Housing Committee

Agenda

Friday, November 25, 2016
9:00 a.m. – 11:30 a.m.
La Cité Francophone – Hall Jean-Louis Dentinger
8627 rue-Marie-Gaboury (91 Street), Edmonton

Agenda Items

1. Call to Order – Councillor Dwight Ganske, Chair

2. Chair Opening Remarks – Councillor Dwight Ganske, Chair

3. Approval of Agenda – Councillor Dwight Ganske, Chair

4. Approval of Minutes of July 28, 2016 – Councillor Dwight Ganske, Chair

5. Edmonton Metropolitan Region Growth Plan
   5.1 Growth Plan Implementation (verbal) – Sharon Shuya, Project Manager

6. 2016/17 Housing Workplan Updates
   6.1 Sub-Regional Housing Plan Model – Stephanie Chai, Project Manager

   **Recommended Motion:** That the Housing Committee receive the Sub-Regional Housing Plan Model update for information.

   6.2 2016 ReEnvision Symposium – Stephanie Chai, Project Manager

   **Recommended Motion:** That the Housing Committee receive the 2016 ReEnvision Symposium evaluation report for information.

   6.3 Our Affordable Future Challenge – Stephanie Chai, Project Manager

   **Recommended Motion:** That the Housing Committee receive the 2016 Our Affordable Future Challenge update for information.
7. **Housing Advocacy**

7.1 Let’s Talk Housing – *Stephanie Chai, Project Manager*

*Recommended Motion*: That the Housing Committee receive the Housing Advocacy update for information.

8. **Housing Governance**

8.1 Housing Policy – *Leslie Chivers, Operations Manager*

*Recommended Motion*: That the Housing Committee refer the Housing Policy to the Governance, Priorities & Finance Committee for review, and recommendation to the Capital Region Board for approval.

9. **2017/18 Draft CRB Budget Review**

9.1 Review of Budget presented to Board October 13 – *Malcolm Bruce, CEO*

10. **Adjournment** – *Councillor Dwight Ganske, Chair*

---

**Next Meeting**

Friday, January 27, 2017

9:00 a.m. – 11:30 a.m.

La Cité Francophone – Hall Jean-Louis Dentinger
Housing Committee

Thursday, July 28, 2016
1:00 p.m. – 3:30 p.m.
La Cite Francophone – Hall Jean-Louis Dentinger
8627 rue Marie-Anne-Gaboury (91 Street), Edmonton

Members:
Dwight Ganske, Town of Stony Plain (Parkland Sub-Region (Chair))
Ed Gibbons, City of Edmonton (Edmonton Sub-Region) (Vice Chair)
Wes Brodhead, City of St. Albert (Sturgeon Sub-Region) (alternate)
Carla Howatt, Strathcona County (Strathcona/Fort Saskatchewan Sub-Region)
Dan Warawa, Lamont County (Lamont Sub-Region)

Regrets:
Ralph van Assen, Village of Warburg (Leduc Sub-Region)

CRB Staff & Consultants:
Malcolm Bruce, CEO
Stephanie Chai, Project Manager
Loreen Lennon, Communications Manager
Lisa Saskiw, Administrative Assistant
Charlene Wilcock, Municipal Planning Intern

Guests:
Nolan Crouse, Board Chair
Fiona Beland-Quest, Strathcona County
Louise Baxter, City of Spruce Grove
Gibby Davis, City of Edmonton
Judy Koschade, Town of Bruderheim
Daryl Kreuzer, City of Edmonton
Nicole Kurtz, City of Edmonton
Marnie Lee, Strathcona County
Lynn Olenek, Heartland Housing Foundation
Maurice Rachwalski, City of Edmonton
Shelly Ross, Town of Bruderheim
Lory Scott, City of St. Albert
Walter Trocenko, City of Edmonton
Kelly Wager, CMHC

1. Call to Order

Chair, Dwight Ganske called the meeting to order at 1:00 p.m.

2. Chair Opening Remarks
3. Approval of Agenda

**Motion:** That the Housing Committee agenda for July 28, 2016 be approved.
**Moved by:** Councillor Ed Gibbons, *City of Edmonton (Edmonton Sub-Region)*
**Decision:** Carried unanimously

4. Approval of Minutes, May 27, 2016

**Motion:** That the Housing Committee minutes of May 27, 2016 be approved.
**Moved by:** Councillor Dan Warawa, *Lamont County (Lamont Sub-Region)*
**Decision:** Carried unanimously

5. 2016/17 Housing Work Plan Updates

5.1 Sub-Regional Housing Needs Assessments

**Motion:** That the Housing Committee receive the Regional and Sub-Regional Housing Needs Assessment Workshop Summary Report for information.
**Moved by:** Councillor Wes Brodhead, *City of St. Albert (Sturgeon Sub-Region)*
**Decision:** Carried unanimously

5.2 Sub-Regional Housing Plan Model

5.3 2016 ReEnvision Symposium

**Motion:** That the Housing Committee receive the 2016 ReEnvision Symposium update for information.
**Moved by:** Councillor Dan Warawa, *Lamont County (Lamont Sub-Region)*
**Decision:** Carried unanimously

Councillor Carla Howatt, *Strathcona County (Strathcona/Fort Saskatchewan Sub-Region)* arrived at 1:20 p.m.

5.4 Our Affordable Future

a. Pilot Projects – Our Affordable Future Challenge

**Motion:** That the Housing Committee receive the 2016 Our Affordable Future Challenge update for information.
**Moved by:** Councillor Ed Gibbons, *City of Edmonton (Edmonton Sub-Region)*
**Decision:** Carried unanimously

b. Healthy Communities

**Motion:** That the Housing Committee approve the amended letter of support regarding Housing Development for the Health & Wellbeing of Aging Populations and that it be sent to the Public Health Agency of Canada by the Capital Region Board Chief Executive Officer.
Moved by: Councillor Ed Gibbons, City of Edmonton (Edmonton Sub-Region)
Decision: Carried unanimously

5.5 2016/2017 Budget Update

Motion: That the Housing Committee receive the 2016/2017 Budget update for information.
Moved by: Councillor Carla Howatt, Strathcona County (Strathcona/Fort Saskatchewan Sub-Region)
Decision: Carried unanimously

6. 2017/2018 Housing Workplan

6.1 2017/2018 Workplan Review and Approval

Motion: That the Housing Committee approve the proposed amended 2017/2018 Housing Workplan and that the Workplan be forwarded to the Governance, Priorities & Finance Committee for consideration in the preparation of the Board’s 2017/2018 Budget.
Moved by: Councillor Carla Howatt, Strathcona County (Strathcona/Fort Saskatchewan Sub-Region)
Decision: Carried unanimously

7. Housing Advocacy

7.1 Ongoing Correspondence

Motion: That the Housing Committee receive the ongoing advocacy correspondence for information and that it be referred back to administration for review in greater detail; and that administration provide comments to the Housing Committee for follow-up action.
Moved by: Councillor Wes Brodhead, City of St. Albert (Sturgeon Sub-Region)
Decision: Carried unanimously

8. Adjournment

It was agreed by unanimous consensus that the Housing Committee meeting be adjourned.

