



**Minutes of the meeting of
the Edmonton Metropolitan Region Board
held at Grand Ballroom, Chateau Louis Conference Centre
on Thursday, December 14, 2017.**

Delegates in Attendance:

Dr. Jodi L. Abbott – Board Chair

Mayor John Stewart – Beaumont

Mayor Ray Ralph – Devon

Councillor Michael Walters – Edmonton (alternate)

Councillor Gordon Harris – Fort Saskatchewan (alternate)

Mayor Bob Young – Leduc

Mayor Tanni Doblanko – Leduc County

Mayor Barry Turner – Morinville

Mayor Rod Shaigec – Parkland County

Mayor Stuart Houston – Spruce Grove

Mayor Cathy Heron – St. Albert

Councillor Ray Watkins – St. Albert (alternate)

Mayor William Choy – Stony Plain

Mayor Rod Frank – Strathcona County

Mayor Alanna Hnatiw – Sturgeon County

Thomas Djurfors – Government of Alberta

Regrets: None

EMRB Administration:

Malcolm Bruce, CEO

Sharon Shuya, Project Manager

Neal Sarnecki, Project Manager

Stephanie Chai, Project Manager

Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager

Leslie Chivers, Operations Manager

Brandt Denham, GIS Coordinator

Amanda Borman, Executive Assistant

Marlaine Dupre, Administrative Assistant

1. Member Group Photo, St. Michael's Room

2. Call to Order

Called to order 9:17 a.m.

3. Chair's Opening Remarks

- Thanked to all members who met with the Chair one on one recently, especially with Christmas holidays fast approaching.
- Reminded Board members that Chair and CEO Bruce will be booking Council Road Show Presentations in the New Year and that any coordination assistance from member offices would be appreciated.

4. Approval of Agenda

Moved by Mayor Young. Accepted by Chair.

B2017-48

Motion: That the Edmonton Metropolitan Region Board approve the agenda of December 14, 2017 as amended to move Item 8b to follow Item 5.

Motion carried unanimously.

5. 2018/19 Initial Draft Budget Review

CEO Bruce provided members with an overview of the 2018/18 Initial Draft Budget.

8. Member Motions

b. Leduc County – Committee Structure

Moved by Mayor Doblanko. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board reconsider the need for standing Executive and Audit and Finance Committees in light of the reduced membership of the Board from 24 to 13 members.

And

That the Edmonton Metropolitan Region Board reevaluate the need for standing Executive and Audit and Finance Committees in sixteen months (no later than the April 2019 Board Meeting).

Mayor Doblanko, Leduc County, makes friendly amendment to her own motion requesting that "Audit & Finance Committee" be removed from both its locations in the motion. **Accepted.**

Motion: That the Edmonton Metropolitan Region Board reconsider the need for standing the Executive Committee in light of the reduced membership of the Board from 24 to 13 members.

And

That the Edmonton Metropolitan Region Board reevaluate the need for standing the Executive Committee in sixteen months (no later than the April 2019 Board Meeting).

8 in favour, 5 opposed. Not supported by 2/3 of the representatives from participating municipalities. **Motion Failed.**



6. Organizational Appointments

a. Board Vice Chair

Moved by Mayor Heron. Accepted by Chair.

B2017-49

Motion: That the Edmonton Metropolitan Region Board appoint Mayor William Choy, Stony Plain, as Vice Chair.

Motion carried unanimously.

b. Executive Committee

Following the brief 10 minute break for members to discuss membership, both Morinville and Parkland County acclaimed as members to the Executive Committee.

Acclaimed members: Morinville, Parkland County

Fort Saskatchewan and Leduc nominated to fill the City seat at the Executive Committee. Following the balloted vote, Leduc was declared the final member of the Committee.

Moved by Mayor Doblanko. Accepted by Chair.

B2017-50

Motion: That the Edmonton Metropolitan Region Board appoint Leduc, Morinville and Parkland County to the Executive Committee.

