



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, St. Michael Room
on Thursday, December 2, 2010

Delegates in Attendance:

Christopher Sheard – Interim Chair
Mayor Camille Berube – Beaumont
Mayor Randy Boyd – Bon Accord
Councillor Shelley Ross – Bruderheim
Mayor Don Faulkner – Calmar
Mayor Anita Fisher – Devon
Mayor Stephen Mandel – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Deputy Mayor George Fraser – Gibbons
Reeve Wayne Woldanski – Lamont County
Councillor Gail Hrehorets – Town of Lamont
Mayor Greg Krischke – City of Leduc
Councillor John Schonewille – Leduc County

Mayor Albert St. Jean – Legal
Mayor Lloyd Bertschi – Morinville
Mayor Rodney Shaigec – Parkland County
Mayor Mel Smith – Redwater
Mayor Nolan Crouse – St. Albert
Alderman Jeff Acker – Spruce Grove
Councillor Dwight Ganske – Stony Plain
Mayor Linda Osinchuk – Strathcona County
Mayor Donald Rigney – Sturgeon County
Mayor Bill Purdy – Wabamun
Mayor Dawson Kohl – Warburg
Mr. Ivan Moore – Government of Alberta

Absent:

Mayor Barry Rasch – Thorsby

CRB Staff:

Kathleen LeClair, Chief Officer
Sharon Shuya, Project Manager
Andy Haden, Project Manager
Stephen Tkachyk, Project Manager
Joe McVea, Project Manager

Jim Simpson, Special Projects
Shari LaPerle, Assistant Project Manager
Lisa Sederski, Executive Assistant
Courtney Andrews, Administrative Assistant
Roxy Delang, File Clerk



This meeting was open to the public except for agenda items 7 and 8 which were held in-camera.

1. Chair's opening remarks

Called to order at 9:03 a.m.

2. Approval of Minutes of November 12, 2010

Motion: To accept the minutes of November 12, 2010

Moved by Mayor Katchur. **Seconded by** Mayor Purdy.

Motion carried unanimously.

3. Representations from the Public

a. Capital Region Economic Roadmap

Mr. Jackson von der Ohe, Chair of the Capital Region Economic Roadmap Steering Committee, gave a presentation on the vision of the Economic Roadmap for the Capital Region. The Committee will bring forward a final report in April 2011.

4. REF Applications

a. REF 2010-023 Sturgeon County

Mayor Rigney introduced the Municipal Development Plan (MDP) and the Area Structure Plan (ASP). A copy of the REF 2010-023 Sturgeon County presentation was provided to members.

Andy Haden gave an overview of the CRB Administration Recommendation. It was noted that the recommendation is to reject REF 2010-023. The proposed amendments conform with the Principles and Policies for Cluster Country Residential Areas (CCRAs) in the Growth Plan but do not meet the density target requirement of 2.0 dwelling units per gross hectare.

Olga Lovatt from Lovatt Planning Consultant Inc. provided an overview of the Third Party Evaluation. It was pointed out that the density target may be met over time.

It was suggested that the Application's consistencies with the Growth Plan, and the benefits such as the Environmental Reserve outlined in the development plan may outweigh the density target issue.

Motion: That the Capital Region Board approves the proposed amendments to the Sturgeon County Municipal Development Plan and Sturgeon Valley Area Structure Plan in accordance with the Regional Evaluation Framework.

Moved by Mayor Rigney.

Motion carried unanimously



- i. Mayor Crouse put forward a Notice of Motion to be discussed at the next Board meeting.

Notice of Motion: That the Capital Region Board Administration lead and review the impact of the REF 2010-023 on the Regional Growth Plan Policies and bring forward recommended changes (if necessary) by the September 2011 Board meeting; including the density of this specific REF.

Moved by Mayor Crouse.

- ii. Mayor Fisher also put forward a Notice of Motion for discussion at the next Board meeting.

Notice of Motion: That the Capital Region Board Administration, working with the Planning Advisory Group (PAG) and through the Land Use Committee, be directed to prepare options for Cluster County Residential Areas (CCRA) in which a significant amount of environmental and/or municipal reserve land or similar undevelopable land (e.g. pipeline corridors) impacts the amount of land available for Cluster Country Residential development.

