



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, November 10, 2011

Delegates in Attendance:

Mr. Jim Edwards – Interim Chair
Mayor Camille Berube – Beaumont
Mayor Randy Boyd – Bon Accord
Mayor Karl Hauch – Bruderheim
Mayor Done Faulkner - Calmar
Mayor Anita Fisher – Devon
Mayor Stephen Mandel – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor William H. Nimmo – Gibbons
Reeve Wayne Woldanski – Lamont County
Mayor Bill Skinner – Town of Lamont
Mayor Greg Krischke - Leduc

Mayor John Whaley – Leduc County
Mayor Albert St. Jean - Legal
Mayor Lloyd Bertschi – Morinville
Mayor Rodney Shaigec – Parkland County
Mayor Mel Smith – Redwater
Mayor Stuart Houston – Spruce Grove
Mayor Nolan Crouse – St. Albert
Mayor Linda Osinchuk – Strathcona County
Mayor Donald Rigney – Sturgeon County
Mayor Barry Rasch – Thorsby
Councillor Bill Purdy – Wabamun
Mayor Dawson Kohl - Warburg
Ivan Moore – Government of Alberta

Absent:

Councillor Dwight Ganske – Stony Plain

CRB Staff:

Kathleen LeClair, Chief Officer
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Jim Simpson, Special Projects

Charlene Chauvette, Office Manager
Shari LaPerle, Assistant Project Manager
Courtney Andrews, Executive Assistant
Roxy DeLang, Administrative Assistant



This meeting was open to the public except for agenda items 8 – 10, which were held in-camera.

Breakfast 7:30 a.m. - 8:00 a.m.

1. Call to Order and Chair's opening remarks

Called to order at 8:00 a.m.

Mayor Osinchuk requested to add an item to the Board meeting agenda, Item 5a, regarding the Heartland Transmission Line Project.

Motion: To accept the agenda of November 10, 2011, as amended.

Moved by Mayor Boyd.

Motion carried unanimously.

2. Approval of Minutes of October 6, 2011

Motion: To accept the minutes of October 6, 2011.

Moved by Mayor Krischke.

Motion carried unanimously.

3. Representations from the Public

a. Edmonton Federation of Community Leagues

Mr. Allan Bolstad, Executive Director from the Edmonton Federation of Community Leagues (EFCL) gave an overview of the EFCL and their Living Local Campaign. Mr. Bolstad explained the meaning of Living Local, how it relates to the CRB and the current and future benefits of the Campaign for CRB member municipalities.

4. REF Applications

None.

5. Transit Issues

a. Funding for the Transit Executive in the 2013 and 2014 Business Plan

Councillor Iveson provided an overview of the recommendation regarding the request to approve an additional \$100,000 in 2013 and in 2014 Business Plan for the funding of the Transit Executive position.

Some members raised concern over where the source for additional funding would be identified and resourced in the 2013 and 2014 Business Plan for the Transit Executive position. It was requested that CRB Administration provide information at the next Board



meeting on how the additional funding for the Transit Executive Position would be resourced in the 2013 and 2014 Business Plan.

Notice of Motion: The Capital Region Board approves the addition of \$100,000 in 2013 and \$100,000 in 2014 in the 3 year CRB Business Plan to fund the Transit Executive position.

Placed on floor by Mayor Crouse.

b. Heartland Transmission Line Project

Mayor Osinchuk provided an overview of the background information on the concerns of Strathcona County and the Alberta's Industrial Heartland Association regarding the Government's decision to instruct the Alberta Utilities Commission (AUC) to move forward with the Heartland Transmission Line Project. Mayor Osinchuk updated members on the current position and actions of Strathcona County regarding this matter; which is to direct their legal counsel to prepare an application to the AUC to review and vary its decision 2011-436, to locate overhead transmission lines in the East Transportation Utilities Corridor (TUC); and, for a stay of that decision pending resolution of the application.

6. Governance Issues

a. 2011 Unallocated Funds

Mayor Berube provided an overview of the recommendation to transfer funds from the unallocated funds for projects in 2011. Jim Simpson provided information regarding the costs associated with "Other consulting" as requested by the Board at its previous meeting.

A concern was raised over the process for monitoring project budgets to ensure budgets are attained for future. Ms. LeClair indicated that CRB Administration regularly discusses financial issues with the Board's Interim Chair and Governance Committee.

