Minutes of the meeting of the Edmonton Metropolitan Region Board held via Zoom on Thursday June 11, 2020.

Delegates in Attendance:

Dr. Jodi L. Abbott – Board Chair
Mayor John Stewart – Beaumont
Mayor Ray Ralph – Devon
Mayor Don Iveson – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor Bob Young – Leduc
Mayor Tanni Doblanco – Leduc County
Mayor Barry Turner – Morinville
Mayor Rod Shaigec – Parkland County

Mayor Cathy Heron – St. Albert
Mayor Stuart Houston – Spruce Grove
Mayor William Choy – Stony Plain
Mayor Rod Frank – Strathcona County
Mayor Alanna Hnatiw – Sturgeon County
Monte Krueger – Government of Alberta

EMRB Administration:

Karen Wichuk, CEO
Sharon Shuya, Director, Regional Growth Planning
Charlene Chauvette, Office Manager
Debra Irving, Senior Project Manager
Alex Bonokoski, Project Manager
Stephanie Chai, Project Manager
Taylor Varro, Project Manager

Dan Rose, Senior Communications Advisor
Carol Moreno, Project Coordinator
Ron Cook, Manager, GIS and Business Intelligence
Raquel Chauvette, Executive Assistant
Joseana Lara, Summer Intern
Shannon Troke, Consultant
1. Opening

1.1 Call to Order

Chair Abbott calls the meeting to order at 8:32 a.m.

1.2 Chair’s Opening Remarks

Chair Abbott calls the meeting to order and welcomes the Board Members and the public that may be viewing today, and acknowledges the meeting is held on traditional Treaty 6 lands. Chair Abbott reminds everyone the meeting will be recorded to help with production of minutes and archival purposes.

Chair Abbott thanks everyone for their commitment to the regional community, to planning without boundaries, and to stewarding the Region to a better future on the other side of difficult times.

Chair Abbott shares that the conversations today will continue to guide and refine the direction of the EMRB as the Board works to deliver on the mandate and commitment to the citizens of the Region.

2. Approval of Consent Agenda

Moved by Mayor Katchur. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Consent Agenda of June 11, 2020.

Motion carried unanimously.

3. Approval of Meeting Agenda

Moved by Mayor Ralph. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Meeting Agenda of June 11, 2020.

Mayor Frank makes an amendment to remove item 4.1 Board Charter from the agenda and defer to the next meeting.

Chair Abbott draws attention to the process that was agreed to, which included interviews with each individual Board member, four facilitated education and governance planning sessions, agreement on writing and revising the Board Charter, opportunity to provide input via email, follow up interviews with each Board member, and integration of input where possible.
Mayor Frank withdraws the amendment.

**Moved by** Mayor Ralph. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board approve the Meeting Agenda of June 11, 2020.

**Motion carried unanimously.**

4. Governance

4.1 Board Charter

Chair Abbott briefly walks through the core principles included in the Board Charter.

Chair Abbott notes feedback on the Board Charter has been received. Some of the feedback has been integrated into the Board Charter, while other comments have been identified as pertaining to the governance policies.

**Moved by** Mayor Frank. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board receive the Board Charter for information and discussion.

Mayor Iveson makes a friendly amendment to refer to the Board Charter as the “Draft Board Charter”. **Accepted by** Mayor Frank.

Mayor Choy makes a friendly amendment to add: “and direct administration to send the redline version of the charter for feedback to be received within 2 weeks, and a workshop.” **Accepted by** Mayor Frank.

Mayor Iveson makes a friendly amendment to add a workshop if required. **Accepted by** Mayor Frank.

**Moved by** Mayor Frank. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board receive the draft Board Charter for information and discussion and direct administration to send the redline version of the charter for feedback to be received within 2 weeks, and a workshop if required.

12 in favour. 1 opposed. Supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region. **Motion carried.**

5. Audit & Finance Committee

5.1 Chair Update

Mayor Doblanko shares the Audit & Finance Committee last met on May 14, 2020 to

5.2 2019-2020 Audited Financial Statements

Mayor Doblanko invites Mr. Shannon Troke, partner of King & Company, to present the highlights of the 2019-2020 Audited Financial Statements.

Moved by Mayor Doblanko. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the 2019-2020 Audited Financial Statements, as prepared by King & Company.

Motion carried unanimously.

5.3 2019-2020 Annual Report

Mayor Doblanko invites CEO Wichuk to provide a brief overview of the 2019-2020 Annual Report.

CEO Wichuk notes the report illustrates the supportive alignment of activities in relation to the objectives of the EMRB Strategic Plan and intended regional outcomes, in support of continuous improvement.

Moved by Mayor Doblanko. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the 2019-2020 Annual Report.

Motion carried unanimously.

6. Member Motions Brought Forward From Previous Board Meetings

6.1 Leduc County Motion – Scope

Chair Abbott informs Members that the following motions while numbered 1a. and 1b. will be managed procedurally as two separate motions.

