



Minutes of the meeting of  
the Edmonton Metropolitan Region Board  
held at  
on Thursday, December 13, 2018.

**Delegates in Attendance:**

Dr. Jodi L. Abbott – Board Chair

Mayor John Stewart – Beaumont

Mayor Ray Ralph – Devon

Mayor Don Iveson – Edmonton

Mayor Gale Katchur – Fort Saskatchewan

Mayor Bob Young – Leduc

Councillor Glen Finstad – Leduc (*alternate*)

Mayor Tanni Doblanko – Leduc County

Mayor Barry Turner – Morinville

Mayor Rod Shaigec – Parkland County

Mayor Cathy Heron – St. Albert

Mayor Stuart Houston – Spruce Grove

Mayor William Choy – Stony Plain

Mayor Rod Frank – Strathcona County

Mayor Alanna Hnatiw – Sturgeon County

Dale Beesley – Government of Alberta

**EMRB Administration:**

Karen Wichuk, CEO

Sharon Shuya, Director, Regional Growth  
Planning

Neal Sarnecki, Director, Corporate Planning &  
Operations

Alex Bonokoski, Project Manager

Stephanie Chai, Project Manager

Taylor Varro, Project Manager

Charlene Chauvette, Office Manager

Loreen Lennon, Communications Manager

Brandt Denham, GIS/IT Coordinator

Agata Lewandowski, Executive Assistant

Carol Moreno, Project Coordinator

Raquel Chauvette, Administrative Coordinator

Joseana Lara, Municipal Planning Intern

**1. Opening**

**1.1 Call to Order**

Chair Abbott calls the meeting to order 9:00 a.m.

**1.2 Chair's Opening Remarks**

- Chair offers Season's Greetings to everyone in attendance of the Board Meeting
- Chair acknowledges that we meet on the traditional lands referred to as Treaty 6 Territory.



- Chair welcomes all members of the public and media to the meeting.
- Chair reminds everyone that the meetings are voice recorded to help with the production of minutes and archival proposes.
- Chair states she is happy to have CEO Karen Wichuk at her side. Chair acknowledges how CEO Wichuk has already been around to all but two of the municipalities and has been thrown right into the busiest season of the term so far.
- Chair shares appreciation to Karen for accommodating a swift transition in her first six weeks, and shares appreciation to everyone in assisting in her on boarding. Chair states we are indeed a regional team!
- Chair notes how we have now tackled a busy fall agenda, as noted in October.
- Chair states that today will address some important work, and following the meeting we will move downstairs to celebrate 10 successful years of regional collaboration.
- Chair thanks Karen for her fulsome CEO report in the agenda package. Chair lets everyone know that Karen will be available to answer any questions on the report when we get to agenda item #9.
- Chair acknowledges that she has a few thank you's to share with members and asks that everyone bear with her.
- First, Chair acknowledges that members of the Board had a great day in the legislature last week – Chair thanks members who were able to join. In addition to the introduction in session to the MLAs by Minister Anderson, they were able to meet with both Government Ministers and Opposition MLAs to share the story of the EMRB's success, value and return on investment. It was a good start and they will continue this messaging into the pre-election period in the coming months.
- Chair thanks everyone who has contributed to the planning and execution of the celebration event - **and defacto Board reunion** – taking place later today. Chair shares that we are expecting about 200 people in the Grand Ballroom at noon, to share in the recognition of work of past and present members. Chair asks that everyone please join in on networking and a short program. Chair offers many thanks to each of the municipalities who have helped create a unique guest take-away consisting of local products from each part of the region.
- Chair wishes Mayor Doblanko a Happy Birthday.
- Chair ends by thanking everyone for submitting their Regional Context Statements on time as requested.

## 2. Approval of Agenda

Chair Abbott informs Board members of the request to add an additional In Camera item, focusing on Regional Collaboration – Regional Success, under Section 21 – Disclosure Harmful to Governmental Relations. Chair also suggests we reorder the In Camera items, putting 11.1 Bill 32, 11.2 Regional Collaboration – Regional Success and finishing with 11.3 HR Matters to help with logistics for individuals in the room, asking that only EMRB Members sitting at the table remain in the room for Item 11.3 HR Update.

Chair also suggests given the timeline and the amount of important items to discuss that we



defer Item 6 Regional Agriculture Master Plan Task Force and Item 7 Metropolitan Region Servicing Plan Task Force to the next Board Meeting as these Items are primarily updates and the delay will not impede the work of the Task Forces.

Chair asks for member indulgence to potentially defer Item 4.2 REF Evaluation Criteria and 5.7 Regional Context Statements to the bottom of the agenda if time permits.

