

Audit & Finance Committee

Thursday, March 8, 2018
10:30 a.m. – Noon
Capital Region Boardroom, EMRB Office
1100 Bell Tower, 10104 103 Avenue, Edmonton

Members:

Tanni Doblanko, *Leduc County (Chair)*
Wes Brodhead, *City of St. Albert (Vice Chair)*
Ray Ralph, *Town of Devon*
John Stewart, *Town of Beaumont*
Michael Walters, *City of Edmonton*

EMRB Staff & Consultants:

Malcolm Bruce, *CEO*
Neal Sarnecki, *Project Manager*
Sharon Shuya, *Project Manager*
Stephanie Chai, *Project Manager*
Loreen Lennon, *Communications Manager*
Charlene Chauvette, *Office Manager*
Leslie Chivers, *Operations Manager*
Brandt Denham, *GIS Coordinator*
Taylor Varro, *Municipal Planning Intern*
Amanda Borman, *Executive Assistant*
Raquel Chauvette, *Administrative Assistant*

Ex-Officio:

Jodi Abbott, Board Chair

Guests

William Choy, *Town of Stony Plain (Board Vice Chair)*
Gibby Davis, *City of Edmonton*
Trevor Duley, *City of St. Albert*
Jordan Evans, *Leduc County*
Larissa Hepp, *Sturgeon County*
Marnie Lee, *Strathcona County*
Linda Matties, *Town of Stony Plain*
Avril McCalla, *City of Edmonton*
Julie Vizbar, *Leduc County*

1. Opening

1.1 Quorum

Quorum achieved; five of five voting members present.

1.2 Call to Order

Chair Doblanko called the meeting to order at 10:30 a.m.

1.3 Chair's Opening Remarks

2. Approval of Agenda

AFC2018-08

Motion: That the Audit & Finance Committee approve the March 8, 2018 meeting agenda.
Moved by: Mayor Ray Ralph, *Town of Devon*
Accepted by: Chair
Decision: Carried unanimously

3. Approval of Minutes

AFC2018-09

Motion: That the Audit & Finance Committee approve the January 11, 2018 meeting minutes.
Moved by: Councillor Michael Walters, *City of Edmonton*
Accepted by: Chair
Decision: Carried unanimously

4. Finance

4.1 Grant Analysis

AFC2018-10

The Audit & Finance Committee agreed to meet before the next Board meeting; tentatively March 29 after the Regional Agriculture Master Plan Task Force meeting.

Motion: That the Audit & Finance Committee defer the Grant Analysis back to Administration for further review and linkage to the Strategic Plan, Funds Available, Organizational Capacity and the Workplan. Additionally, that this item be brought back to the Audit & Finance Committee's next meeting.

Moved by: Councillor Michael Walters, *City of Edmonton*

Accepted by: Chair

Decision: Carried unanimously

5. CEO Update

5.1 Hawkings Epp Dumont LLP Name Change

5.2 Business Plan Update

6. Next Meeting

- Tentatively March 29, 2018 in Morinville, details TBC.

7. In Camera

There are no items for In Camera.

8. Adjournment

AFC2018-11

Motion: That the Audit & Finance meeting of March 8, 2018 be adjourned at 11:36 a.m.

Moved by: Mayor Ray Ralph, *Town of Devon*

Accepted by: Chair

Decision: Carried unanimously

Committee Chair, Tanni Doblanko

DRAFT