Meeting adjourned at 2:35 p.m.

Next Meeting: September 23, 2016 at 9:00 a.m., La Cite Francophone – Hall Jean-Louis Dentinger
Sub-Regional Housing Plan Model

Recommended Motion

That the Housing Committee receive the Sub-Regional Housing Plan Model update for information.

Background

The Capital Region Growth Plan: Appendix 5 Housing Plan provides direction to develop a 10-year regional housing plan based on sub-regional planning that is responsive to housing need.

The development of a “Sub-Regional Planning Process” was an approved Housing Committee initiative in the CRB 2012-2014 Business Plan.

In 2013, an Environmental Scan was carried out that described the roles and responsibilities of the stakeholders currently involved with the provision of non-market housing, and suggested how those roles might evolve as an enhanced approach to planning for non-market housing is implemented. The findings and recommendations of the Environmental Scan confirmed that provincial funding and regional planning priorities should be guided by sub-regional planning efforts – which, in turn, would benefit from the use of standardized planning and assessment tools.

In 2014, the Sub-Regional Needs Assessment Framework and pilot reports were received for information by the Capital Region Board.

On April 14, 2016, the Capital Region Board approved the Regional and Sub-Regional Housing Needs Assessments.

On June 9, 2016, the Capital Region Board approved the 2016/17 Capital Region Board Budget, including the Sub-Regional Housing Plan Model.

On August 31, 2016, the Housing Advisory Working Group met to begin development of the Sub-Regional Housing Plan Model.

In September and October 2016. The consultants interviewed and surveyed housing stakeholders in the region.

On November 21 and 24, 2016, the Capital Region Board will host a Needs Assessments Roadshows in Thorsby and Bon Accord regarding the Specialized Transportation Needs Assessment Report and Housing Needs Assessment Report.

On November 25, 2016, the consultants will lead a sub-regional housing plan model stakeholder workshop session.
2016 ReEnvision Symposium

Recommended Motion
That the Housing Committee receive the 2016 ReEnvision Symposium evaluation report for information.

Background

The CRB’s ReEnvision Housing Symposium is an annual education and awareness event with a target audience consisting primarily of municipal elected officials from the Capital Region, members of municipal administrations and the regional housing industry. The Symposium offers an opportunity to learn about housing issues and opportunities. Past events include:

- 2011 ReEnvision Housing – Strathcona Community Centre, Sherwood Park
- 2012 Breaking Ground – Executive Royal Inn, Leduc
- 2014 Our Affordable Future – DoubleTree by Hilton, Edmonton
- 2015 Housing the Next Generation – Dow Centennial Centre, Fort Saskatchewan
- 2016 Complete Communities – Morinville Community Cultural Centre, Morinville

Each year features industry experts speaking on a broad range of topics from regulatory and policy frameworks to exploring different built forms. The events have included a number of guest speakers, breakout sessions, a panel, an improv segment, and walking and bus tours rural complete communities in the region. The day long event is aimed at learning from each other to support implementing key housing policies from the Capital Region Growth Plan.

On March 24, 2016, the Housing Committee approved the theme location and date for the 2016 ReEnvision Complete Communities Symposium in Morinville.

On September 15, 2016, the sold out 2016 ReEnvision Complete Communities was held at the Morinville Community Cultural Centre with two keynote speakers, six breakout sessions, two breakout tours, an improv session, and an informative panel.

A survey was distributed to all attendees following the event and open until October 18, 2016.

Attachments:

1. 2016 ReEnvision Complete Communities Symposium Evaluation Report
2016 ReEnvision Complete Communities Symposium Evaluation Report

Introduction

The CRB’s ReEnvision Symposium is an annual education and awareness event with a target audience consisting primarily of municipal elected officials from the Edmonton Metropolitan Region, members of their municipal administrations (especially those dealing with planning and development related to housing), and the regional housing industry. The Symposium offers an opportunity to learn about regional issues and opportunities. The focus of this year’s event was on complete communities and featured industry experts speaking on a broad range of topics. The event included a number of guest speakers, breakout sessions, an improv segment, and a bus and walking breakout tour of rural communities.

Program

At the 5th annual ReEnvision Housing Symposium on September 15, 2016 the Capital Region Board assembled a broad range of experts and practitioners to share knowledge and best practices with participants during this event. Emceed by Jodie Wacko from Beaverbrook Communities, the theme explored Complete Communities connecting the event with the Board’s work on the Edmonton Metropolitan Region Growth Plan and showcasing both local and regional successes. The sold-out forum explored how municipalities and the private sector can work together to meet the long-term needs of our communities.

Attendance

The attendance for the 2016 Symposium was the third time the event sold out. A few stats on attendance:

- 203 registrants; approximately 80% in attendance
- Elected Officials, Municipal Administration, Government of Alberta Administration, Home Building / Development Industry representatives, Academic Institutions and Others (Not-for-Profit Organizations, Housing Management Bodies, Consulting Firms, CRB Administration, etc.).
Budget/Financial

The 2016 event was the third Housing Symposium to implement a registration fee. The expenditures were 100% offset by grants and sponsorships. The complimentary venue host, the Town of Morinville, and the generous sponsorship from regional housing stakeholders provided the resources to hold another successful Symposium. In the end, there was a surplus of $24,200.

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sponsorship</td>
<td>$15,000</td>
<td>$27,500</td>
</tr>
<tr>
<td>Seniors and Housing Grant</td>
<td>-</td>
<td>$50,000</td>
</tr>
<tr>
<td>Registration fees</td>
<td>$23,400</td>
<td>$21,300</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$38,400</td>
<td>$98,800</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Speakers</td>
<td>$13,000</td>
<td>$13,300</td>
</tr>
<tr>
<td>Logistics/Marketing</td>
<td>$39,500</td>
<td>$31,000</td>
</tr>
<tr>
<td>Venue/Catering</td>
<td>$13,000</td>
<td>$6,500</td>
</tr>
<tr>
<td>Delegate Kits/Speaker Gifts</td>
<td>$4,500</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>Total Expenditures:</strong></td>
<td>$70,000</td>
<td>$60,800</td>
</tr>
<tr>
<td><strong>Budgeted Amount:</strong></td>
<td>$85,000</td>
<td>$85,000</td>
</tr>
<tr>
<td><strong>Surplus (Deficit)</strong></td>
<td>$15,000</td>
<td>$24,200</td>
</tr>
</tbody>
</table>
Participant Feedback

Following the event an online survey was opened to Symposium registrants. Approximately 30 responses were received for the 10 question survey.

1. Overall, how would you rate the 2016 ReEnvision Symposium?

   ![Overall Rating Pie Chart]

2. How would you rate the presentation of the Morning Keynote Speaker – Ryan Berlin?

   ![Keynote - Ryan Berlin Pie Chart]
3. Please identify the Breakout Session(s) you attended:

**Breakout Session Audience Distribution**

- Walking Tour: 31.03%
- Bus Tour: 24.14%
- The Industrialization of Building Construction: 6.90%
- Community Housing: 17.24%
- Urban Agriculture in the Region: 13.79%
- Building Homes, Building Hope: 3.45%
- Energy Efficient Affordable Housing: 20.69%

4. How would you rate the Breakout Learning Session that you attended?

**Breakout Sessions**

- Excellent: 38%
- Very good: 24%
- Good: 28%
- Fair: 10%
- Poor: 0%
5. How would you rate the presentation of the Afternoon Keynote Speaker – Doug Griffiths?