Chair allocates up to one hour each for Item 4.1 Sturgeon Valley Special Study Area and to 5.3, 5.4 and 5.5 Shared Investment for Shared Benefit as a guide to ensure we get through the core items on the agenda.

**Moved by Mayor Ralph. Accepted by Chair.**

B2018-80

**Motion:** That the Edmonton Metropolitan Region Board approve the Agenda of December 13, 2019 as amended.

**Motion carried unanimously.**

### 3. Approval of Minutes

**Moved by Mayor Frank. Accepted by Chair.**

B2018-81

**Motion:** That the Edmonton Metropolitan Region Board approve the Minutes of October 11, 2018.

**Motion carried unanimously.**

### 4. Member Motions

#### 4.1 Sturgeon County – Sturgeon Valley Special Study Area

Chair Abbott provides background information on the Sturgeon Valley Special Study Area and how the process will take place on today's agenda.

CEO Wichuk confirms the process that took place since the October 11, 2018 Board meeting, stating that there was a request for submission of questions, Members had until Friday October 26, 2018 to submit all of their questions to Ms. Shuya who then forwarded them on to Sturgeon County by October 30, 2018. Sturgeon County had until November 19, 2018 to respond and submit to EMRB administration, which were then distributed to everyone by November 22, 2018.

Chair Abbott asks Mayor Hnatiw to reintroduce the Item for consideration, and to make the Motion.

**Moved by Mayor Hnatiw. Accepted by Chair.**



**Recommended Motion:** That Edmonton Metropolitan Region Board approve the Sturgeon Valley Special Study Area Negotiated Policies.

**Mayor Katchur** moves a motion that Policy 3.1.2 be deleted and replaced with the following:

a) Density of development in Areas A and B shall achieve an overall minimum of 35 du/nrha that meets the spirit and intent of the Edmonton Metropolitan Region Growth Plan and that the participant municipalities shall, through collaboration, develop a plan that assures development in areas A and B achieves the density target of 35 du/nrha.

**Accepted by Chair.**

3 in favour, 10 opposed. Not supported by 2/3 of the representatives from participating Municipalities representing more than 2/3 the population. **Motion failed.**

**Mayor Katchur** moves a motion That Schedule 1 – Sturgeon Valley Special Study Areas be amended by removing Area D, and, that the following references to Area D be deleted as follows:

Section 2 - Internal Boundaries for the Sturgeon Valley Special Study Area

~~Area D— Includes lands that will be retained for primarily agricultural purposes. Area D will be protected and maintained to enable efficient agricultural production and support the agricultural industry in the Region.~~

~~Objective 3.2: Complete Area C in a manner consistent with the existing community and maintain Area D for ongoing agricultural use.~~

*Policies*

~~3.2.4 Area D shall maintain its existing agricultural status in accordance with the policies and regulations contained within the Sturgeon County Municipal Development Plan and Land Use Bylaw for agricultural development.~~

**Accepted by Chair.**

3 in favour, 10 opposed. Not supported by 2/3 of the representatives from participating Municipalities representing more than 2/3 the population. **Motion failed.**

B2018-82

**Motion:** That the Edmonton Metropolitan Region Board approve the Sturgeon Valley Special Study Area Negotiated Policies.

12 in favour, 1 opposed. Supported by 2/3 of the representatives from participating Municipalities representing more than 2/3 the population. **Motion carried.**



## 5. Executive Committee

### 5.1 Chair Update

Chair Abbott updates members on the previous Executive Committee meeting on November 8 and how members reviewed a proposal for the Corporate Policy Review. Stating that all of our policies are actually out of cycle, Chair touches on how Administration brought forward a process to develop a framework for policy review.

### 5.2 Board Chair Interim Review Process

Chair Abbott suggests hand off of the Chair to Mayor Choy for the first motion and CEO Wichuk for the section motion to avoid any conflict of interest. Mayor Choy assumes the Chair and asks Mayor Young, Vice Chair of the Executive Committee to introduce the item.

Mayor Young introduces the motion for consideration, providing background information to members on how the Board Chair was appointed over a year ago, stating while the current policies account for annual review of Chair it does not account for Board Appointed Chairs. Mayor Young shares that the Policy will be updated in 2019, but in the meantime, the Executive Committee supported the proposed Interim Process for evaluating the Chair's performance. Mayor Young concludes that the evaluation provides the Board with opportunity to give valuable feedback to the Board Chair.