Motion: That the Capital Region Board approves the transfer of \$198,956 from unallocated project funds to the various 2011 Committee/Board projects.

Moved by Mayor Berube. **Seconded by** Mayor Mandel.

At the request of Mayor Whaley, the votes by municipality were recorded for all motions at this meeting.

In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Wabamun and Warburg.

Opposed: Thorsby



*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

b. Project Funding for the Housing Marketing & Communications Program

Mayor Berube provided a brief overview of the recommendation regarding the project funding for the Housing Marketing & Communications Program. Sharon Shuya provided further information regarding the funds required for the year 1 implementation of the Information and Awareness campaign as part of the Housing Committee's Marketing & Communications Program.

A concern was raised regarding the future necessity of the Program and Capital Region Board's ability to provide further funding support in the future. It was noted that Housing Committee and CRB Administration are working on partnerships with industry, and the provincial and federal governments to leverage CRB funding.

Motion: The Capital Region Board approves the transfer of \$100,000 from the 2011 unallocated funds towards the implementation of the regional affordable housing Information & Awareness campaign.

Moved by Mayor Berube. **Seconded by** Mayor Smith.

In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Thorsby, Wabamun and Warburg.

Opposed: Sturgeon County

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

c. Terms of Reference – Pipeline Linkages Strategy Committee

Mayor Nimmo requested to withdraw his letters previously sent to the Advocacy and Governance Committee Chairs regarding the Pipeline Linkages Strategy Committee. Mayor Berube provided an overview of the recommendation regarding the Pipeline Linkages Strategy Committee's membership and composition as indicated in the proposed Terms of Reference.



Mayor Purdy requested clarification of whether or not members of the Pipeline Linkages Strategy Committee would receive reimbursement for attending meetings. Mayor Berube and CRB Administration advised that this Committee would be considered a voluntary, ad hoc Committee; no per diems would be paid to members but members would be reimbursed for the travel expenses (KM) and parking for attending each meeting. CRB Administration will amend the Committee's Terms of Reference to reflect the change in reimbursement for members of the Committee.

Mayor Whaley expressed concern of having Leduc County in the Committee's membership, as proposed by the Governance Committee. Mayor Katchur expressed interest in adding the City of Fort Saskatchewan to the Committee membership.

Motion: That the Capital Region Board approves the proposed Terms of Reference for the Pipeline Linkages Strategy Committee.

Mayor Crouse put forward a friendly amendment to the Motion.

Amended Motion: That the Capital Region Board approves the proposed Terms of Reference for the Pipeline Linkages Strategy Committee with the exception of the Committee membership.

Moved by Mayor Berube. **Seconded by** Mayor Mandel.

In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, Leduc County, City of Leduc, Legal, Morinville, Redwater, Parkland, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: Thorsby

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

Mayor Fisher put forward a Motion.

Motion: That the Capital Region Board appoints the Board members to the Pipeline Linkages Committee as recommended by the Governance and Advocacy Committees.

Moved by Mayor Fisher. **Seconded by** Mayor Krischke.



After some discussion, Mayor Bertschi put forward an amendment to the Motion.

Motion to be amended to: Replace Leduc County with the City of Fort Saskatchewan in the membership of the Terms of Reference.

Moved by Mayor Bertschi. Seconded by Mayor Mandel.

In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, Leduc County, Legal, Morinville, Parkland, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: Devon, City of Leduc and Redwater.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

Amended Motion: That the Capital Region Board appoints the Board members to the Pipeline Linkages Committee as recommended by the Governance and Advocacy Committees with the exception to replace Leduc County with the City of Fort Saskatchewan in the membership of the Terms of Reference.

Moved by Mayor Fisher. Seconded by Mayor Krischke.

In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: None.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

d. Request for Funding for Pipeline Linkages Strategy Committee

Mayor Berube provided an overview of the request for funding to support the operation of the Pipeline Linkages Strategy Committee, noting that funding is available in the 2011 budget.



Motion: That the Capital Region Board approves the transfer of \$30,000 from the 2011 unallocated funds towards the operation of the Pipeline Linkages Strategy Committee.

Moved by Mayor Berube. **Seconded by** Mayor Mandel.

