



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, December 13, 2012

Delegates in Attendance:

Mayor Nolan Crouse – St. Albert/Chair

Mayor Camille Berube – Beaumont

Mayor Don Rigney - Sturgeon

Mayor Stephen Mandel – Edmonton

Mayor Gale Katchur – Fort Saskatchewan

Councillor Dwight Ganske – Stony Plain

Mayor Dawson Kohl - Warburg

Mayor Bill Skinner – Town of Lamont

Councillor Jocelyn MacKay – Leduc County

Councillor Trina Jones - Legal

Mayor Linda Osinchuk – Strathcona County

Mayor Randy Boyd – Bon Accord

Mayor Greg Krischke – City of Leduc

Mayor Don Faulkner - Calmar

Councillor Bill Purdy - Wabamun

Mayor Karl Hauch - Bruderheim

Mayor Paul Krauskopf - Morinville

Mayor Anita Fisher - Devon

Mayor Rodney Shaigec - Parkland

Alderman Jeff Acker – Spruce Grove

Mayor Mel Smith - Redwater

Reeve Wayne Woldanski – Lamont County

Absent:

Mayor Barry Rasch - Thorsby

Ivan Moore – Government of Alberta

Mayor William Nimmo - Gibbons

CRB Administration:

Jim Simpson, Interim Chief Executive Officer

Sharon Shuya, Project Manager

Neal Sarnecki, Project Manager

Kim Wieringa, Project Manager

Brendan Pinches, Associate Project Manager

Stephanie Chai, Regional Planner (Intern)

Charlene Chauvette, Office Manager

Courtney Andrews, Executive Assistant

Allyson Jacques, Administrative Assistant



This meeting was open to the public except for agenda items 11 – 13, which were held in-camera.

Open to Public

1. Call to Order and Chair's opening remarks

Called to order at 9:00 a.m.

The Chair informed members that the CRB new membership orientation, following the election in the fall 2013, is scheduled for January 17, 2014 at the Dow Centennial Centre in Fort Saskatchewan. The Chair also informed members that there was a conflict with the February 14, 2012 Board meeting with the AUMA MLA Breakfast. The CRB staff will work to resolve the conflict and book a location close to the host location of the Breakfast, if possible.

9:04 a.m. Mayor Mandel replaced Councillor Gibbons as City of Edmonton's representative.

2. Approval of Agenda

Motion: To approve the agenda of December 13, 2012.

Moved by Mayor Boyd.

Motion carried unanimously.

3. Approval of Minutes of November 8, 21012

Motion: To accept the minutes of November 8, 2012.

Moved by Councillor MacKay.

Motion carried unanimously.

4. Representation from the Public

5. REF Applications

- a. City REF 2012-017, City of St. Albert - Proposed Municipal Development Plan amendment

The Chair stepped down as Chair to represent the City of St. Albert. CRB Vice Chair, Mayor Berube assumed the Chair. Mayor Crouse introduced the item. Mr. Patrick Draper, City Manager from St. Albert made a presentation providing an overview of the MDP amendment highlighting the Plan's compliance with all requirements of the CRB's Growth Plan and the Regional Evaluation Framework (REF). Ms. Carol Bergum, Manager of Planning and Development and Mr. Marcelo Figueira, Senior Long Range Planner were also at the table.

A sub-committee of CAO's was convened on November 6, 2012 to review REF 2012-017. The Sub-committee did not reach unanimous consensus.

Mayor Rigney put forward a motion.



Motion: That the Capital Region Board Table Motion 5 (a) until such a time that St. Albert can include within its application the findings of a Statutory Public Hearing, providing feedback from area residents and landowners, provide assurance that a density of 30 to 45 homes per hectare will be achieved, the Minister endorse the board's legal opinion regarding the IDP matter and that it come back to the board once St. Albert has reconsidered whether they wish to proceed with amending the IDP as planned, or adopt the essence of the IDP as an MDP appendix.

Moved by Mayor Rigney.

5 in favour, 19 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**

Neal Sarnecki gave an overview of the CRB Administration Recommendation confirming that the proposed MDP amendment is consistent with the policies and principles of the CRB's Growth Plan and evaluation criteria in the REF. The third party consultant (Stantec) also recommended the approval of the MDP amendment.

CRB Administration indicated that based on legal advice obtained in 2011, Administration did not accept a REF application for an amendment to the IDP because the IDP is not considered a Statutory Plan pursuant to the Municipal Government Act since the IDP does not have support of the two participating parties.

Motion: That the Capital Region Board approves the proposed amendment to the St. Albert Municipal Development Plan in accordance with the Regional Evaluation Framework.

Moved by Mayor Crouse.

21 in favour, 3 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

6. Housing

a. Our Affordable Future Report

Mayor Fisher introduced the item thanking the private sector participants, elected officials and administration that were involved in the project to produce the Report.

9:56 a.m. Councillor Shaw replaced Mayor Rigney as Sturgeon County's representative

Motion: That the Capital Region Board approves the Our Affordable Future Report prepared by the Integrated Land Use and Market Affordable Housing Advisory Committee.

Moved by Mayor Fisher.

Motion carried unanimously.

7. Governance

a. CRB Policy H008 Employee Business Expenses

Mayor Berube gave an overview of amended CRB Policy H008. It was indicated that following the previous Board meeting discussion, the Governance Committee was directed to review the Policy further regarding the section on meal reimbursement.



