



Minutes of a meeting of  
the Capital Region Board  
held at Chateau Louis, St. Michael Room  
on Thursday, November 12, 2009

**Delegates in Attendance:**

Mr. Christopher Sheard – Interim Chair  
Mayor Camille Berube – Beaumont  
Mayor Lin VanDusen – Bon Accord  
Mayor Fred Hawryluk – Town of Bruderheim  
Councillor Dan Sekora – Town of Calmar  
Mayor Anita Fisher – Devon  
Councillor Ed Gibbons – Edmonton  
Mayor Jim Sheasgreen – Fort Saskatchewan  
Mayor Bill Nimmo – Gibbons  
Councillor Don Harsulla – Lamont  
Deputy Reeve Daniel Warawa – Lamont  
County  
Mayor Greg Krischke – Leduc  
Councillor Mary-Ann MacDonald – Leduc  
County

Mayor Lloyd Bertschi – Morinville  
Mayor Carmen Fedirko – New Sarepta  
Mayor Rob Wiedeman – Parkland County  
Mayor Mel Smith – Redwater  
Mayor Nolan Crouse – St. Albert  
Mayor Stuart Houston – Spruce Grove  
Mayor Ken Lemke – Town of Stony Plain  
Mayor Cathy Olesen – Strathcona County  
Councillor Karen Shaw – Sturgeon County  
Councillor Bill Purdy – Wabamun  
Mayor Dawson Kohl – Warburg  
  
Mr. Ivan Moore – Government of Alberta

**Absent:**

Mayor Albert St. Jean – Legal  
Mayor Allan Gee – Thorsby

**CRB Staff:**

Kathleen LeClair, Chief Officer  
Andy Haden, Project Manager  
Sharon Shuya, Project Manager

Darryl Mills, Project Manager  
Brandy Moorhead, Administrative Assistant



This meeting was open to the public except for agenda items 8 and 9, which were discussed during the in-camera portion of the meeting.

**1. Call to Order and Chair's opening remarks**

Called to order at 9:02 a.m.

**2. Approval of Minutes of October 23, 2009**

**Motion:** To accept the minutes of October 23, 2009.

**Moved by** Mayor Houston. **Seconded by** Mayor VanDusen.

**Motion carried unanimously.**

**3. Representations from the Public**

a. Edmonton & Area Land Trust

Pam Wight, Executive Director of Edmonton and Area Land Trust gave a presentation about preservation of natural areas in the Region. Members were provided with a package containing information about the Edmonton & Area Land Trust and its involvement in working toward sustainable development by conserving and sustaining natural capital.

b. Port Alberta Initiative

Ken Mamczasz, Executive Director, Port Alberta Steering Committee and Glen Vanstone, Director of Cargo and Business Innovation, Edmonton International Airport gave a presentation about the Port Alberta initiative and their research on the future of the initiative. They suggested that Port Alberta and the Capital Region Board could explore the potential of developing a system to link planning activities in future. They also mentioned that Port Alberta has a new website: [www.portalberta.ca](http://www.portalberta.ca).

**4. TREF Applications**

None.

**5. Land Use**

a. Population and Employment Forecast

Andy Haden introduced the Notice of Motion and provided background on the forecast. Concerns were raised about the purpose of the Population and Employment Forecast. It was noted that this is a requirement of the Capital Region Board Regulation and the Minister's letter of June 11, 2009.

**Moved by** Mayor Fisher.

b. Regional Footprint

Andy Haden gave a presentation on work to date on the regional footprint. He noted that the Minister asked for this for December 31, 2009. To illustrate the footprint of the Region over



time, there will likely be three maps. Consistent with the CRB approved Regional Buffer Areas, PGAs, and CCRAs, the Region will have a smaller development footprint in future.

c. Corridors

Andy Haden updated the Board on the work in progress on corridors. The Planning Advisory Group will be considering a position for the Land Use Committee meeting on November 19, 2009 on the outer regional ring road and corridors. Concerns were raised about the outcome if a decision is not made before December 31, 2009 with respect to the outer regional ring road. Andy informed the Board that Alberta Transportation was advised that if the Board was not prepared to commit to the any decision, the Board has the option to explain such in the December 31, 2009 Report to the Minister. The Chair confirmed that all options on a position on the outer ring road are open.

