



Minutes of the meeting of  
the Capital Region Board  
held at Grand Ballroom, Chateau Louis Conference Centre  
on Thursday, July 10, 2014

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair  
Mayor Camille Berube – Beaumont  
Mayor Randy Boyd – Bon Accord  
Mayor Karl Hauch – Bruderheim  
Mayor Don Faulkner – Calmar  
Mayor Stephen Lindop – Devon  
Mayor Don Iveson – Edmonton  
Mayor Gale Katchur – Fort Saskatchewan  
Mayor Doug Horner – Gibbons  
Mayor Bill Skinner – Lamont  
Reeve Wayne Woldanski – Lamont County  
Councillor Dana Smith – Leduc  
Councillor Tanni Doblanko – Leduc County

Councillor Carol Tremblay – Legal  
Mayor Lisa Holmes – Morinville  
Mayor Rodney Shaigec – Parkland County  
Mayor Mel Smith – Redwater  
Mayor Stuart Houston – Spruce Grove  
Mayor William Choy – Stony Plain  
Mayor Barry Rasch – Thorsby  
Mayor Roxanne Carr – Strathcona County  
Mayor Tom Flynn – Sturgeon County  
Mayor Fred Lindsay – Wabamun  
Mayor Ralph van Assen – Warburg  
Gary Sandberg – Government of Alberta

**Absent:**

**CRB Administration:**

Doug Lagore, Chief Executive Officer  
Neal Sarnecki, Project Manager  
Sharon Shuya, Project Manager  
Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager  
Brandt Denham, GIS Coordinator  
Amanda Borman, Executive Assistant  
Lisa Saskiw, Administrative Assistant



## 1. Call to Order

Called to order 9:00 a.m.

## 2. Chair's Opening Remarks

Chair Crouse announced to members that the Economic Development Summit will be held October 3, 2014, advising that administration is coordinating the details. Chair Crouse added that the Housing Symposium will be held October 2, 2014 at the DoubleTree by Hilton, Edmonton.

## 3. Approval of Agenda

**Moved by** Reeve Woldanski.

B2014-40

**Motion:** To approve the agenda of July 10, 2014.

**Motion carried unanimously.**

## 4. Approval of Minutes of June 12, 2014

Mayor Hauch, Bruderheim, requested the minutes indicate Councillor Patricia Lee as representing the Town at the June 12, 2014 meeting.

**Moved by** Mayor Skinner.

B2014-41

**Motion:** To approve the minutes of June 12, 2014, as amended.

**Motion carried unanimously.**

## 5. Quarterly Financial Statement

**Moved by** Mayor Berube.

B2014-42

**Motion:** That the Capital Region Board receive the Quarterly Financial Statement as information.

**Motion carried unanimously.**

## 6. Governance, Priorities & Finance Committee

### a. Policy Updates

**Moved by** Mayor Berube.

B2014-43

**Motion:** That the Capital Region Board approve the updated CRB Policies identified in Attachment A, with the exception of H011, F004 and G014 which are referred to administration for further review.

**Motion carried unanimously.**



IR.2014.07

**Information Request:** Members requested that CRB administration report on the FOIP requirements for the retention of Board minutes.

b. **Amended 2014 Budget**

**Moved by** Mayor Berube.

B2014-44

**Motion:** That the Capital Region Board approve the 2014 revised budget.

**Motion carried unanimously.**

c. **Appointment of Auditor**

**Moved by** Mayor Berube.

B2014-45

**Motion:** That the Capital Region Board approve the re-appointment of Hawkings Epp Dumont to provide audit services to the Board including completion of audited annual financial statements for the years ending December 31, 2014, 2015 and 2016 and, unless year ends change, unaudited financial statements for the periods April 1 to March 31, 2015, 2016 and 2017.

**Motion carried unanimously.**

d. **Change of Committee Name (Performance Monitoring)**

**Moved by** Mayor Berube.

B2014-46

**Motion:** That the Capital Region Board approve changing the Performance Monitoring Committee name to the Advocacy & Monitoring Committee (AMC) and that the Performance Monitoring Committee Terms of Reference be amended accordingly to reflect the change in committee name, as recommended by the Governance, Priorities & Finance Committee.