**Keynote - Doug Griffiths**

- Excellent: 55%
- Very good: 31%
- Good: 14%
- Fair: 0%
- Poor: 0%

6. How would you rate the improve segment with Rapid Fire Theatre?

**Improv**

- Excellent: 16%
- Very good: 28%
- Good: 40%
- Fair: 16%
- Poor: 0%
7. How would you rate the panel discussion on complete communities?

Panel:

- Excellent: 23%
- Very good: 15%
- Good: 35%
- Fair: 23%
- Poor: 4%

8. What would you like to see included at future symposium?

Content:
- Let’s discuss how CRB is doing
- Regional theme should be rural inclusive. Much of the presentations and conversations were very much urban focused. Trailer courts, rural living, villages, counties
- Focus on land use bylaws
- Regional transportation
- The Need for Community Affordable Housing, or How to Handle Changing Demographics and Needs
- Diversity of housing options for older adults
- Consistency in building standards within the region
- Climate change
- Impact of winter environment on housing
- Maybe a deeper look at some of the innovative housing types
- Ideas to build better, the previous years discussion on secondary suites was useful

Format:
- I really like the 'lived experience' breakout sessions. The theory of housing isn't complicated, so seeing the theory applied in practice is very helpful.
- Drafting exercises to illustrate transportation networks
- I liked the walking tour, but thought it might be better to have this in the afternoon after lunch when people need to be active.
- Breakout sessions
- Could be interesting to setup a virtual voting capability before a main speaker comes to stage so assess a few answers from the audience; eg. what percentage of the population they think are elderly now and in 20 years from now or where they see the need for affordable housing? (eg. cities vs. rural)
- I enjoyed the performance and love improv, but felt it could've been done over lunch or after the learning sessions so that another speaker session could have been programmed

9. What part of the Symposium did you find most / least valuable and why?

<table>
<thead>
<tr>
<th>Most Valuable</th>
<th>Least Valuable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keynote Speakers (Doug Griffiths – 13 Ways to Kill a Community)</td>
<td>Urban Agriculture in communities other than Edmonton</td>
</tr>
<tr>
<td>I had never been to Morinville before, and to go and see the issues and innovations that they are working on was really cool. I like that the day explores the local community, Morinville/Sturgeon in this case.</td>
<td>Ryan because I found his info to be common sense</td>
</tr>
<tr>
<td>Packed with information. Variety, opportunity to connect and hear what's new.</td>
<td>Lots of people left after the afternoon keynote, which took away from the energy in the room</td>
</tr>
<tr>
<td>Breakout sessions/networking /bus tour</td>
<td>Panel at the end just because of timing seemed awkward.</td>
</tr>
</tbody>
</table>

10. Was the event length too long, too short, or about right?

![Bar chart showing distribution of responses for event length]

<table>
<thead>
<tr>
<th>Length</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Much too short</td>
<td>0%</td>
</tr>
<tr>
<td>Slightly too short</td>
<td>10%</td>
</tr>
<tr>
<td>About right</td>
<td>60%</td>
</tr>
<tr>
<td>Slightly too long</td>
<td>30%</td>
</tr>
<tr>
<td>Much too long</td>
<td>0%</td>
</tr>
</tbody>
</table>

Conclusion

It is apparent from the evaluations that the Symposium continues to provide value to the region with most responses of Good or Better accounting for more than 90% overall. We will continue to learn and improve in the programming, logistics, and presentation of the event into the future.
Our Affordable Future Challenge

Recommended Motion

That the Housing Committee receive the Our Affordable Future Challenge update for information.

Background

The Capital Region Board approved the Our Affordable Future framework in December 2012.

On January 29, 2016, the Housing Committee approved the Our Affordable Future: Implementation priorities of Recommendation #6 Innovative Development Plans, Product Design, and Built-Forms and #9 Pilot Projects, with an understanding that a community approach engagement (Recommendation #8) should be an integral component of specific projects.

On May 27, 2016, the Housing Committee approved the 2016 Our Affordable Future Challenge to inspire more market affordable housing opportunities through pilot projects.

On July 20, 2016, an open call for submissions was launched.

In August, the call for submissions closed and the jury met to deliberate nine applications based on the criteria (integrity, sustainability, livability, and innovation) outlined and defined in the Our Affordable Future framework.

Jury members included:
- Councillor Dwight Ganske, Capital Region Board Housing Committee Chair
- Sandeep Agrawal, University of Alberta
- Rick Preston, Urban Development Institute
- Kelly Wagar, Canada Mortgage and Housing Corporation

At the September 15, 2016 ReEnvision Symposium, the Capital Region Board announced the two awarded pilot projects: Christenson Developments in Edmonton and the Heartland Housing Foundation in Fort Saskatchewan.

Status

Preliminary meetings were held in early November to explore processes for both pilot projects. We will explore opportunities with Christenson Group of Companies to share the market affordable housing pilot project and lessons learned in Edmonton. In Fort Saskatchewan, we will be supporting Heartland Housing Foundation in their initial stages in Fort Saskatchewan.

A further update will be provided in January.
Housing Advocacy

Recommended Motion

*That the Housing Committee receive the Housing Advocacy update for information.*

Background

On July 28, 2016, the Housing Committee received ongoing advocacy correspondence for information including a presentation from CMHC’s Kelly Wagar regarding Let’s Talk Housing. The Committee made a motion to *receive the ongoing advocacy correspondence for information and that it be referred back to administration for review in greater detail; and that administration provide comments to the Housing Committee for follow-up action.*

On August 31, 2016, CRB Administration met with the Housing Advisory Working Group and requested input for follow-up action regarding Let’s Talk Housing.

On October 13, 2016, immediately following the decision from the Capital Region Board to approve and refer the Edmonton Metropolitan Region Growth Plan to the Province, CRB Administration provided comments and requested feedback to the Housing Committee for follow-up action in the form of a written submission to Minister Duclos regarding Let’s Talk Housing.

On October 20, 2016, the Capital Region Board submitted a written response (see attachment 1).

On November 17, 2016, the Capital Region Board received a letter in response to the CRB Annual Report – Building Momentum (see attachment 2).

Attachments:

1. CRB written submission re: Let’s Talk Housing from the Edmonton Metropolitan Region
2. Letter of response from Minister of Seniors and Housing re: CRB Annual Report
October 20, 2016

Honourable Jean-Yves Duclos, Minister of Families, Children and Social Development
National Housing Strategy Team, Canada Mortgage and Housing Corporation (CMHC)
700 Montreal Rd
Ottawa ON K1A 0P7

Dear Minister Duclos,

Re: Let’s Talk Housing from the Edmonton Metropolitan Region

Thank you for this opportunity to collaborate on the new National Housing Strategy initiative. This year, the Capital Region Board in the Edmonton Metropolitan Region approved the Capital Region Board Housing Needs Assessment and the six sub-regional housing needs assessments with groundbreaking data to develop a comprehensive Regional Housing Plan. In parallel, the Specialized Transportation (Seniors and Persons with Disabilities) Needs Assessment, was also advanced to further understand the needs of the region. In the Edmonton Metropolitan Region, 49% of households in core housing need are currently being served by the Non-Market housing portfolio, with 30,720 unmet renter households. In addition, future demand is growing at an average annual rate of 12,791 units across the housing continuum.