Mayor Doblanko provides opening comments and introduces motion 1a.

Moved by Mayor Doblanko. Accepted by Chair.

Motion: 1a. That the Edmonton Metropolitan Region Board (EMRB) reaffirms its core mandate is to prepare and implement a Growth Plan and a Servicing Plan and commits to refocus the Board’s efforts and resources to prioritize these mandatory obligations.

Mayor Iveson requests a ruling from the Chair on if the motion is in order.
Chair Abbott recommends a recess to get some advice on the matter and come back with a ruling.

10 Minute Break

Chair Abbott recognizes the concerns raised by Mayor Iveson related to governance, however, given there is no contravention to the Board’s policies and procedures, Chair Abbott will let the motion stand.

Chair Abbott suggests considering a friendly amendment to identify that this motion reflects work going forward and add the words “going forward”. Accepted by Mayor Doblanko.

Motion: That the Edmonton Metropolitan Region Board (EMRB) reaffirms its core mandate is to prepare and implement a Growth Plan and a Servicing Plan and commits to refocus the Board’s efforts and resources to prioritize these mandatory obligations going forward.

Mayor Houston makes an amendment to end the motion at the words Servicing Plan. Accepted by Chair Abbott.

Mayor Turner suggests referring the motion to be part of the Board’s Strategic Planning discussions.

Mayor Houston withdraws the amended motion.

Moved by Mayor Turner. Accepted by Chair Abbott.

Motion: That the motion 6.1.1a be referred for discussion at the next Strategic Planning workshop.

Mayor Iveson requests a recorded vote.

City of Beaumont, Town of Devon, City of Edmonton, City of Fort Saskatchewan, City of Leduc, Town of Morinville, City of Spruce Grove, and City of St. Albert, in favour. Leduc County, Parkland County, Town of Stony Plain, Strathcona County, and Sturgeon County opposed.
8 in favour. 5 opposed. Not supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region Motion failed.

Moved by Mayor Doblanko. Accepted by Chair Abbott.

Motion: 1a. That the Edmonton Metropolitan Region Board (EMRB) reaffirms its core mandate is to prepare and implement a Growth Plan and a Servicing Plan and commits to refocus the Board’s efforts and resources to prioritize these mandatory obligations going forward.
Mayor Iveson requests a recorded vote.

Leduc County, Parkland County, Strathcona County, and Sturgeon County in favour. City of Beaumont, Town of Devon, City of Edmonton, City of Fort Saskatchewan, City of Leduc, Town of Morinville, City of St. Albert, City of Spruce Grove, and Town of Stony Plain opposed.

4 in favour. 9 opposed. Not supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region **Motion failed**.

Mayor Doblanko provides opening comments and introduces motion 1b.

**Moved by** Mayor Doblanko. **Accepted by** Chair Abbott.

**Motion:** 1b. That the Edmonton Metropolitan Region Board (EMRB) create a framework to evaluate alignment of future projects to the core EMRB mandate, determine whether or not the proposed project overlaps with the work of other entities, and provide an estimate of the time requirements of Board members and administration.

Mayor Shaigec makes a friendly amendment to include “an estimate of the time and cost requirements”. **Accepted by** Mayor Doblanko.

**Moved by** Mayor Doblanko. **Accepted by** Chair Abbott.

**Motion carried unanimously.**

Chair Abbott asks for a member to move a motion to change the agenda to deal with the two time sensitive In Camera items first.

**Moved by** Mayor Choy. **Accepted by** Chair Abbott.

**Motion: That the Edmonton Metropolitan Region Board change the agenda to move to Item 8 In Camera before returning to Item 6.2 on the agenda.**

**Motion carried unanimously.**

**8. In Camera**

Chair Abbott describes the process for the In Camera portion of the meeting.

**Moved by** Mayor Ralph. **Accepted by** Chair Abbott.
Motion: That the Edmonton Metropolitan Region Board move In Camera in accordance with the provisions of Section 17, of the Freedom of Information and Protection of Privacy Act (FOIP), R.S.A 2000, c.F-25.

Motion carried unanimously.

8.1 CEO Performance Evaluation – Section 17 – Disclosure Harmful to Personal Privacy

8.2 HR Update – Section 17 – Disclosure Harmful to Personal Privacy

Moved by Mayor Choy. Accepted by Chair Abbott.

Motion: That the Edmonton Metropolitan Region Board move out camera.

Motion carried unanimously.

Moved by Mayor Choy. Accepted by Chair Abbott.

Motion: That the Edmonton Metropolitan Region Board approve the Performance Evaluation as presented and direct the Chair and Vice Chair to provide feedback to the CEO.

Motion carried unanimously.

Chair Abbott defers Member Motions to the August Board Meeting.

9. Adjournment

Moved by Mayor Houston. Accepted by Chair Abbott.

Motion: That the Edmonton Metropolitan Region Board meeting of June 11, 2020 be adjourned.

Motion carried unanimously.