Minutes of the meeting of the Edmonton Metropolitan Region Board held at Chateau Louis, Grand Ballroom on Thursday, June 13, 2019.

Delegates in Attendance:

Dr. Jodi L. Abbott – Board Chair
Mayor John Stewart – Beaumont
Mayor Ray Ralph – Devon
Mayor Don Iveson – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor Bob Young – Leduc
Mayor Tanni Doblanko – Leduc County
Mayor Barry Turner – Morinville

Mayor Rod Shaigec – Parkland County
Mayor Cathy Heron – St. Albert
Councillor Erin Stevenson – Spruce Grove (Alternate)
Mayor William Choy – Stony Plain
Mayor Rod Frank – Strathcona County
Mayor Alanna Hnatiw – Sturgeon County
Monte Krueger – Government of Alberta

EMRB Administration:

Karen Wichuk, CEO
Sharon Shuya, Director, Regional Growth Planning
Bryan Haggarty, Director, Strategic Initiatives & Operations
Alex Bonokoski, Project Manager
Taylor Varro, Project Manager
Barry Huybens, MRSP Project Manager

Charlene Chauvette, Office Manager
Dan Rose, Senior Communications Advisor
Carol Moreno, Project Coordinator
Agata Lewandowski, Executive Assistant
Raquel Chauvette, Administrative Assistant

Attendance in Gallery: 40
1. Opening

1.1 Call to Order

Chair Abbott calls the meeting to order at 9:00 a.m.

1.2 Chair’s Opening Remarks

Chair Abbott called the meeting to order and welcomed the Board Members, the Gallery, and acknowledged the meeting is held on traditional Treaty 6 lands. Chair Abbott reminded those gathered the meeting will be recorded to help with production of minutes and archival purposes. Chair Abbott acknowledged the tremendous amount of work and activities in the member municipalities and highlighted many of the community events and initiatives underway.

2. Approval of Agenda

Chair Abbott informs members that there has been a request for an additional In Camera item to be added to follow 12.1 Organizational Risk Report, focusing on Bill 7 under Section 21 – Disclosure Harmful to Intergovernmental Relations to become the new 12.2, and finishing with 12.3 CEO Performance Evaluation. Chair Abbott suggests moving Item 4.4 Amended Policy F007 – Reserves and Item 5.7 Engagement Strategy to the end of the agenda if time permits, due to a full agenda.

Chair notes that if time does not permit there will be a motion brought to the floor to defer these items to the next scheduled Board meeting.

Moved by Mayor Ralph. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the agenda of June 13, 2019 as amended.

Motion carried unanimously.

3. Approval of Minutes

Moved by Mayor Katchur. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the minutes of April 11, 2019.

Motion carried unanimously.

4. Audit & Finance Committee

4.1 Chair Update
Chair Doblanko provides an update on the discussions and decisions being brought forward from the May 9, 2019 Audit & Finance Committee meeting.

4.2 2018-2019 Audited Financial Statements

Chair Doblanko introduces the 2018-2019 Audited Financial Statements.

CEO Wichuk provides background information on the selection of the auditors following Policy G005.

Chair Doblanko introduces and welcomes Shannon Troke from King & Company to present to members.

Mr. Troke presents the 2018-2019 Audited Financial Statements in detail, providing clarification on an internal review process that took place, and minor changes that were made to the wording since presenting to the Audit & Finance Committee in May, to allow for better precision and accuracy.

Moved by Mayor Doblanko. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the amended 2018-2019 Audited Financial Statements, as prepared by King & Company.

Motion carried unanimously.

4.3 2018-2019 Annual Report

Chair Doblanko introduces the 2018-2019 Annual Report.

CEO Wichuk provides background information on the Annual Report requirements. CEO Wichuk notes the changes made within the Annual Report for the 2018-2019 year in regard to content and language.

Moved by Mayor Doblanko. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the 2018-2019 Annual Report.

Motion carried unanimously.

5. Executive Committee

5.1 Chair Update

Chair Abbott provides an update on the May 9, 2019 Executive Committee meeting. Chair Abbott informs members the Board Retreat is confirmed for September 4, 2019, and the
work that will continue in the coming months to prepare a strategic agenda for distribution of materials in August.

5.2 Regional Broadband Project Charter (Phase 1)

Ms. Shuya provides background information on the Regional Broadband Project Charter (Phase 1). Ms. Shuya provides information on the scope for Regional Broadband, and notes the steps that will be taken in the coming months to help determine the next steps for this strategic initiative.

