



Minutes of the meeting of  
the Capital Region Board  
held at Grand Ballroom, Chateau Louis Conference Centre  
on Thursday, August 13, 2015

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair  
Mayor Camille Berube – Beaumont  
Mayor Randy Boyd – Bon Accord  
Mayor Karl Hauch – Bruderheim  
Mayor Wally Yachimetz – Calmar  
Mayor Stephen Lindop – Devon  
Mayor Don Iveson – Edmonton  
Mayor Gale Katchur – Fort Saskatchewan  
Councillor Amber Harris – Gibbons  
Mayor Bill Skinner – Lamont  
Reeve Wayne Woldanski – Lamont County  
Mayor Greg Krischke – Leduc  
Mayor John Whaley – Leduc County

Councillor Carol Tremblay – Legal (*alternate*)  
Councillor Stephen Dafoe – Morinville (*alternate*)  
Mayor Rod Shaigec – Parkland County  
Mayor Mel Smith – Redwater  
Councillor Wayne Rothe – Spruce Grove (*alternate*)  
Mayor William Choy – Stony Plain  
Mayor Roxanne Carr – Strathcona County  
Mayor Tom Flynn – Sturgeon County  
Mayor Barry Rasch – Thorsby  
Councillor Charlene Smylie – Wabamun (*alternate*)  
Mayor Ralph van Assen – Warburg  
Bruce McDonald – Government of Alberta

**Absent:**

**CRB Administration:**

Malcolm Bruce, CEO  
Neal Sarnecki, Project Manager  
Sharon Shuya, Project Manager  
Stephanie Chai, Project Manager  
Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager  
Leslie Chivers, Operations Manager  
Brandt Denham, GIS Coordinator  
Amanda Borman, Executive Assistant  
Lisa Saskiw, Administrative Assistant



## 1. Call to Order

Called to order 9:00 a.m.

## 2. Chair's Opening Remarks

- Welcome MLA Mark Smith (Drayton Valley-Devon) and MLA Glen van Dijken (Barrhead-Morinville-Westlock); New CAO Laurie Hodge from Town of Bon Accord
- Congratulations to Bon Accord for its Dark Sky Community designation
- 2014/15 Annual Reports on the tables for each member
- Thank you to Stony Plain for hosting the 2015 Capital Region Golf Tournament and to Fort Saskatchewan who has been appointed to host the 2016 Tournament
- No announcement yet from the Province regarding the status of the GreenTRIP funding

## 3. Approval of Agenda

**Moved by Mayor Boyd. Accepted by Chair.**

B2015-33

**Motion:** To approve the Agenda of August 13, 2015.

**Motion carried unanimously.**

## 4. Approval of Minutes

**Moved by Mayor Berube. Accepted by Chair.**

B2015-34

**Motion:** To approve the Minutes of June 11, 2015.

**Motion carried unanimously.**

## 5. Advocacy & Monitoring Committee

### a. Updated Three-Year Advocacy and Communications Strategic Plan

**Moved by Mayor Krischke. Accepted by Chair.**

B2015-35

**Motion:** That the Capital Region Board approve the Three-Year Advocacy and Communications Strategic Plan 2015-18 as updated and approved by the Advocacy & Monitoring Committee July 9, 2015.

**Motion carried unanimously.**



**b. Capital Region Brunch July 23, 2015**

B2015-36

It was approved by unanimous consensus that the Capital Region Board receive the Capital Region Brunch July 23, 2015 review as information.

**6. Governance, Priorities & Finance Committee**

**a. Policy Review (G010)**

**Moved by Mayor Berube. Accepted by Chair.**

**Motion:** That the Capital Region Board approve the update to Policy G010 and subsequently conduct the Board Chair Review, as recommended by the Governance, Priorities & Finance Committee.

Mayor Carr, Strathcona County, put forward a friendly amendment to include "Nominee withdrawal and a second vote in case there is a withdrawal from a nominee" to the policy for further clarification. The friendly amendment was accepted.

B2015-37

**Motion:** That the Capital Region Board approve the update to Policy G010, as amended and subsequently conduct the Board Chair Review, as recommended by the Governance, Priorities & Finance Committee.