The Capital Region Board is currently developing a Housing Planning Model for policy and plans that will build upon the needs assessments across the housing continuum. The development of long-range plans and integrated policies can ensure the housing market is balanced and functioning in an inclusive manner, and that it supports initiatives to improve housing affordability, specifically Market Affordable Housing. Finally, after a tremendous three year endeavour, the 30 year plan for the Edmonton Metropolitan Region Growth Plan was approved by the Board on October 13, 2016 and forwarded to the Alberta Provincial Government for their review and approval. We consider this approval to be a major milestone of collaborative integrated growth planning in the region, including the policy area of communities and housing.

As a Canadian you will appreciate the Board’s intention to continue to collaborate with all orders of government, particularly on the national and provincial housing strategies, as we work toward our vision of an Edmonton Metropolitan Region. Our work will reflect our commitment to the efficient use of infrastructure and to building compact urban and rural communities in a truly interconnected region. Your commitment is critical in renewing federal housing programs and agreements, providing direct grant funding on social infrastructure, and ensuring housing security for seniors and those in core housing need. Together, we can stimulate innovative market affordable housing and increase options for housing to improve the quality of life in our communities.

We welcome comments and any opportunity to discuss our common goals. Please feel free to contact our CEO Malcolm Bruce at 780-638-6002 or mbruce@capitalregionboard.ab.ca at any time.

Sincerely,

Mayor Nolan Crouse
Chair, Capital Region Board

Councillor Dwight Ganske
Chair, Housing Committee
November 8, 2016

His Worship Nolan Crouse  
Chair, Capital Region Board  
1100 Bell Tower  
10104 - 103 Avenue  
Edmonton, AB  T5J 0H8

Dear Mayor Crouse:

Thank you for providing me with a copy of the 2015/2016 Capital Region Board Annual Report – Building Momentum.

I appreciate you taking the time to share some of the important work done by the Capital Region Board in the last year. My ministry was pleased to support the 2016 ReEnvision Housing Symposium and looks forward to future collaboration on affordable housing initiatives. As well, I am encouraged by the regional collaboration of the board and look forward to seeing the Edmonton Metropolitan Regional Growth Plan when it is complete.

I extend my sincere appreciation for the work the Capital Region Board has done and continues to do to strengthen and enhance the vibrant communities it serves. I wish you, and all members of the board, the best in your future endeavours.

Sincerely,

Lori Sigurdson  
Minister of Seniors and Housing
Developed in accordance with Policy G001 - Policy Development. Since 2010, the Board has approved corporate policies pertaining to administration, finance, governance.

The policy was developed using elements of the Growth Plan taken from Growth Plan: Appendix 5: Housing.

Attachments:

1. G020 Housing Policy
2. Feedback – Heartland Housing
3. Feedback – City of Edmonton (August)
4. Feedback – City of St. Albert
5. Feedback – Seniors Housing
6. Feedback – City of Edmonton (November)
PURPOSE

To clarify the Capital Region Board housing mandate and provide direction and scope for related CRB Housing Committee roles, responsibilities, and projects.

POLICY

The Capital Region Board (CRB) will develop and implement a Regional Planning Framework that supports a 10-year rolling Capital Region Housing Plan, the goal of which is to help create sustainable and inclusive communities by meeting identified housing needs through a more equitable distribution of housing across the Housing Continuum in all sub-regions, as directed by the Appendix 5 March 2009 Capital Region Housing Plan: Strategy and Implementation Plan of the Growing Forward Capital Region Growth Plan.

GUIDELINES

1. The CRB shall have in place a 10-year rolling housing plan where housing needs will be identified and a sub-regional housing planning model will be developed for regional and sub-regional housing plans. These plans will identify the appropriate distribution of Non-Market Housing that considers both the existing needs and future growth-generated needs.

2. The CRB shall plan to meet the needs of Market Affordable Housing to be located within all Capital Region municipalities to encourage sustainable future growth throughout the Region.

3. The CRB shall work together with the provincial government and housing stakeholders to implement the CRB Housing Plans to meet the housing needs of the Region.

4. The CRB shall advocate on Non-Market and Market Affordable Housing in accordance with the most recently CRB and Provincialy-approved Capital Region Growth Plan.

5. The CRB shall advocate for Non-Market and Market Affordable Housing to be located in municipalities/sub-regions that can provide the necessary and related support services, including existing or planned public/accessibe transit service.

6. The CRB shall advocate for complete communities to accommodate people’s daily needs for living at all ages.

7. The CRB shall advocate for changes to federal and provincial legislation to enable meeting identified housing needs.

8. The CRB shall assist with the elimination of homelessness through advocacy and support of municipalities implementing programs and policies.
9. The CRB shall hold, at a minimum, five housing symposiums within 10 years.

10. The CRB shall have in place a Housing Committee that has its primary mandate defined in its Terms of Reference, which will be reviewed and updated on a regular basis.

**PRINCIPLES**

This policy will be realized through the guiding principles defined in the Capital Region Housing Plan Strategy and Implementation Plan:

1. Advocacy – Recognition that Non-Market Housing requires sustainable, predictable and adequate levels of funding in the form of capital and operating dollars from the provincial government, with support from the federal government.

2. Partnerships - Leverage partnerships with the private sector, public sector and not-for-profit organizations to provide a broad range of affordable and safe housing for all income levels that meets the diverse needs of the Capital Region.

3. Globally Competitive - Respect the unique needs of the Capital Region municipalities and create choice and diversity of housing options to enable the Capital Region to attract and retain the workforce necessary to be globally competitive.

4. Integrated Planning - The location of housing is based on integrated planning for efficient land-use that considers access to necessary amenities like transit and support services and that achieves affordable, appropriate types of housing stock and densities for both renters and owners.

5. Diversity and Inclusion - Plans sustainable, inclusive, and complete communities that respect and support households of all income levels who represent the diversity of people who contribute to the prosperity of the Capital Region.

6. Collaboration - Foster collaboration among the Capital Region municipalities, other orders of government, not-for-profit organizations, and industry to enable sustainable communities and meet to achieve regional housing needs based on prioritized housing investment and implementing innovative housing solutions.

Nolan Crouse, Board Chair
Good morning

Here are my comments on the Housing Policy G020.