Moved by Mayor Hnatiw. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Regional Broadband Project Charter (Phase 1).

Motion carried unanimously.

5.3 Integrated Regional Transportation Master Plan Project Charter

Ms. Shuya provides background information on the Integrated Regional Transportation Master Plan Project Charter. Ms. Shuya provides potential outcomes of the updated Integrated Regional Transportation Master Plan. Ms. Shuya notes next steps that will be taken to support this strategic initiative.

Moved by Mayor Ralph. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Integrated Regional Transportation Master Plan Project Charter.

Motion carried unanimously.

5.4 Integrated Regional Transportation Master Plan Task Force Terms of Reference

Ms. Shuya describes the need for a Task Force for the Integrated Regional Transportation Master Plan project. Ms. Shuya notes the recommended representation and support for the Task Force as noted in the terms of reference. Ms. Shuya provides the anticipated next steps for the Task Force.

Moved by Mayor Iveson. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Integrated Regional Transportation Master Plan Task Force Terms of Reference.

Motion carried unanimously.
Chair Abbott calls for a 10 minute break to allow for discussion of the Task Force appointments among members.

### 5.5 Integrated Regional Transportation Master Plan Appointments

Chair Abbott asks for a representative from each of the Towns, Counties and Cities to speak to the appointment of members for the Task Force.

**Moved by** Mayor Iveson. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board appoint the City of Edmonton, City of Beaumont, City of Fort Saskatchewan, Town of Morinville, Town of Stony Plain, Sturgeon County and Strathcona County to the Integrated Regional Transportation Master Plan Task Force.

**Motion carried unanimously.**

### 5.6 Regional Transportation Priorities and ACT Funding Strategy

Ms. Shuya discusses the conversation that took place at the May 9, 2019 Executive Committee meeting and provides background to the Board. Ms. Shuya addresses the proposed approach for the Regional Transportation Priorities and ACT Funding Strategy.

**Moved by** Mayor Choy. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board approve the strategy for submission of the 2019 Regional Transportation Priorities Report and the Alberta Community Transit Fund lists to the province.

**Motion carried unanimously.**

### 6. Shared Investment for Shared Benefit Task Force

#### 6.1 Quorum Requirements

Chair Frank provides an update from the preliminary discussions around Shared Investment for Shared Benefit. Chair Frank confirms the interest by members to have representation and participation from all 13 municipalities at the table. Chair Frank acknowledges the amendment to the Terms of Reference to have quorum require representation from nine municipalities.

**Moved by** Mayor Frank. **Accepted by** Chair.
Motion: That the Edmonton Metropolitan Region Board approve the amended SISB Project Task Force Terms of Reference, requiring representation from nine municipalities to achieve quorum.

Motion carried unanimously.

7. Metropolitan Region Servicing Plan Task Force

7.1 Chair Update

Chair Ralph provides an update from the May 24, 2019 MRSP Task Force meeting.

7.2 Draft MRSP Principles and Collaboratives

Mr. Huybens provides background on the work that continues to be done on servicing and presents the recommended Draft MRSP Principles and Collaboratives.

Moved by Mayor Ralph. Accepted by Chair.

Recommended Motion: That the Edmonton Metropolitan Region Board endorse the Metropolitan Region Servicing Plan Task Force overall direction for Draft MRSP Principles and Collaboratives for each of four service areas – Fire/EMS, Emergency Management, Solid Waste and Stormwater.

Mayor Choy makes a friendly amendment to “separate the motion to address the overall Draft Principles first, and have the four service areas as the second motion.” Accepted by Chair.

Mayor Frank makes an amendment to the motion to “vote on the four service areas separately.” Accepted by Chair.

2 in favour. 10 opposed. Not supported by 2/3 of the representatives from participating municipalities representing more than 2/3 the population. Motion failed.

Moved by Mayor Choy. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board endorse the Metropolitan Region Servicing Plan Task Force Draft Principles.

Motion carried unanimously.

Moved by Mayor Iveson. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board endorse the overall direction of collaboratives for each of the four service areas – Fire/EMS, Emergency Management,
Solid Waste and Stormwater.