**Motion carried.**

**b. Review of Committee Structure**

**Moved by Mayor Berube. Accepted by Chair.**

B2015-38

**Motion:** That the Capital Region Board maintain the current committee membership and direct administration to bring the committee structure review back after the completion of the Growth Plan Update, as recommended by the Governance, Priorities & Finance Committee.

**Motion carried unanimously.**

**c. Business Plan**

**Moved by Mayor Berube. Accepted by Chair.**

B2015-39

**Motion:** That the Capital Region Board approve the Capital Region Board 2015/19 Business Plan, as recommended by the Governance, Priorities & Finance Committee.

**Motion carried unanimously.**



IR.2015.11

**Information Request:** Identify any discretion that can be given around the AMC Retreat as retreat implies a closed session.

## 7. Housing Committee

### a. Housing Symposium Update

B2015-40

It was approved by unanimous consensus that the Capital Region Board receive the Housing Symposium Update as presented by Ms. Stephanie Chai.

## 8. Land Use & Planning Committee

### a. Annual Transportation Prioritization Report

**Moved by Mayor Flynn. Accepted by Chair.**

**Motion:** That the Capital Region Board approve the 2015 Update to the Prioritization of Regional Transportation Projects Report as recommended by the Land Use & Planning Committee.

**Mayor Don Iveson, Edmonton, moved** an amendment to the motion. **Amendment accepted by Chair**

B2015-41

**Amended Motion:** That the Regional Transportation Projects Report be amended to include the Manning Drive/Meridian Street interchange, and that CRB Administration adjust the report and prioritization accordingly.

**Motion carried unanimously.**

B2015-42

**Motion:** That the Capital Region Board approve the 2015 Update to the Prioritization of Regional Transportation Projects Report, as amended and as recommended by the Land Use & Planning Committee.

**Motion carried unanimously.**

## 8. Transit Committee

### a. Specialized Transit Update

B2015-43

It was approved by unanimous consensus that the Capital Region Board receive the Specialized Transit Update as presented by Mr. Neal Sarnecki.

### b. Joint CRP Meeting Update

B2015-44

It was approved by unanimous consensus that the Capital Region Board receive the Joint CRP Meeting Update as presented by Mr. Neal Sarnecki.



## 9. Growth Plan Update Task Force

B2015-45

It was approved by unanimous consensus that the Capital Region Board receive the Growth Plan Update as presented by Task Force Chair, Mayor Roxanne Carr.

## 10. Board Information Requests Update

### 11. Committee/Task Force Minutes

- a. **Advocacy & Monitoring Committee** – *draft minutes and Chair update provided*
- b. **Governance, Priorities & Finance Committee** – *draft minutes and Chair update provided*
- c. **Housing Committee** – *draft minutes*
- d. **Land Use & Planning Committee** – *draft minutes*
- e. **Growth Plan Update Task Force** – *draft minutes and Chair update provided*

## 12. Review of CRB Chair

Chair Crouse relinquished the Chair position to Vice-Chair Mayor Berube.

Members completed the poll and Mayor Nolan Crouse will remain the Board Chair until the next set of Municipal elections in 2017.

**Moved by Mayor Boyd. Accepted by Vice-Chair.**

B2015-46

**Motion:** That the poll sheets be destroyed by administration.

**Motion carried unanimously.**

CRB Vice-Chair Berube, relinquished the Chair position back to Chair Mayor Crouse.

## 13. Administrative Items

### a. CEO's Update

- September Board meeting will see the return of the Economic Development Initiative and the Membership Review
- CEO Tour kicks off August 17, areas of conversation will be Growth Plan Update, Membership Review and Economic Development
- Budget prep is underway; committees will be reviewing their work plans over the next month and forwarding their recommendations to the Governance, Priorities & Finance Committee.

### b. Quarterly Financial Statement

B2015-45

It was approved by unanimous consensus that the Capital Region Board receive the Quarterly Financial Statement as presented by CEO, Malcolm Bruce.



#### 14. Adjournment

The Chair declared the meeting adjourned at 11:00 a.m.

CRB Chair, Nolan Crouse

CRB CEO, Malcolm Bruce