1. Is there a need for some definitions to be attached or referenced to the policy? Are the definitions being used aligning with the current government’s definition of affordable housing?
2. In point #5 the reference is to seniors buses. Do not agree. Should be transit that is accessible, no matter age.
3. Point #6 references housing for singles, young families and new Canadians, again what about families that fall outside of this definition? Would it not be better to say housing for those who want to enter the housing ownership market who require affordable assistance moving along the housing continuum to ownership.
4. Point #9 this is interesting because this area would include a significant social support piece. Would this not be better in a separate policy that would address the complexity of this population and wrap around services required? Do not think this belongs in this policy. It makes this policy too broad.
   This is an issue that needs addressing but discussions have not focused on this area.
5. Not sure what hosting the housing symposiums has to do in a policy.

   Just my thoughts.

Lynn Olenek
Executive Director
P. (780) 400-3501

Heartland Housing Foundation
914 Bison Way
Sherwood Park, AB T8H 2C4
www.heartlandhousing.ca
### Purpose

<table>
<thead>
<tr>
<th>Draft CRB Wording</th>
<th>Edmonton Suggested Edits</th>
</tr>
</thead>
<tbody>
<tr>
<td>To establish a social and market affordable housing policy for</td>
<td>To clarify the Capital Region Board housing mandate and provide direction and scope for</td>
</tr>
<tr>
<td>the Capital Region Board</td>
<td>related CRB Housing Committee roles, responsibilities and projects</td>
</tr>
</tbody>
</table>

### Policy

<table>
<thead>
<tr>
<th>Draft CRB Wording</th>
<th>Edmonton Suggested Edits</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Capital Region Board (CRB) shall have in place a framework for a 10-year</td>
<td>The Capital Region Board (CRB) will develop and implement a Regional Planning Framework</td>
</tr>
<tr>
<td>rolling Capital Region Housing Plan, the goal of which is to help create</td>
<td>that supports a 10-year rolling Capital Region Housing Plan, the goal of which is to</td>
</tr>
<tr>
<td>sustainable communities, as directed by “Appendix 5: Capital Region Housing</td>
<td>help create sustainable and inclusive communities by meeting identified housing needs</td>
</tr>
<tr>
<td>Plan Strategy and Implementation Plan” of the “Growing Forward Capital Region</td>
<td>through a more equitable distribution of housing across the Housing Continuum in all</td>
</tr>
<tr>
<td>Growth Plan”</td>
<td>sub-regions, as directed by the “Appendix 5 March 2009 Capital Region Housing Plan:</td>
</tr>
<tr>
<td></td>
<td>Strategy and Implementation Plan” of the “Growing Forward Capital Region Growth Plan”</td>
</tr>
<tr>
<td></td>
<td>(CRHP&amp;IP pages 4, 5, 31 &amp; 34)</td>
</tr>
</tbody>
</table>

### Guidelines

<table>
<thead>
<tr>
<th>Draft CRB Wording</th>
<th>Edmonton Suggested Edits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The CRB shall have in place a 10-year rolling housing plan where housing needs</td>
<td>1. The CRB shall have in place a 10-year rolling housing plan, where housing needs will</td>
</tr>
<tr>
<td>will be identified under a sub-regional planning model.</td>
<td>be identified under a sub-regional planning model, which plan will include approved</td>
</tr>
<tr>
<td></td>
<td>annual targets to address Non-Market and Market Affordable Housing needs by sub-region</td>
</tr>
<tr>
<td></td>
<td>(CRHP&amp;IP pages 27, 31 &amp; 34)</td>
</tr>
<tr>
<td>2. The CRB and municipalities will work with the provincial government and</td>
<td>2. The CRB and municipalities will work with the provincial government and industry to</td>
</tr>
<tr>
<td>industry to explore implementation of the CRB Housing Planning Model.</td>
<td>explore implementation of the CRB Housing Planning Model – to identify needs and enable</td>
</tr>
<tr>
<td></td>
<td>municipalities to work together to meet those needs in the sub-regions (CRHP&amp;IP page 5;</td>
</tr>
<tr>
<td></td>
<td>GPA page 26)</td>
</tr>
<tr>
<td>3. The CRB shall plan for appropriate distribution of Non-Market Housing that</td>
<td>3. (No recommended changes)</td>
</tr>
<tr>
<td>considers both the existing needs and future growth-generated needs.</td>
<td></td>
</tr>
<tr>
<td>4. The CRB shall help advocate for Non-Market Housing to be located in</td>
<td>4. The CRB shall help advocate for Non-Market Housing and Market Affordable Housing to</td>
</tr>
<tr>
<td>municipalities/sub-regions that can provide the necessary and related support</td>
<td>be located in municipalities/sub-regions that can provide the necessary and related</td>
</tr>
<tr>
<td>services.</td>
<td>support services, including existing or planned public/accessible transit service and/or</td>
</tr>
<tr>
<td></td>
<td>local buses are available such as</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>5.</td>
<td>The CRB shall advocate for Non-Market Housing to be located such that public transit service (existing or planned) and/or local buses are available such as seniors’ buses. (Delete this Guideline subject to merging these points in Guideline #4)</td>
</tr>
<tr>
<td>(New)</td>
<td>5. The CRB will advocate for changes to federal and provincial legislation, including changes to the MGA to give municipalities explicit authority to adopt inclusionary zoning, changes to the Alberta Building Code, Alberta Municipal Financing Corporation, the federal and provincial income tax system, and CMHC mortgage insurance program, and to transfer surplus federal, provincial, and municipal land, to enable meeting identified housing needs (CRHP&amp;IP pages 35 &amp; 36).</td>
</tr>
<tr>
<td>6.</td>
<td>The CRB shall help advocate for Market Affordable Housing to meet the needs of singles, young families and new Canadians.</td>
</tr>
<tr>
<td>6.</td>
<td>The CRB shall help advocate for Market Affordable Housing to retain a broad range of skilled workers, who include singles, young families, migrant families and new Canadian families (CRHP&amp;IP page 11).</td>
</tr>
<tr>
<td>7.</td>
<td>The CRB shall plan to meet the needs of Market Affordable Housing to be located within all Capital Region municipalities to help with sustainability and to encourage future growth throughout the Region.</td>
</tr>
<tr>
<td>7.</td>
<td>(No recommended changes)</td>
</tr>
<tr>
<td>8.</td>
<td>The CRB shall advocate on social and market affordable housing in accordance with the “Capital Region Growth Plan”.</td>
</tr>
<tr>
<td>8.</td>
<td>The CRB shall advocate on Non-Market and Market Affordable Housing in accordance with the most recently CRB and Provincially-approved “Capital Region Growth Plan”.</td>
</tr>
<tr>
<td>9.</td>
<td>The CRB shall assist with the elimination of homelessness through advocacy and support of municipalities implementing programs and policies.</td>
</tr>
<tr>
<td>9.</td>
<td>(No recommended changes)</td>
</tr>
<tr>
<td>10.</td>
<td>The CRB shall hold, at a minimum, five housing symposiums within 10 years.</td>
</tr>
<tr>
<td>10.</td>
<td>(With no references to housing symposiums in the CRHP, this Guideline could be deleted. However, it could be retained in this Policy to enable future symposiums to occur without having to obtain CRB approval.)</td>
</tr>
<tr>
<td>(New)</td>
<td>11. The CRB will develop and implement a regional marketing and education program campaign for Market Affordable and Non-Market Housing (CRHP&amp;IP pages 7, 34 &amp; 39).</td>
</tr>
<tr>
<td>(New)</td>
<td>12. The CRB will develop and implement analysis and decision-making tools to aid in the planning of Non-Market and Market Affordable Housing and monitoring progress of approved sub-regional and Region-wide plans (CRHP&amp;IP page 7).</td>
</tr>
<tr>
<td>11.</td>
<td>The CRB shall have in place a Housing</td>
</tr>
<tr>
<td>13.</td>
<td>(No changes given reference to “CRB</td>
</tr>
<tr>
<td>Committee that has its primary mandate defined in its Terms of Reference, which will be reviewed and updated on a regular basis.</td>
<td>establish a Housing Advisory Committee or Commission to oversee development of the regional housing plan” – CRHP page 27</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td><strong>Principles:</strong> This policy will be realized through the following guiding principles defined in the Capital Region Housing Plan Strategy and Implementation Plan</td>
<td></td>
</tr>
<tr>
<td><strong>1. Advocacy</strong> – Recognition that Non-Market Housing requires sustainable, predictable and adequate levels of funding in the form of capital and operating dollars from the provincial government, with support from the federal government.</td>
<td>1. <em>(No recommended changes)</em></td>
</tr>
<tr>
<td><strong>2. Partnerships</strong> – Leverage partnerships with the private sector, public sector and not-for-profit organizations to provide a broad range of affordable and safe housing for all income levels that meets the diverse needs of the Capital Region.</td>
<td>2. <strong>Partnerships</strong> - Leverage partnerships with the private sector, public sector and not-for-profit organizations to provide a broad range of Non-Market and Market Affordable Housing for all income levels and that meets the diversity of housing needs of Capital Region <em>(CRHP&amp;IP page 4)</em>.</td>
</tr>
<tr>
<td><strong>3. Globally Competitive</strong> – Respect the unique needs of the Capital Region municipalities and create choice and diversity of housing options to enable the Capital Region to attract and retain the workforce necessary to be globally competitive.</td>
<td>3. <strong>Respect for Municipalities’ Unique Needs</strong> - Respect the unique needs of Capital Region municipalities and create choice and diversity of housing options in those communities to enable the Capital Region to attract and retain the workforce necessary to be globally competitive <em>(CRHP&amp;IP page 4)</em>.</td>
</tr>
<tr>
<td><strong>4. Integration</strong> – The location of housing is based on integrated planning for efficient land-use that considers access to necessary amenities like transit and support services and that achieves affordable, appropriate types of housing stock and densities for both renters and owners.</td>
<td>4. <strong>Integrated Planning</strong> - The location of housing is based on integrated planning for efficient land-use that considers access to necessary amenities like transit and support services and that achieves affordable, appropriate types of housing stock and densities for both renters and owners. <em>(CRHP&amp;IP page 34)</em></td>
</tr>
<tr>
<td><strong>5. Diversity</strong> – Plans sustainable, inclusive, and complete communities that respect and support families of all income levels who represent the diversity of people who contribute to the prosperity of the Capital Region.</td>
<td>5. <strong>Diversity and Inclusion</strong> - Plans sustainable, inclusive, and complete communities that respect and support households of all income levels who represent the diversity of people who contribute to the prosperity of the Capital Region <em>(CRHP page 35)</em>.</td>
</tr>
<tr>
<td><strong>6. Collaboration</strong> – Foster collaboration among the Capital Region municipalities to achieve regional housing needs based on prioritized housing investment and implementing innovative housing solutions.</td>
<td>*(New) 6. <strong>Leadership</strong> – Foster collaboration and cooperation among Capital Region municipalities, other orders of government, not-for-profit organizations, and industry to enable sustainable communities and meet regional housing needs based on prioritized housing investment and implementing innovative housing solutions <em>(CRHP&amp;IP pages 4 &amp; 34)</em>.</td>
</tr>
</tbody>
</table>
CRB Housing Policy – Suggested Changes from the City of St. Albert