Motion carried unanimously.

c. Audit & Finance Committee

Following the brief 10 minute break for members to discuss Committee membership, Beaumont, Devon, Leduc County and St. Albert were acclaimed as members of the Audit & Finance Committee.

Acclaimed members: Beaumont, Devon, Leduc County and St. Albert

Moved by Mayor Choy. Accepted by Chair.

B2017-51

Motion: That the Edmonton Metropolitan Region Board appoint Beaumont, Devon, Leduc County and St. Albert to the Audit & Finance Committee.

Motion carried unanimously.

Mayor Cathy Heron, St. Albert, leaves the meeting; replaced by Councillor Ray Watkins.



d. Destruction of Ballots

Moved by Councillor Harris. **Accepted by** Chair.

B2017-52

Motion: That the Edmonton Metropolitan Region Board authorize Administration to destroy the ballots.

Motion carried unanimously.

7. Orientation 2.0 for Information

a. Governance Manual Overview

Mr. Chivers provided members with an overview of the Governance Manual.

b. Introduction – Strategic Plan Process

Ms. Chai guided members through the process for the Strategic Plan.

c. Growth Plan & REF Overview

Mrs. Shuya presented members with an overview of the Edmonton Metropolitan Region Growth Plan.

Mr. Sarnecki provided members with an overview of the Regional Evaluation Framework (REF).

8. Member Motions

a. Spruce Grove – Trans Mountain Expansion Project

Moved by Mayor Houston. **Accepted by** Chair.

Motion: That the Edmonton Metropolitan Region Board direct administration to develop a letter of support regarding the Trans Mountain Expansion Project and all projects approved by the National Energy Board that will be signed by the Board Chair.

Mayor Houston, Spruce Grove, makes friendly amendment to his own motion requesting that “and all projects approved by the National Energy Board” be removed from the motion which was read into the record. **Accepted.**

B2017-53

Motion: That the Edmonton Metropolitan Region Board direct administration to develop a letter of support regarding the Trans Mountain Expansion Project that will be signed by the Board Chair.

Motion carried unanimously.



b. Leduc County – Committee Structure

The matter of Item 8b was discussed by members directly following Item 5 on the Agenda.

9. Notice of Motion

a. Regional Agriculture Master Plan Task Force, Terms of Reference for Approval

Moved by Mayor Shaigec.

Recommended Motion: That the Edmonton Metropolitan Region Board approve the Regional Agriculture Master Plan Terms of Reference.

Notice of Motion was given for the February 8, 2018 Board meeting.

10. Administrative Items

a. CEO's Update

- Energy Corridors Forum takes place January 23, 2018 in Fort Saskatchewan, to discuss creation of a process for better planning of pipeline placement in the Region.
- Ransomware attack on our GIS System has occurred; we've lost 18 months of GIS data. No breach of confidential materials. The Edmonton Police Service is involved and administration is working toward a risk mitigation plan.
- Attended recent events: Heartland Housing Consultation on November 30, 2017; and National Housing Day November 22, 2017 in Calgary, where Administration provided a briefing and presentation on the Needs Assessments completed by the Board.
- Expense Claims due January 3, 2018 for the 2017 year.
- Please submit contact information forms, we are unable to issue payment until your pertinent details have been received.
- EMRB Office will be closed through the holidays, December 22, 2017 to January 2, 2018.

b. Quarterly Statement, July – September

CEO Bruce asked members if there were any questions regarding the presented Quarterly Statement and reminded everyone that they are posted to the EMRB website under Documents and Resources.

c. Regional Orientation, January 19, 2018

CEO Bruce reminded members of the Regional Orientation being held at Festival Place in Sherwood Park.

11. Next Meeting

- February 8, 2018, includes Board Retreat from Noon-4:00 p.m.
Chateau Louis, Conference Centre, Grand Ballroom

12. Adjournment

The Chair declared the meeting adjourned at 11:52 a.m.



EMRB Chair, Dr. Jodi L. Abbott



EMRB CEO, Malcolm Bruce