



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, March 11, 2010

Delegates in Attendance:

Mr. Christopher Sheard – Interim Chair
Mayor Camille Berube – Beaumont
Mayor Lin VanDusen – Bon Accord
Mayor Fred Hawryluk – Town of Bruderheim
Mayor Kirk Popik – Town of Calmar
Mayor Anita Fisher – Devon
Mayor Stephen Mandel – Edmonton
Mayor Jim Sheasgreen – Fort Saskatchewan
Mayor William Nimmo – Gibbons
Reeve Wayne Woldanski – Lamont County
Mayor Steven Sharun – Lamont
Alderman Judy Archie – Leduc
Mayor Marvin Molzan – Leduc County
Mayor Albert St. Jean – Legal

Mayor Lloyd Bertschi – Morinville
Mayor Carmen Fedirko – New Sarepta
Mayor Rob Wiedeman – Parkland County
Mayor Mel Smith – Redwater
Mayor Stuart Houston – Spruce Grove
Mayor Nolan Crouse – St. Albert
Councillor Dwight Ganske – Stony Plain
Mayor Cathy Olesen – Strathcona County
Mayor Donald Rigney – Sturgeon County
Mayor Allan Gee – Thorsby
Councillor Bill Purdy – Wabamun
Mayor Dawson Kohl – Warburg
Mr. Ivan Moore – Government of Alberta

CRB Staff:

Kathleen LeClair, Chief Officer
Andy Haden, Project Manager
Sharon Shuya, Project Manager
Joe McVea, Project Manager

Shari LaPerle, Assistant Project Manager
Lisa Sederski, Executive Assistant
Brandy Moorhead, Administrative Assistant
Nicki Spencer, Administrative Assistant



This meeting was open to the public except for agenda items 7 - 11, which were held in-camera.

1. Call to Order and Chair's opening remarks

Called to order at 9:02 a.m.

The order of the meeting did not follow the numeric order of the agenda; items 2 – 6 were discussed after items 7 – 12. The minutes have been recorded in numeric order.

2. Approval of Minutes of January 14, 2010

It was noted that Reeve Woldanski was in attendance at the meeting and should be added to the list of attendees.

Motion: To accept the minutes of January 14, 2010 as amended.

Moved by Mayor Berube. **Seconded by** Mayor VanDusen.

Motion carried unanimously.

3. Representations from the Public

a. NorQuest College – Your Regional Community College

Dr. Wayne Shillington, President & CEO, Andrew Jevne and Bryan Shepherd gave a presentation on how the College is moving forward to meet its revised mandate as the Region's Community College. An information package was provided to members. It was requested that the Board prepare a letter acknowledging that it is critical to have the appropriate level of capacity in the Region for a community college.

4. TREF Applications

None.

Councillor Gibbons replaced Mayor Mandel as the City of Edmonton's representative, Councillor Shaw replaced Mayor Rigney as Sturgeon County's representative and Deputy Mayor Horner replaced Mayor Nimmo as the Town of Gibbons' representative.

5. Solid Waste Management

Mayor Fisher gave a presentation on Solid Waste Management, a copy of which was provided to members. Mayor Fisher advised that the cost estimate for the survey is \$75,000 – 80,000. The results of the survey would be provided to the Board.

Notice of Motion: That the Capital Region Board approves the funding of a study to explore the opportunities to work collaboratively on Solid Waste Management as identified in the Solid Waste Management survey.

Moved by Mayor Fisher.



6. 2010 Business Plan

Notice of Motion: That the Capital Region Board approves the 2010 Business Plan which reflects the Board's workplan and budget as approved by the Governance Committee on February 18, 2010.

Moved by Mayor Olesen.

7. Outer Regional Ring Road Consultation – update

Sharon Shuya gave a presentation on the status of the consultations with Alberta Transportation and outlined the next steps. It was requested that a copy of the presentation be circulated to members.

8. Integrated Transportation Network Study – update

Sharon Shuya gave an overview of the work plan recommended by Land Use Committee. It was noted that the Board previously approved the Integrated Regional Transportation Study's Terms of Reference.