1. Purpose: Change to the CRB Housing Vision.
   To ensure there is a sufficient supply, choice and diversity of housing within the Capital Region

2. Policy: Revise to:
   The CRB will work to develop sustainable communities through the development market and non-market housing through initiatives outlined in the Capital Region Growth Plan Appendix 5 – CR Housing Plan Strategy and Implementation Plan of the “Growing Forward Capital Region Growth Plan”.

3. Guidelines
   The CRB shall utilize the strategic objectives and actions identified as critical to support the achievements of the Capital Region Housing Plan. These actions include:

   a) Leadership – all orders of government must begin the process of developing long-term housing strategies to address the backlog of Non-market housing and anticipated future supply shortfall across the region.

   b) Integrated Planning - The CRB Shall plan for the appropriate distribution of Non-market housing that considers both existing needs and future growth-generated needs

   c) Education Research and Capacity building - The CRB shall meet the needs of Market Affordable Housing through the strategies and methods outlined in the “Our Affordable Future” report supporting the supply and distribution of market affordable housing by:

      1. Demonstrating leadership by making Market Affordable Housing a priority to meet the needs of singles, young families and new Canadians.
      2. By appointing a member of their Council as a market affordable housing ambassador.
      3. By identifying new approaches to reduce the cost of housing through municipal planning regulations and zoning bylaws, reviewing development approval and permitting systems, and investigating innovative and creative housing development approaches.
      4. To monitor the implementation of Our Affordable Future, in alignment with the 10 year regional housing plan.
      5. By hosting a minimum of five regional housing symposiums within 10 years.

   d) Legislation and Regulations – The CRB shall develop and coordinate a regional planning approach through

      6. The development and implementation of a 10 year regional housing planning model.
      7. Developing annual supply targets
      8. Aligning non-market housing initiatives with existing and planned public transit services.
      9. Locating non-market housing in municipalities/sub-region with necessary and related support services
      10. Assisting with the elimination of homelessness initiatives through Provincial and municipal programs and policies.
Hello Leslie,

I think the document looks very good. The one thing I noticed is that there is no mention of the responsibilities for municipalities. I believe that all levels of government have a role to play. Some items to consider are:

1. Providing land for developments
2. Streamlining the development process to reduce time and costs
3. Providing incentives and or priority for affordable housing developments

Raymond
### Purpose

To clarify the Capital Region Board housing mandate and provide direction and scope for related CRB Housing Committee roles, responsibilities and projects.  

(No recommended changes)

### Policy

The Capital Region Board (CRB) will develop and implement a Regional Planning Framework that supports a 10-year rolling Capital Region Housing Plan, the goal of which is to help create sustainable and inclusive communities by meeting identified housing needs through a more equitable distribution of housing across the Housing Continuum in all sub-regions, as directed by the Appendix 5 March 2009 Capital Region Housing Plan: Strategy and Implementation Plan" of the “Growing Forward Capital Region Growth Plan.  

(No recommended changes)

### Guidelines

1. The CRB shall have in place a 10-year rolling housing plan where housing needs will be identified and a sub-regional planning model will be developed for regional and sub-regional housing plans. These plans will identify the appropriate distribution of Non-Market Housing that considers both the existing needs and future growth-generated needs.  

