 2018 meeting minutes.

**Moved by:** Mayor John Stewart

**Accepted by:** Chair

**Decision:** Carried unanimously

## 4. Audited Financial Statements

### 4.1 Metrix Group LLP, Michael Epp

CEO Bruce provides context on the Metrix Group LLP, and introduces Michael Epp to members of the Audit & Finance Committee.

### 4.2 Audited Financial Statements

Mr. Epp walks members of the Audit & Finance Committee through the Audited Financial Statements. Mr. Epp provides a handout of the 2018 Audit Findings Letter and provides context to the members of the Audit & Finance Committee.

AFC2018-18

**Motion:** That the Audit & Finance Committee endorse and recommend the 2017/18 Audited Financial Statements as prepared by Metrix Group LLP to the Edmonton Metropolitan Region Board for approval.

**Moved by:** Councillor Michael Walters

**Accepted by:** Chair

**Decision:** Carried unanimously

## 5. CEO Update

There are no further updates from CEO Bruce.

## 6. Next Meeting

- September 13, 2018, 1:00 – 3:00 p.m., EMRB Office

**7. In Camera**

There are no Items for In Camera.

**8. Adjournment**

AFC2018-19

**Motion:** That the Audit & Finance meeting of May 10, 2018 be adjourned at 2:23 p.m.

**Moved by:** Councillor Wes Brodhead

**Accepted by:** Chair

**Decision:** Carried unanimously

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Committee Chair, Tanni Doblanko

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