Moved by Mayor Fisher.

Concern was raised over the legal consequences of approving a municipal statutory plan that does not meet all of the requirements of the Growth Plan. Administration was asked to look into this issue.

- b. REF 2010-024 City of St. Albert

Mayor Crouse gave a presentation on the proposed Municipal Development Plan (MDP) amendment. He provided a copy of the Triple 5 Development Application presentation, a letter from Surgeon County and a letter from the St. Albert Chamber of Commerce. St. Albert Council is supportive of the amendment and views this as contiguous development.

Andy Haden summarized the CRB Recommendation and Third Party Evaluation both of which recommend rejection of REF 2010-024. He advised that the application is inconsistent with the Growth Plan with respect to criteria that describe growth in PGAs in terms of logical and efficient extension infrastructure, and is also inconsistent with the principle to minimize the regional footprint. The City of St. Albert's application proposes an amendment to the MDP that would exempt four parcels of land from a policy in that MDP which requires contiguous and sequential development, a policy that is consistent with the Growth Plan.

Motion: That the Capital Region Board approves the proposed amendments to the City of St. Albert Municipal Development Plan in accordance with the Regional Evaluation Framework.

Moved by Mayor Crouse.

Motion carried unanimously.



5. Governance Issues

a. 2011 CRB Budget

Kathleen LeClair gave an overview of the updated 2011 Budget and the 2011 Work Plan Projects. A revised Budget 2011 was provided to members. Members were encouraged to review the projects for the upcoming year and to bring forward any suggested changes to the appropriate committee.

Notice of Motion: That the Capital Region Board approves the 2011 Budget reflecting the 2011 Business Plan as approved by the Governance Committee on November 22, 2010.

Moved by Mayor Berube.

b. CRB Policy G005 – Board Meeting Procedures

Kathleen LeClair gave an overview of the policy, highlighting the revision made under Section 13.

Notice of Motion: That the Capital Region Board approves Policy G005 - Board Meeting Procedures as recommended by the Governance Committee at its November 22, 2010 meeting. The Policy will come into effect upon the appointment of a new Interim Chair for the Capital Region Board.

Moved by Mayor Berube.

c. Appointment of CRB Auditor – 2011

Kathleen LeClair gave an overview of the appointment of the auditor. She indicated that the Governance Committee discussed tendering for the 2011-2012 audits.

Motion: That the Capital Region Board approves the appointment of KPMG to provide audit services to the Board including completion of audited annual financial statements for the year ending December 31, 2010 and unaudited financial statements for the period January 1, 2010 to March 31, 2011.

Moved by Mayor Berube. **Seconded by** Mayor Mandel.

Motion carried unanimously.

Councillor Gibbons replaced Mayor Mandel as the City of Edmonton's representative.

d. Growth Plan Monitoring and Performance Framework – update

Sharon Shuya introduced Aviva Savelson, Project Manager from Stantec, and the consultant for this project. Ms. Savelson gave an overview of the project objectives, the

benefits of monitoring and reporting and the approach to developing a Framework. Members expressed the importance of keeping the system simple, manageable and cost efficient.

6. Transit Issues

a. Regional Transit Service Standards

Mayor Crouse gave a brief overview of the Transit Service Standards.

Motion: That the Capital Region Board approve the Regional Service Standards, found in the attached report, as recommended by the Regional Transit Committee.

Moved by Mayor Crouse. **Seconded by** Mayor Katchur.

Motion carried unanimously.

7. Committee of the Whole

a. Committee Reports

i. Governance Committee

A copy of the December 2, 2010 Report (#16) was provided to members.

1. Selection of Interim Chair
2. 2011 Business Plan
3. CRB Scorecard – December 2010

A copy of CRB Scorecard was provided to members.

8. Administrative Issues

a. 2010 – 2011 CRB Meeting Dates

A copy of the Board and Committee Meetings Master Schedule was provided to members.

b. 2010 Claim & Expenses Forms

Kathleen LeClair advised that Governance Committee discussed remuneration for the November 5, 2010 All Councillors meeting and decided that claims for the meeting would be ineligible for remuneration. Members were reminded to submit expense forms for all outstanding meetings prior to the end of the year.

9. Adjournment

Meeting adjourned at 12:43 p.m.