In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: None.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

e. Budget 2012

Mayor Berube gave a brief overview of Budget 2012 as discussed and endorsed by the Governance Committee.

Notice of Motion: That the Capital Region Board approves the 2012 Capital Region Board Budget as endorsed by the Governance Committee at its October 17, 2011 meeting.

Placed on the floor by Mayor Berube.

f. Draft Budget 2013 & Draft Budget 2014

Mayor Berube provided an overview of the discussion and recommendation put forward to approve the draft 2013 Budget and draft 2014 budget as part of the Board's 3 year, 2012-2014 Business Plan.

Notice of Motion: That the Capital Region Board approves the draft 2013 budget and draft 2014 budget of the Capital Region Board, as endorsed by the Governance Committee at its October 17, 2011 meeting.

Placed on the floor by Mayor Berube.

g. 2012-2014 Capital Region Board Business Plan

Mayor Berube provided an overview of the 2012-2104 Capital Region Board Business Plan. The Plan will be amended to include the proposed funding for the Transit Executive position.

Notice of Motion: That the Capital Region Board approves the 2012-2014 Business Plan as endorsed by the Governance Committee on October 17, 2011 subject to review



on an annual basis of the Board's activities and budget. Activities will only be undertaken as resources are available to implement the Business Plan.

Placed on the floor by Mayor Berube.

h. CRB Committee Structure and Municipal Membership

Mayor Berube provided an overview of the recommendation from the Governance Committee for the CRB Committee Structure and Municipal Membership.

Mayor Rigney requested a friendly amendment to the Motion to add Sturgeon County to the Housing Committee municipal membership.

Amended Motion: That the Capital Region Board Committee Structure and Municipal Membership for 2012 remain the same as in 2011 and as outlined in Option 1 with the exception of adding City of St. Albert to the Advocacy and Communications Committee's members at large and adding Sturgeon County to the Housing Committee municipal membership.

Moved by Mayor Berube. **Seconded by** Councillor Purdy.

In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Leduc County, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: None.

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried unanimously.**

Councillor Shaw replaced Mayor Rigney as Sturgeon County's representative.

i. Monitoring & Reporting

Mayor Berube provided an overview of the Monitoring and Report Program as recommended by the Governance Committee.

Notice of Motion: That the Capital Region Board approves the consultant's report and guidebook for the 13 indicators approved by the CRB as Phase 1 of the CRB's Monitoring & Reporting Program as recommended by the Governance Committee on October 17, 2011.

Placed on the floor by Mayor Berube.



j. Selection of CRB Interim Chair or Chair

Mayor Berube gave a brief overview of the CRB selection process for a new Interim Chair or Chair of the Board as reviewed by the Governance Committee. Kathleen LeClair clarified that the proposed selection process is consistent with CRB Policy and with previous practice.

Motion: That the Capital Region Board approves the selection process for a new Interim Chair or Chair, as approved by the Governance Committee at their meeting on October 17, 2011.

Moved by Mayor Berube. **Seconded by** Mayor Mandel.

In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont, City of Leduc, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: Leduc County

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

Councillor Gibbons replaced Mayor Mandel as the City of Edmonton's representative.

7. Land Use Issues

a. Parkland County – Priority Growth Area Re-designation (Presentation)

Mayor Fisher provided an overview of the CRB recommendation as requested by Parkland County for direction on procedures for the re-designation of a Priority Growth Area (PGA) and amendment to the Capital Region Growth Plan.

Motion: That the Capital Region Board receives the request by Parkland County as information and that the proposed amendment to the Capital Region Growth Plan be referred to CRB Administration and the Land Use Committee in accordance with the Land Use Plan, Section 3.4 Capital Region Land Use Plan Amendment Process.

Moved by Mayor Fisher. **Seconded by** Mayor Osinchuk.

Kathleen LeClair provided information regarding the current process to review the Capital Region Board Growth Plan every five years as previously agreed upon by members; The Plan is currently set to be reviewed in the year 2014.



Mayor Shiagec indicated that Parkland County is looking for clarification on the process on an amendment to the Capital Region Growth Plan and their request to re-designate land from a Priority Growth Area (PGA) to a Cluster Country Residential Area (CCRA), to be consistent with the historical development of the area.

Some members raised concerns about approving amendments to the Capital Region Growth Plan and developing a process for amendments that could negatively affect the number, costs and time spent on future amendment requests.