## 6. Transit

Mayor Crouse introduced the Notice of Motion and noted that this issue will be discussed at the November 27, 2009 Transit Committee Meeting. He requested that the vote on the Motion be delayed until the December 3, 2009 Board meeting. Concerns were raised about the ability for the CRB to fund this position/consulting contract in 2010. Ms. LeClair indicated that there is sufficient funding within the Board's \$3 million budget for 2010 to cover the costs of a consultant/transit executive. Board commitments to hire staff are for one year only. Consultants have been hired in the past and will continue to be hired on a project by project basis. Given past experience, it would take a few months to hire a consultant/transit executive. Mayor Crouse noted that the Transit Executive would report to Kathleen LeClair and would be responsible to take all direction from the Transit Committee, not managing, but assisting. Ms. LeClair indicated that the Board's 2010 draft budget will be considered on Monday, November 16, 2009 at the Governance Committee. In response to a question, Ms. LeClair indicated that an estimate of \$200,000 - \$250,000 may be appropriate to fund this transit work. Ms. LeClair confirmed that this is not a regional project since the funds required can be covered within the Board's 2010 budget and, the Transit Committee is not bringing this forward as a regional project. The Chair mentioned that the Capital Region Board will receive a response from the Province with respect to the Addendum and December 31, 2009 Report at the same time.

**Motion:** That the Capital Region Board approves the hiring of an individual or group to perform the Transit Executive role and lead the development and implementation of a long range plan for a Regional Transit Network.

**Moved by** Mayor Crouse.

## 7. Housing

a. General Location of Housing

Darryl Mills provided some details on the work currently underway by the Housing Committee to identify the general location of housing. Darryl indicated that at the November 26, 2009 Board Meeting the Housing Committee will be tabling a Notice of Motion with respect to the response to the Minister's request. It was suggested that the word "Requirements" in the title of handout Table 1 be changed to "Targets". Further work will be undertaken to refine the documents by the Housing Committee.



## **In-Camera Session**

### **8. Committee of the Whole**

#### **a. Presentation on Outer Regional Ring Road – Alberta Transportation**

Tim Hawnt, Assistant Deputy Minister, Transportation and Civil Engineering and Jarret Berezanski, Director of Major Capital Planning with Alberta Transportation provided a presentation on the outer regional ring road. The presentation focused on the planning initiative to identify and protect land for long term transportation and utility needs to enable responsible growth and provide efficient transportation of people and goods into the future. Concerns were expressed about the need for an outer regional ring road, location of the study area, consultation as well as the role and funding for existing transportation routes in the Region. A copy of the presentation was provided to members.

Mayor Crouse left for the remainder of the meeting.

#### **b. Committee Reports**

##### **i. Land Use Committee**

A copy of the November 12, 2009 Report (#14) was provided to members.

##### **ii. Housing Committee**

A copy of the November 12, 2009 Report was provided to members.

##### **iii. Transit Committee**

A copy of the November 12, 2009 Report (#5) was provided to members.

### **9. Other Business**

#### **a. Business Plan Update**

Kathleen LeClair indicated that a draft budget and 2010 workplan are being drafted and will be provided to the Governance Committee at their next meeting on November 16, 2009. The 2010 CRB Business Plan and budget will come back to the Board as a Notice of Motion at the November 26, 2009 meeting.

#### **b. 2<sup>nd</sup> Quarterly Report 2009**

A copy of the November 2, 2009 letter and attached 2009 2<sup>nd</sup> Quarterly Report sent to the Ministry of Municipal Affairs was provided to members.

#### **c. Heartland Transmission Project Letter**

A copy of the November 12, 2009 draft letter addressed to Mr. Willie Grieve and Minister Mel Knight with respect to the Heartland Transmission Project was provided to members. Mayor Bertschi suggested that the letter have the MLAs of the Capital Region copied and the Chair agreed.



d. December Report to the Minister

A copy of the outline for the Report to the Minister of Municipal Affairs for December 31, 2009 and a Schedule of Review dates was provided to members.

e. Wildlife Rehabilitation Society of Edmonton

Ms. LeClair informed the Board that some CAOs had requested information about the response of member municipalities to the funding request made to them by the Wildlife Rehabilitation Society of Edmonton. This Society made a presentation to the Board in the spring of 2009. A survey of CAOs in the Region indicated that all municipalities had been contacted by the Society and asked for funding based on the regional cost sharing formula. Most municipalities will be considering this request during their 2010 budget discussions while others had already made a decision to refuse the funding request. The Chair indicated to Board members that they are welcome to fund on their own, but the Regional Cost Sharing Formula only applies to Regional Projects.

**10. Adjournment**

Meeting adjourned at 11:31 a.m.