2. The CRB shall plan to meet the needs of Market Affordable Housing to be located in all Capital Region municipalities to encourage sustainable future growth throughout the Region.  

3. The CRB shall work together with the provincial government and housing stakeholders to implement the CRB Housing Plans to meet the housing needs of the Region.  

4. The CRB shall advocate on Non-Market and Market Affordable Housing in accordance with the most recently CRB and Provincially-approved Capital Region Growth Plan.  

5. The CRB shall advocate for Non-Market

(With the recommended change to...
### Housing and Market Affordable Housing

- **Guideline #6, this Guideline may no longer be needed and can be deleted**

<table>
<thead>
<tr>
<th>6.</th>
<th>The CRB shall advocate for complete communities to accommodate people’s daily needs for living at all ages.</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.</td>
<td>The CRB shall advocate for changes to federal and provincial legislation to enable meeting identified housing needs.</td>
</tr>
<tr>
<td>8.</td>
<td>The CRB shall assist with the elimination of homelessness through advocacy and support of municipalities implementing programs and policies.</td>
</tr>
<tr>
<td>9.</td>
<td>The CRB shall hold, at a minimum, five housing symposiums within 10 years.</td>
</tr>
<tr>
<td>10.</td>
<td>The CRB shall have in place a Housing Committee that has its primary mandate defined in its Terms of Reference, which will be reviewed and updated on a regular basis.</td>
</tr>
</tbody>
</table>

**Principles:** This policy will be realized through the following guiding principles defined in the Capital Region Housing Plan Strategy and Implementation Plan

| 1. | Advocacy – Recognition that Non-Market Housing requires sustainable, predictable and adequate levels of funding in the form of capital and operating dollars from the provincial government, with support from the federal government. |
| 2. | Partnerships – Leverage partnerships with the private sector, public sector and not-for-profit organizations to provide a broad range of affordable and safe housing for all income levels that meets the diverse needs of the Capital Region. |
| 3. | Globally Competitive – Respect the unique needs of the Capital Region municipalities and create choice and diversity of housing options to enable the Capital Region to attract and retain the workforce necessary to be globally competitive. |
| 4. | Integrated Planning – The location of housing is based on integrated planning for efficient land-use that considers access to necessary amenities like transit and support services and that achieves affordable, |
appropriate types of housing stock and densities for both renters and owners.

<table>
<thead>
<tr>
<th>5. Diversity and Inclusion</th>
<th>Plans sustainable, inclusive, and complete communities that respect and support households of all income levels who represent the diversity of people who contribute to the prosperity of the Capital Region.</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Diversity and Inclusion</td>
<td>Plans sustainable, inclusive, and complete communities that respect and support households of all income levels who represent the diversity of people who contribute to the prosperity of live in the Capital Region.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Collaboration</th>
<th>Foster collaboration among Capital Region municipalities, other orders of government, not-for-profit organizations, and industry to enable sustainable communities and meet to achieve regional housing needs based on prioritized housing investments and implementing innovative housing solutions.</th>
</tr>
</thead>
<tbody>
<tr>
<td>6. Leadership</td>
<td>Foster collaboration among Capital Region municipalities, other orders of government, not-for-profit organizations, and industry to enable sustainable communities and meet to achieve regional housing needs based on prioritized housing investment and implementing innovative housing solutions.</td>
</tr>
</tbody>
</table>

(CRHP&IP Page 7)
2017/18 Draft CRB Budget Review

In light of the Board’s November 8 decision against a membership contribution for the CRB 2017/18 Budget, the CRB Administration proposed the following adjustments to Committee Workplans for consideration by the Governance, Priorities & Finance Committee on November 24, as it prepares to recommend a final Budget to the Board in December.

- $270,000.00 for new projects. See recommended Draft “A” (Attachment 1) and Draft “B” (Attachment 2) List Projects.

- Draft “A” list, or funded, projects have been reduced to three: Post-election New Board Transition training, Development of new Growth Plan Monitoring KPIs, and the development of a policy framework and land evaluation tool for a Regional Ag Master Plan.

- All other projects now fall below the funding line as Draft “B” List projects. Operational work as listed on page 2 of the Draft “A” List is absorbed in house.

A request for feedback to all committee members was distributed on November 15, 2016 for questions or comments to pass along to the GPF for consideration on November 24, 2016.

Committee members were asked to pass along comments to their Committee Chairs by November 18, and further, that the Committee Chairs forward the input they receive, plus their own comments, to the respective Project Managers by November 22 in preparation for the GPF meeting on November 24.

Budget recommendation to the Board will be on December 10.

Attachments:

1. 2017-2018 Draft A List Projects
2. 2017-2018 Draft B List Projects
**2017/18 Draft “A” List Projects**

Full Project List
April 1, 2017 to March 31, 2018

*Listed by in priority, by committee*

<table>
<thead>
<tr>
<th>CRB = Capital Region Board</th>
<th>AMC = Advocacy &amp; Monitoring Committee</th>
<th>SI = Strategic Initiatives</th>
<th>GPF = Governance, Priorities, &amp; Finance Committee</th>
<th>LUP = Land Use Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRB = Capital Region Board</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td></td>
</tr>
<tr>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
<td>GPF = Governance, Priorities, &amp; Finance Committee</td>
<td>TC = Transit Committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
<tr>
<td>Listed by in priority, by committee</td>
<td>SI = Strategic Initiatives</td>
<td>LUP = Land Use Committee</td>
<td>CRB = Capital Region Board</td>
<td>AMC = Advocacy &amp; Monitoring Committee</td>
</tr>
</tbody>
</table>

### Committee Workplans

<table>
<thead>
<tr>
<th>List</th>
<th># in Priority</th>
<th>Project</th>
<th>Description</th>
<th>Dates/approx. start dates</th>
<th>Rationale for project</th>
<th>Proposed Budget</th>
<th>Strategic Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>CRB-2017/18-1</td>
<td>Board Transition/Election</td>
<td>Transition and one day introduction to the CRB after the 2017 municipal election.</td>
<td>2017/18</td>
<td>Help inform newly elected officials about the governance, history, vision, and work of the CRB.</td>
<td>$20,000</td>
<td>2</td>
</tr>
<tr>
<td>A</td>
<td>CRB-2016/17-2</td>
<td>Growth Plan (Update) Monitoring + Performance KPIs</td>
<td>Develop business process to enable the monitoring and reporting of the Growth Plan.</td>
<td>2017/18</td>
<td>An important component of the Growth Plan implementation is monitoring the success of the outcomes of the Plan based on specific measurable policies in the plan. The monitoring and reporting program enables the CRB and regional stakeholders to assess whether the CRGP and its related implementation actions are having the desired effect.</td>
<td>$50,000</td>
<td>3</td>
</tr>
<tr>
<td>A</td>
<td>LUP-2017/18-2</td>
<td>Regional Ag Master Plan and Land Evaluation and Site Selection Tool</td>
<td>To develop and implement of a policy framework and tool set to gather the evidence to establish the appropriate approach for preserving and maintaining a stable, predictable supply of prime agricultural land in the region, growing and diversifying the agri-food economy, including development of a value-added strategy, and guiding agriculture-supportive infrastructure investment.</td>
<td>2017/18</td>
<td>New Policy Area with the Growth Plan that requires further study to inform policies to support the growth, viability and diversification of the Ag industry and contribute to the provincial economic diversification strategy.</td>
<td>$200,000</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal:** $70,000