Some members also noted the need for the Board to be flexible and to consider requests such as amendments to the Capital Region Growth Plan in the future.

After some discussion, Mayor Fisher requested for an amendment to the Motion; to separate the Motion into two Motions.

Mayor Osinchuk put forward an amendment suggestion.

Amended Motion: That the Capital Region Board receives the request by Parkland County as information.

Amended Motion Moved by Mayor Fisher.

In favour: Beaumont, Bon Accord, Bruderheim, Devon, Edmonton, Fort Saskatchewan, Lamont County, Town of Lamont , City of Leduc, Legal, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon and Warburg.

Opposed: Calmar, Gibbons, Leduc County, Morinville, Redwater, Parkland, Thorsby and Wabamun.

*Absent

Supported by municipalities comprising more than 75 percent of the population, however, only 16 in favour and 8 opposed. **Motion failed.**

Amended Motion: That the Capital Region Board directs CRB Administration and the Land Use Committee in accordance with the Land Use Plan, to review the amendment process contained in Section 3.4 of the Land Use Plan.

Amended Motion Moved by Mayor Fisher.

After some discussion, members agreed that a vote on the second amended Motion to be unnecessary. Mayor Osinchuk put forward a Motion.

Motion: That the Capital Region Board recall its previous voted Amended Motion.

Moved by Mayor Osinchuk.



In favour: Beaumont, Bon Accord, Bruderheim, Calmar, Devon, Edmonton, Fort Saskatchewan, Gibbons, Lamont County, Town of Lamont , Leduc County, City of Leduc, Legal, Morinville, Parkland, Redwater, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: St. Albert

*Absent

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

Members proceeded to vote on the original Motion put forward by Parkland County.

Motion: That the Capital Region Board receives the request by Parkland County as information and that the proposed amendment to the Capital Region Growth Plan be referred to CRB Administration and the Land Use Committee in accordance with the Land Use Plan, Section 3.4 Capital Region Land Use Plan Amendment Process.

Moved by Mayor Fisher. **Seconded by** Mayor Osinchuk.

In favour: Beaumont, Bon Accord, Bruderheim, Devon, Gibbons, Lamont County, Town of Lamont , Leduc County, City of Leduc, Legal, Morinville, Parkland, Redwater, St. Albert, Spruce Grove, Stony Plain*, Strathcona, Sturgeon, Thorsby, Wabamun and Warburg.

Opposed: Calmar, Edmonton and Fort Saskatchewan

*Absent

Supported by 17 or more municipalities, however not supported by municipalities comprising more than 75 percent of the population. **Motion failed.**

Deputy Mayor Paul Krauskopf replaced Mayor Bertschi as Morinville's representative.

In Camera

8. Committee of the Whole

a. Committee Reports

i. Land Use Committee

A copy of the October 6, 2011 Report (#31) was provided to members prior to the meeting.



Mayor Fisher gave an overview of the recent work and future initiatives of the Land Use Committee.

ii. Transit Committee

A copy of the October 6, 2011 Report (#13) was provided to members.

Councillor Iveson gave an overview of the recent activities and future work projects planned for the Transit Committee.

iii. Advocacy and Communications Committee

A copy of the October 6, 2011 Report (#12) was provided to members prior to the meeting.

Mayor Krischke provided a brief overview of the recent work initiatives of the Advocacy and Communications Committee.

iv. Governance Committee

A copy of the October 6, 2011 Report (#25) was provided to members prior to the meeting.

Mayor Berube gave an overview of the recent work and future work plans for the Governance Committee.

1. Cost Sharing Formula - examples

Two cost sharing formula examples were provided to members prior to the meeting for information.

9. Administrative Issues

a. Monthly Financial Report – October 2011

A copy of the October 2011 financial report was provided to members prior to the meeting.

b. 2012 Board and Committee Meetings Master Schedule

The 2012 Board and Committee Meetings Master Schedule was provided to members prior to the meeting. It was noted that there was a conflict with the February 9th Board meeting date due to a legal seminar taking place on the same date. CRB Administration will propose a new Board meeting date in February and then send the revised 2012 Board and Committee Meetings Master Schedule out to all CRB members.

10. Adjournment

Meeting adjourned at 12:21 a.m.

11. Private Session *(Board members only)*