**Moved by** Mayor Young. **Accepted by** Vice Chair.

B2018-83

**Motion:** That the Edmonton Metropolitan Region Board approve the Board Chair Interim Review Process.

**Motion carried unanimously.**

Mayor Choy hands off the Chair to CEO Wichuk, who asks Mayor Young to introduce the motion.

Mayor Young introduces the motion for consideration, confirming that the Executive Committee recommends that the Vice Chair be delegated the responsibility for the Interim Chair Review Process. Mayor Young states how Mayor Choy was the Chair of the Transition Task Force last year that recommended moving to a Board Appointed Chair, and was involved in the recruitment and hiring of Chair Abbott. Mayor Young shares that Mayor Choy is one of the longest serving members of the Board and would appreciate the support of designating Mayor Choy the responsibility of the Interim Chair Review Process.

**Moved by** Mayor Young. **Accepted by** CEO Wichuk.



B2018-84

**Motion:** That the Edmonton Metropolitan Region Board designate responsibility for the Interim Review Process of the Board Chair to the Vice Chair of the Board.

**Motion carried unanimously.**

## 10 MINUTE BREAK.

### 5.3 Shared Investment for Shared Benefit Project Charter

Ms. Shuya provides members with the background of the Shared Investment for Shared Benefit project. Ms. Shuya informs members that this project has been identified, as a strategic initiative in the Board's 2018-23 Strategic Plan, with the intent to develop and implement a benefit realization model that reflects the shared regional interests.

**Moved by Mayor Young. Accepted by Chair.**

**Recommended Motion:** That the Edmonton Metropolitan Region Board approve the Shared Investment for Shared Benefit Project Charter.

**Mayor Shaigec** makes an amendment to have the Regional Agriculture Master Plan identified in the Shared Investment for Shared Benefit Project Charter. **Accepted by Chair.**

**Motion carried unanimously.**

**Mayor Hnatiw** makes an amendment to have the terms of reference be altered to show that the Task Force would be struck and that all members of the Edmonton Metropolitan Region Board would work on the charter. **Accepted by Chair.**

**Mayor Hnatiw** withdraws her amendment to the motion, to bring it forward for the next Item on the agenda.

**Mayor Shaigec** makes an amendment to Objective 2 to include "to collaborate on significant initiatives and projects." **Accepted by Chair.**

**Motion carried unanimously.**

**Moved by Mayor Young. Accepted by Chair.**

B2018-85

**Motion:** That the Edmonton Metropolitan Region Board approve the Shared Investment for Shared Benefit Project Charter as amended.

**Motion carried unanimously.**

### 5.4 Shared Investment for Shared Benefit Task Force Terms of Reference

Ms. Shuya provides background information to help further the conversation and provide clarity for the Item for consideration.



**Recommended Motion:** That the Edmonton Metropolitan Region Board approve the Shared Investment for Shared Benefit Task Force Terms of Reference.

B2018-86

**Mayor Iveson** moves an alternate motion for the Shared Investment for Shared Benefit Task Force Terms of Reference to include all 13 members of the Board. **Accepted by Chair.**

**Mayor Shaigec** makes a friendly amendment to add a line to the Task Force objectives similar to the Project Charter, under Objective 2 “to collaborate on significant initiatives and projects.”

Chair states that because we have moved this amendment in the Project Charter previously, it can be carried forward to the Terms of Reference without moving another motion.

**Mayor Shaigec** makes an additional friendly amendment to “remove the Executive Committee as an avenue of dispute resolution.”

Chair Abbott clarifies that we cannot make changes to the dispute resolution process until a motion is passed to include all 13 members.

**Mayor Iveson** withdraws alternate motion to allow the original motion to be brought to the table.

**Moved by Mayor Heron. Accepted by Chair.**

**Recommended Motion:** That the Edmonton Metropolitan Region Board approve the Shared Investment for Shared Benefit Task Force Terms of Reference.

B2018-87

**Mayor Iveson** moves an alternate motion for the Shared Investment for Shared Benefit Task Force Terms of Reference to include all 13 members of the Board. **Accepted by Chair.**

10 in favour, 3 opposed. Supported by 2/3 of the representatives from participating Municipalities representing more than 2/3 the population. **Motion carried.**

**Mayor Shaigec** makes the friendly amendment to “remove the Executive Committee as an avenue of dispute resolution.” **Accepted by Chair.**

**Motion carried unanimously.**

**Moved by Mayor Heron. Accepted by Chair.**

**Motion:** That the Edmonton Metropolitan Region Board approve the Shared Investment for Shared Benefit Task Force Terms of Reference as amended.



