

CAPITAL REGION BOARD

Minutes of a meeting of the
Capital Region Board held at
Government House, Edmonton,
on Wednesday July 2, 2008

Delegates in Attendance:

Councillor Art Erickson - Wabamun
Councillor Ben Van DeWalle - Morinville
Mayor Allan Gee - Thorsby
Mayor Anita Fisher - Devon
Mayor Camille Berube - Beaumont
Mayor Cathy Olesen - Strathcona
Mayor Don Rigney - Sturgeon
Mayor Greg Krischke - Leduc
Mayor Jim Sheasgreen - Fort Saskatchewan
Mayor Kirk Popik - Calmar
Mayor Lin VanDusen - Bon Accord
Mayor May Metke - Warburg
Mayor Mel Smith - Redwater
Mayor Nolan Crouse - St. Albert
Mayor Rick Koroluk - Lamont
Mayor Rob Wiedeman - Parkland

Mayor Stephen Mandel - Edmonton
Mayor Stuart Houston - Spruce Grove
Mayor William Nimmo - Gibbons
Reeve Marvin Molzan - Leduc County
Reeve Wayne Woldanski - Lamont County
Mr. Rob Penny - Government of Alberta
Mr. Christopher Sheard - Interim Chair

Absent:

Representation from Legal
Representation from Village of New Sarepta
Representation from Town of Bruderheim
Representation from Town of Stony Plain

CRB Staff:

Jim Simpson, Interim CAO
Sharon Shuya, Project Manager
Peter Tarnawsky, Project Manager
Andy Haden, Project Manager
Anna Ball, Executive Assistant

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This meeting was open to the public for all agenda items with the exception of Item 10 - Committee of the Whole.

1. Call to Order
 - a. The meeting was called to order at 9:00 a.m.
2. Chair's Opening Remarks
 - a. The Chair addressed the meeting.
 - b. It was noted that a draft copy of the letter being sent to SRD outlining concerns with the Provincial Land Use Framework will be circulated to the Board before the letter is sent.
ACTION REQUIRED
3. Approval of Minutes of June 11, 2008
 - a. **Moved by** Mayor Berube to adopt the minutes as presented.
Seconded by Mayor Olesen
Carried
4. Procedure for Conduct of Meetings
 - a. The Chair reviewed the rules for conduct of the meeting.
5. Representations from the Public
 - a. None
6. Board Charter - Radke Report Proposal
 - a. CRB to consider adopting the governing principles outlined in the Radke Report. Suggestions that the role of the province with regards to a financial obligation and that the mission/vision statements should be included. CRB members to provide comments in writing to the Chair before the next meeting. This matter is being addressed by the Governance Committee.
7. Delegation of Approval of Statutory Plans to a Subcommittee of CAOs
 - a. Process of Handling Applications - Discussion on the ability to reduce the time for processing applications. Delegation of CRB approval power to the CAO group will help to reduce the time required to process applications.
 - b. Three CAO lists will be prepared from which a CAO committee will be chosen to review and decide on Transitional Section 3 applications. From those lists, 2 CAOs from the cities, 2 CAOs from the counties and one or two CAOs from town/villages will be selected each time to deal with the applications.
 - i. The CAOs should not delegate their responsibility. CAO's can use technical and political resources as necessary.

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MOTION:

Moved by Mayor Mandel: That the Capital Region Board delegate approval of statutory plans submitted in accordance with the Transitional Regional Evaluation Framework to a rotating subcommittee of CAOs, in accordance with the **revised** Administrative Procedures (attached), and subject to the condition that if an application does not receive unanimous CAO subcommittee support, the disposition of that application would revert to the full Capital Region Board.

Seconded by Mayor Popik

Carried

Revised Administrative Procedures include:

1. Decision to maintain CAO Review subcommittee quorum of five representatives (including: 2 CAOs from Counties; 2 CAOs from Cities; and at least one and up-to two CAOs from Towns and Villages).
2. Decision that the review and approval of Applications will not be delegated beyond the CAO.

8. Transitional Section 3 Applications

- a. City of Edmonton - Pilot Sound ASP Amendment (TREF #2)

Vote was taken

At least 17 out of the 25 members representing at least 75% of the population in favour

Carried

- b. Fort Saskatchewan - MDP Amendment (TREF #3)

Vote was taken

At least 17 out of the 25 members representing at least 75% of the population in favour

Carried

9. Future Meeting Dates

- a. No discussion - dates to be scheduled as presented

10. Committee of the Whole (in camera)

- a. Committee Reports
- b. Land Use Planning Session

11. Other Business

- a. None

12. Adjournment

- a. Meeting adjourned at 4:30 pm