Motion: That the Capital Region Board approve the amendments to Policy H008 – Employee Business Expenses.

Moved by Mayor Berube.

Motion carried unanimously.

10:06 a.m. Mayor Rigney replaced Councillor Shaw as Sturgeon County's representative

b. CRB Committee Structure and Municipal Membership

Mayor Berube provided an overview of the recommendation from Governance regarding the CRB's Committee Structure and Municipal Membership.

- i. **Motion:** That the Capital Region Board approve the Committee Structure and Municipal Membership for 2013, remaining the same as in 2012 for the following committees: Governance, Advocacy and Communications, Transit, Housing and Land Use.

Moved by Mayor Berube.

Parkland County requested a friendly amendment to be added to the Transit Committee municipal membership.

Amended Motion: That the Capital Region Board approve the Committee Structure and Municipal Membership for 2013, remaining the same as in 2012 for the following committees: Governance, Advocacy and Communications, Transit, Housing and Land Use with the exception to add Parkland County to the Transit Committee.

Moved by Mayor Berube.

Motion carried unanimously.

Mayor Berube provided an overview of the recommendation regarding the Committee Structure and Municipal Membership for the Pipeline Linkages Strategy Committee. It was indicated that it was the understanding of the Governance Committee that the Pipeline Linkages Strategy Committee's Structure and Municipal Membership would be reviewed in 2013 if the Board decides that the Committee work will continue.

- ii. **Motion:** That the Capital Region Board approve that the Committee Structure and Municipal Membership for 2013 for the Pipeline Linkages Strategy Committee remain the same as in 2012.

Moved by Mayor Berube.

Motion carried unanimously.

10:29 a.m. Mayor Boyd left the meeting as Bon Accord's representative.

c. Interim 2013 Budget and Business Plan

Mayor Berube provided an overview of the Motion regarding an Interim 2013 Budget and Business plan based on the current funding commitment from the Province.



Motion: That the Capital Region Board approves the Interim 2013 Budget based upon the current funding commitment from the Government of Alberta, as recommended by the Governance Committee at its November 19, 2012 meeting.

Moved by Mayor Berube.

Motion carried unanimously.

d. CRB Committee's Terms of Reference

Mayor Berube provided an overview of the Motion from the Governance Committee. There was an error noted in the Transit Committee Terms of Reference; The Vice Chair of the Committee is Strathcona County, not City of Leduc as noted. CRB Administration will amend the Transit Terms of Reference. It was noted that CRB Administration should consider a policy in the future to manage the size of the CRB Committees.

Motion: That the Capital Region Board approves the changes to the Committee's Terms of Reference for the Governance Committee, Advocacy and Communications Committee, Land Use Committee, Transit Committee, and Housing Committee, as recommended by the Governance Committee.

Moved by Mayor Berube.

Motion carried unanimously.

e. CRB Committee Working Groups and Advisory Committees

Mayor Berube provided an overview of the Motion. The CRB Chief Executive Officer will send an email to the Board on the formation of all standing administrative and technical working groups for the Board and its Committees.

Motion: That the Capital Region Board disband the following committees: Planning Advisory Group (PAG), Transit Advisory Group (TAG), Housing Working Group (HWG), Integrated Land Use and Market Affordable Housing Advisory Group and GIS Advisory Group (GISAG) and as requested by the Committee Chairs, the Chief Executive Officer of the Board will form the administrative and technical working groups for Board Committees.

Moved by Mayor Berube.

Motion carried unanimously.

8. Committee Reports

a. Land Use Committee

Mayor Fisher provided an overview of the recent work and future initiatives of the Land Use Committee.

b. Transit Committee

Councillor Iveson provided an overview of the work of the Transit Committee indicating the nomination of Councillor Peter Woldarzak as Vice Chair of the Committee.

c. Housing Committee

d. Governance Committee

Mayor Berube provided a brief update on the work of the Governance Committee.



9. Administrative Issues

a. Monthly Financial Report – November 2012

Jim Simpson provided an overview of the Report. The Chair asked members to send in any unclaimed expense claims forms in preparation for year end. It was also noted that CRB Administration will be drafting a motion to go forward to the Governance Committee then to the Board regarding submitting a formal request to the Province to align the CRB's year end with the Province's year end.

b. CRB Scorecard

10. Motion: That the CRB move to **in camera** session.

Moved by Katchur.

Motion carried unanimously.

In Camera

11. Pipeline Linkages Strategy Committee – advocacy update & Report

12. Transit – Interim Transit Governance Report

13. Motion: That the CRB revert to public.

Moved by Mayor Berube.

Motion carried unanimously.

Open to Public

14. Transit

Councillor Iveson provided an overview of motion. Chair Crouse suggested that the Committee should begin work on a communication strategy for the public release of the Study.

a. **Motion:** That the Capital Region Board approves the Intermunicipal Transit Governance Study and Implementation Plan – interim report and recommendations.

Amended Motion: That the Regional Transit Committee recommends the Capital Region Board approve the interim report and recommendations of the Intermunicipal Transit Governance Study and Implementation Plan as presented and that the details of the discussion remain confidential, pursuant to the Freedom of Information and protection act.

Moved by Councillor Iveson.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

15. Adjournment

Meeting adjourned at 11:36 a.m.