**Motion carried unanimously.**

### **5.5 Shared Investment for Shared Benefit Task Force Appointments**

Chair Abbott clarifies that the recommended motion is no longer relevant, asking that members provide their main person and alternate to EMRB Administration by January 3, 2019.

### **5.6 Advocacy Team Update**

CEO Wichuk provides an overview of what is being done with advocacy, so that the work is before all of the Board. CEO Wichuk informs the Board that all members will be kept in the loop moving forward in respect to advocacy meetings, and invited to attend. CEO Wichuk summarizes the meetings that took place, and what this will look like going forward.

### **6. Regional Agriculture Master Plan Task Force**

Item deferred to the next scheduled Board meeting.

### **7. Metropolitan Region Servicing Plan Task Force**

Item deferred to the next scheduled Board meeting.

### **8. Alberta Community Transit Fund**

#### **8.1 Regional Endorsement of Transit Projects**

Mr. Sarnecki summarizes the Alberta Community Transit Fund that took place last summer. Mr. Sarnecki shares the need for endorsement from the Board.

**Recommended Motion:** That the Edmonton Metropolitan Region Board endorse the Alberta Community Transit Fund projects list.

**Mayor Ralph** makes an amendment to the motion to read, “that the Edmonton Metropolitan Region Board endorse the Alberta Community Transit Fund Projects List as amended which includes the Town of Devon.” **Accepted by Chair.**

**Motion carried unanimously.**

Chair Abbott asks Mayor Ralph to identify what would be included in the amended list to correctly reflect the amendment.

Mayor Ralph clarifies that this would be the same as the City of Spruce Grove, the





amended list would include the Smart Fare Smart Bus purchase of two transit buses, installation and transit local service bus stops.

## 9. CEO Update

CEO informs members that they can always expect a written update going forward. There were no questions of the CEO.

## 10. Next Meeting

- February 14, 2019, 9:00 a.m. – Noon, Chateau Louis Conference Centre, Grand Ballroom

## 10. In Camera

Chair Abbott asks for a motion to defer Items 4.2 and 5.7 to the next scheduled Board meeting.

**Moved by Mayor Heron. Accepted by Chair.**

**Motion:** That the Edmonton Metropolitan Region Board defer Items 4.2 and 5.7 to the February 14, 2019 Board meeting.

**Motion carried unanimously.**

**Moved by Mayor Choy. Accepted by Chair.**

**Motion:** That the Edmonton Metropolitan Region Board move In Camera, in accordance with the provisions of Section 17, 21 and 27 of the Freedom of Information and Protection of Privacy Act (FOIP), R.S.A. 2000, c.F-25.

**Motion carried unanimously.**

B2018-88

## In Camera Participants:

Dr. Jodi L. Abbott–Board Chair  
Mayor John Stewart–Beaumont  
Mayor Ray Ralph–Devon  
Mayor Don Iveson–Edmonton  
Mayor Gale Katchur–Ft. Saskatchewan  
Mayor Tanni Doblanko–Leduc County  
Mayor Barry Turner–Morinville  
Mayor Rod Shaigec–Parkland County  
Mayor William Choy–Stony Plain  
Mayor Rod Frank–Strathcona County  
Mayor Alanna Hnatiw–Sturgeon County  
Karen Wichuk-EMRB CEO

Councillor Kathy Barnhart–Beaumont  
Councillor Michael Walters–Edmonton  
Councillor Gordon Harris–Ft. Sask.  
Councillor Nicole Boutestein–Morinville  
Councillor Stephen Dafoe–Morinville  
Councillor Erin Stevenson–Spruce Grove  
Councillor Ken MacKay–St. Albert

CAO Tony Kulbisky–Devon  
Deputy Manager Paul Ross–Edmonton  
CAO Troy Fleming–Ft. Sask.  
CAO Duane Coleman–Leduc County  
CAO Stephane Labonne–Morinville  
CAO Robert Cotterill–Spruce Grove  
CAO Reegan McCullough–Sturgeon County  
Nancy Lyzaniwski–Strathcona County

All but the 13 Board members leave In Camera and the In Camera continues with Item 11.3.



**Motion to Reconvene**

**Moved by** Mayor Katchur. **Accepted by** Chair.

B2018-89

**Motion:** That the Edmonton Metropolitan Region Board move out of camera.

**Motion carried unanimously.**

**11. Adjournment**

**Moved by** Mayor Ralph. **Accepted by** Chair.

B2018-90

**Motion:** That the Edmonton Metropolitan Region Board meeting of December 13, 2018 be adjourned.

**Motion carried unanimously.**

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EMRB Chair, Dr. Jodi L. Abbott

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EMRB CEO, Karen Wichuk