**Motion carried unanimously.**

9:20 a.m. Mayor Rasch, Thorsby, joined the members at the table.

**7. Land Use & Planning Committee**

a. **Non-Priority Growth Areas Policy Clarification**

**Moved by** Mayor Carr.

B2014-47

**Motion:** That the Capital Region Board approve the Non-Priority Growth Areas Policy Clarification as originally proposed and that no amendments be considered until the Growth Plan Update is completed, as recommended by the Land Use & Planning Committee, and that the report dated July 10, 2014 be referred to the Growth Plan Update Task Force.

**Motion carried unanimously.**



b. **Prioritization of Regional Transportation Projects Report**

**Moved by** Mayor Flynn.

B2014-48

**Motion:** That the Capital Region Board approve the Prioritization of Regional Transportation Projects Report and that the report be forwarded to the Minister of Transportation as an update of the Region's transportation priorities, and that the report be reviewed and updated on an annual basis, as recommended by the Land Use & Planning Committee.

**Motion carried unanimously.**

**Moved by** Mayor Flynn.

B2014-49

**Motion:** That the Land Use & Planning Committee seek further input from all 24 municipalities and the Province by October 31, 2014 and the Committee use that input as an update of the IRTMP priorities and the update be brought back to the Board by February 28, 2015.

11 in favour, 13 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion defeated.**

c. **Capital Region Highway Network Plan**

**Moved by** Mayor Flynn.

B2014-50

**Motion:** That the Capital Region Board direct the Chair to send a letter to the Minister of Transportation and the Minister of Municipal Affairs requesting dialogue on alignment of long term regional and provincial growth & transportation plans for the Capital Region, as recommended by the Land Use & Planning Committee.

**Motion carried unanimously.**

IR.2014.08

**Information Request:** Members requested that CRB administration pursue a response from Alberta Transportation about appointing a representative to sit at the Land Use & Planning Committee table.

8. **Regional Services Committee**

a. **Public Transit Policy**

**Moved by** Mayor Smith.

B2014-51

**Motion:** That the Capital Region Board send a letter to the Province requesting the establishment of a Public Transit Policy area, as recommended by the Regional Services Committee.

**Motion carried unanimously.**



## b. Change to Committee Status (Transit Task Force)

**Moved by** Mayor Smith.

B2014-52

**Motion:** That the Capital Region Board change the Transit Task Force to a Standing Committee of the Board effective immediately, that the Transit Task Force Terms of Reference be amended accordingly to reflect the change in Committee name, and that the Advocacy & Monitoring Committee Terms of Reference be amended accordingly to reflect the Transit Committee Chair as a member, as recommended by the Regional Services Committee.

**Motion carried unanimously.**

## 9. Administrative Items

### a. CEO's update

Mr. Doug Lagore, CEO, advised the members that any input regarding the MGA review should be submitted in the form of a Notice of Motion, no later than August 1, 2014.

## 10. Economic Development Summit: Verbal Update

Mr. Doug Lagore, CEO, reminded members that the Summit will take place October 3, 2014 in Strathcona County Hall, Agora room and that further details will be distributed as they become available.

## 11. Board Members Information Request Update

Mayor Hauch, Bruderheim, advised the members that the initiator of IR# 2014.04 was the Town of Bon Accord not The Town of Bruderheim.

It was with unanimous consensus that the Capital Region Board accept the Board Members Information Request Update, as amended for information.

## 12. Committee/Task Force Minutes

- a. Governance, Priorities & Finance Committee – *draft minutes and chair update provided*
- b. Land Use & Planning Committee – *draft minutes and chair update provided*
- c. Regional Services Committee – *draft minutes and chair update provided*
- d. Energy Corridors Task Force – *draft minutes and chair update provided*
- e. Growth Plan Update Task Force – *draft minutes and chair update provided*
- f. Transit Task Force – *draft minutes provided*



11:28 a.m. Mayor Shaigec, Parkland County, left the table.

### 13. Adjournment

The Chair declared the meeting adjourned at 11:35 a.m.

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CRB Chair, Nolan Crouse

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CRB CEO, Doug Lagore