9. 2011-13 Capital Region Board Business Plan

Kathleen LeClair advised members that the 2011-13 Business Plan was being discussed at Committees and will come forward at the next Board meeting.

10. Committee of the Whole

a. Committee Reports

i. Land Use Committee

A copy of the Report (#18) was provided to members.

The Board endorsed the Committee's selection of Mayor Fisher as Chair and Mayor Rigney as Vice Chair of the Land Use Committee.

Moved by Mayor Mandel. **Seconded by** Mayor Olesen.

Carried unanimously.

1) Terms of Reference for approval

The Board endorsed the Terms of Reference.

Moved by Mayor Crouse. **Seconded by** Mayor Bertschi.

Carried unanimously.

ii. Transit Committee

A copy of the March 11, 2010 Report (#2) was provided to members.

1) Terms of Reference for approval

The Board endorsed the Terms of Reference, as well as the addition of Sturgeon County to the Committee's membership.

Moved by Mayor Crouse. **Seconded by** Mayor Sheasgreen.

Carried unanimously.



- 2) Intermunicipal Bus Service Review
 - 3) Calgary Partnership meeting
Mayor Crouse provided an update on items 2 and 3.
- iii. Housing Committee
The Board endorsed the Committee's selection of Councillor Gibbons as Chair and Mayor Smith as Vice Chair of the Housing Committee.
Moved by Mayor Crouse. **Seconded by** Mayor Sheasgreen.
Carried unanimously.
- iv. GIS Committee
No report was provided at this meeting.
- v. Advocacy & Communications Committee
A copy of the March 11, 2010 Report (#6) was provided to members. Meetings attended by Board and CRB Administration and outcomes will be tracked in a document and provided to the Board. A copy of the briefing note provided for meetings with Ministers will be circulated to members.
- 1) Terms of Reference for approval
The Board endorsed the Terms of Reference.
Moved by Mayor Wiedeman. **Seconded by** Mayor Fisher.
Carried unanimously.
 - 2) Advocacy & Communications Strategy – Phase 2
Received for information.
- vi. Governance Committee
A copy of the March 11, 2010 Report (#11) was provided to members. The Board directed Governance Committee to draft a policy with respect to CRB funding and members attending conferences that pertain to the Capital Region.

11. Administrative Issues

- a. CRB staff changes
Chris Sheard thanked Brandy Moorhead and Darryl Mills for their services to the Board and welcomed Shari LaPerle, Nicki Spencer and Joe McVea to CRB Administration.
- b. Regional Economic Roadmap
Kathleen LeClair indicated that work on the Roadmap is progressing, the Provincial Grant agreement is being finalized and that a Symposium will be held on June 25, 2010 with further details to be provided to Board members when available.



c. Liability Insurance

Kathleen LeClair reviewed the advice from legal counsel that liability insurance is required for CRB employees and that personal liability insurance is required for Board members and alternates. CRB Administration will be following up to get estimates and purchase liability insurance.

d. 2009 Audited Financial Statements

Kathleen LeClair indicated that the 2009 Audit is close to completion and will be provided by KPMG to the Governance Committee on March 31, 2010 and the Board at its next meeting.

e. 2010 Budget – Monthly Report

A handout of the February 2010 monthly statement was provided.

f. Signing Authorities

Motion: That the Capital Region Board approve signing authority for the Vice-Interim Chair, Capital Region Board and for Acting Chief Officer, Sharon Shuya.

Moved by Mayor Molzan. **Seconded by** Mayor Berube.

Motion carried unanimously.

12. Approval of the Growth Plan

Premier Stelmach and Minister Goudreau attended the meeting to congratulate the Board members on their work, announce the reappointment of Chris Sheard as Interim Chair of the Board and the approval of the Growth Plan. It was also stated that the Government will continue to provide financial support to the Board in the future, but that the level of support is yet to be determined. A new CRB Regulation and Regional Evaluation Framework will also be in place effective March 31, 2010.

13. Adjournment

Meeting adjourned at 12:03 p.m.