**Motion carried unanimously.**

Chair Abbott notes the numerous items still left on the agenda and asks for a motion to defer Items 4.4 Amended Policy F007 – Reserves, 5.7 Engagement Strategy, and 8.1 Parkland County Truth and Reconciliation Commission to the next scheduled Board meeting. Chair Abbott confirms that 8.2 City of Edmonton – Treaty 6 Day information will be sent by email, and 9 CEO Update was provided as a written document in the package.

**Moved by Mayor Doblanko. Accepted by Chair.**

**Motion:** That the Edmonton Metropolitan Region Board defer Items 4.4, 5.7, and 8.1, to the next scheduled Board meeting.

**Motion carried unanimously.**


Chair Abbott discusses the conversation had at the April 11, 2019 Board meeting to align the performance evaluation of the CEO with the fiscal year, given this will connect with budget and annual plan performance.

Chair Abbott introduces the proposed evaluation guide that was brought forward to the Executive Committee before coming to the Board. Chair Abbott provides members with information on the three areas of the proposed evaluation.

**Moved by Mayor Iveson. Accepted by Chair.**

**Motion:** That the Edmonton Metropolitan Region Board approve the 2019-2020 CEO Performance and Leadership Guide.

**Motion carried unanimously.**

Chair Abbott clarifies that a short cycle review on the CEO’s Performance based on the 360 leadership competencies and achievements to date will be discussed in the In Camera portion of the meeting.

11. **Next Meeting**

- August 8, 2019, 9:00 a.m. – Noon, Chateau Louis Conference Centre, Grand Ballroom TBC

10. **In Camera**

**Moved by Mayor Choy. Accepted by Chair.**
Motion: That the Edmonton Metropolitan Region Board move In Camera, in accordance with the provisions of Sections 17 and 21, of the Freedom of Information and Protection of Privacy Act (FOIP), R.S.A 2000, c.F-25.

Motion carried unanimously.

In Camera Participants:

Dr. Jodi L. Abbott – Board Chair
Mayor John Stewart – Beaumont
Mayor Ray Ralph – Devon
Mayor Don Iveson – Edmonton
Mayor Gale Katchur – Ft. Saskatchewan
Mayor Tanni Doblanko – Leduc County
Mayor Barry Turner – Morinville
Mayor Rod Shaigec – Parkland County
Councillor Erin Stevenson – Spruce Grove
Mayor Cathy Heron – St. Albert
Mayor William Choy – Stony Plain
Mayor Rod Frank – Strathcona County
Mayor Alanna Hnatiw – Sturgeon County
Karen Wichuk – EMRB CEO
Troy Fleming – Fort Saskatchewan
Nancy Lyzaniwski – Strathcona County
Ken MacKay – St. Albert
Paul Ross – Edmonton
Mike Schwirtz – Beaumont

10.1 Organizational Risk Report – Section 17 – Disclosure Harmful to Personal Privacy

10.2 Bill 7 – Section 21 – Disclosure Harmful to Intergovernmental Relations

10.3 CEO Performance Evaluation – Section 17 – Disclosure Harmful to Personal Privacy

In Camera Participants:

Dr. Jodi L. Abbott – Board Chair
Mayor John Stewart – Beaumont
Mayor Ray Ralph – Devon
Mayor Don Iveson – Edmonton
Mayor Gale Katchur – Ft. Saskatchewan
Mayor Tanni Doblanko – Leduc County
Mayor Barry Turner – Morinville
Mayor Rod Shaigec – Parkland County
Mayor Cathy Heron – St. Albert
Councillor Erin Stevenson – Spruce Grove
Mayor William Choy – Stony Plain
Mayor Rod Frank – Strathcona County
Mayor Alanna Hnatiw – Sturgeon County
Karen Wichuk – EMRB CEO

CEO Wichuk left In Camera at 12:25 p.m.

**Moved by** Mayor Iveson. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board move out of camera.

**Motion carried unanimously.**

**Moved by** Mayor Iveson. **Accepted by** Chair.

**Motion:** Based on the performance review of the CEO for the 2018-2019 fiscal year, the Board actions the Board Chair to take the necessary steps regarding the agreed to adjustments to compensation.

9 in favour. 4 opposed. Supported by 2/3 of the representatives from participating municipalities representing more than 2/3 the population. **Motion carried.**

13. **Adjournment**

**Moved by** Mayor Ralph. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board meeting of June 13, 2019 be adjourned.

**Motion carried unanimously.**

EMRB Chair, Dr. Jodi L. Abbott  
EMRB CEO, Karen Wichuk