**Subtotal:** $200,000
## Operational

<table>
<thead>
<tr>
<th>A</th>
<th>OPR-2017/18-1</th>
<th>Annual Report</th>
<th>Report of CRB activities in fiscal year and financials</th>
<th>August 2017</th>
<th>Mandated</th>
<th>In house</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>OPR-2017/18-3</td>
<td>Transportation Prioritization Report annual update</td>
<td>Review and update of Regional Transportation priorities of the Board.</td>
<td>April 2017</td>
<td>The IRTMP includes a list of 10 year investment priorities for the region. The list was further refined into a short-term 3 year list of priorities that supports current growth and development objectives consistent with the CRGP. Annual review of the priorities will ensure that the list reflects, and is responsive to, changing circumstances in the Capital Region.</td>
<td>In house</td>
<td>2</td>
</tr>
<tr>
<td>A</td>
<td>OPR-2017/18-4</td>
<td>General Advocacy and Communications</td>
<td>PR: Continuation of Stakeholder engagement Website: maintenance fees</td>
<td>Start April 2017</td>
<td>Orientation Software maintenance contract</td>
<td>In house</td>
<td>4</td>
</tr>
<tr>
<td>A</td>
<td>OPR-2017/18-5</td>
<td>Supporting rewrite of the regulation</td>
<td>It is unknown if the Board will be asked to comment during the rewrite of the Regulation.</td>
<td>2017/18</td>
<td>The Province may ask the CRB for comment on the first draft of the updated CRB regulation. We must be ready to facilitate discussion among members in order to provide a thorough response.</td>
<td>In house</td>
<td>2</td>
</tr>
<tr>
<td>A</td>
<td>OPR-2017/18-6</td>
<td>Collaborate to Compete</td>
<td>National Symposium co-sponsored by CRB, CRP and Manitoba partnership – creating and leveraging a network of Canadian metropolitan regions to increase competitiveness of our municipalities in a global market place</td>
<td>June 1, 2017 Held in conjunction with FCM National Convention</td>
<td>Continuing to lead the development of metropolitan regional best practices; raise profile of Edmonton Metropolitan Region Includes seed cost and CRB attendance Theme TBC</td>
<td>In house</td>
<td>4</td>
</tr>
</tbody>
</table>

**Total:** $270,000
# 2017/18 Draft “B” List Projects

Full Forward Planning Project List
April 1, 2017 to March 31, 2018

**Listed by priority, by committee**

<table>
<thead>
<tr>
<th>List</th>
<th># in Priority</th>
<th>Project Description</th>
<th>Dates/approx. start dates</th>
<th>Rationale for project</th>
<th>Proposed Budget</th>
<th>Strategic Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>CRB-2017/18-4</td>
<td>Site Selector</td>
<td>2017/18</td>
<td>Support regional economic development by promoting the region to a global market. Allow investors to look at the region as a whole instead of its individual parts. Pending regional economic development.</td>
<td>$50,000</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>CRB-2017/18-5</td>
<td>Strategic Priority 1: Vision</td>
<td>2017/18</td>
<td>The Board identified the need to create a unified vision for the Capital Region in its 2014-2018 Strategic Plan. &quot;The Board develops a strong, long term vision for the whole region based on the desires and dreams of the region’s municipalities and citizens.&quot;</td>
<td>$150,000 (reduced by $300,000)</td>
<td>1</td>
</tr>
<tr>
<td>B</td>
<td>CRB-2017/18-6</td>
<td>Board Initiatives</td>
<td>2017/18</td>
<td>Projects arise from Board decisions. This contingency fund allows those projects to proceed, with Board approval.</td>
<td>$100,000 (previous Board initiatives budget: $200,000)</td>
<td>2</td>
</tr>
<tr>
<td>B</td>
<td>AMC-2017/18-1</td>
<td>General Advocacy and Communications</td>
<td>2017/18</td>
<td>Materials to support outreach activities: Advocacy retreats and consultation, particularly to inform New Board.</td>
<td>$15,000</td>
<td>4</td>
</tr>
</tbody>
</table>

**Subtotal** $300,000
<table>
<thead>
<tr>
<th>B</th>
<th>AMC-2017/18-2</th>
<th>Energy Corridors</th>
<th>Advocacy and Implementation.</th>
<th>2017/18</th>
<th>Forum and advocacy.</th>
<th>Subtotal:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$25,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>SI-2017/18-1</td>
<td>Energy Corridors</td>
<td>Advocacy and Implementation.</td>
<td>2017/18</td>
<td>The success of the GP and the achievement of the Plan Outcomes depend on providing Municipalities different learning tools and resources to support Implementation.</td>
<td>$20,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>B</td>
<td>SI-2017/18-2</td>
<td>Revisiting the Model For Growth in the Region</td>
<td>To explore other business models other than land as the currency for growth to manage growth between municipalities.</td>
<td>2017/18</td>
<td>Opportunity for the Board to consider alternatives to the current model that many be less contentious in nature.</td>
<td>$100,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>B</td>
<td>SI-2017/18-3</td>
<td>Regional Economic Competitive Analysis</td>
<td>Pursue further economic development initiatives to understand the employment base of the region, which may include: a. Analysis of the region’s major economic clusters and the structure and location of the region’s major industries; and b. A labour market profile to identify labour gaps, talent deficits and strategies to attract and retain a skilled workforce.</td>
<td>2017/18</td>
<td>To understand the employment base of the region.</td>
<td>$100,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>GPF-2017/18-2</td>
<td>Board Governance Structure Review</td>
<td>A review of the Governance Structure upon completion and approval of the Growth Plan.</td>
<td>2017/18</td>
<td>Upon approval of the Growth Plan, it may be beneficial to review and restructure Governance in order to best achieve the outcomes defined in the Capital Region Growth Plan.</td>
<td>$10,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>B</td>
<td>HC-2017/18-1</td>
<td>Regional Housing Plan</td>
<td>Phase 4 of Sub-Regional Planning Framework: The purpose of this project is to develop a regional housing plan; determining its format, prioritization criteria, targets and KPIs to monitor. The regional plan will consolidate sub-regional plans to identify regional housing priorities.</td>
<td>2017/18</td>
<td>Ongoing implementation of the Sub-Regional Planning Framework as approved by the Board in 2015. Report Evaluation and Adjustment to be approved annually after completion.</td>
<td>$130,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>

Subtotal: $220,000

Subtotal: $10,000

Subtotal: $40,000
<table>
<thead>
<tr>
<th>B</th>
<th>HC-2017/18-2</th>
<th>Our Affordable Future: Implementation</th>
<th>Phase 2 of Our Affordable Future: The purpose of the project is to identify priority actions to be carried out by CRB to support implementation.</th>
<th>2017/18</th>
<th>Ongoing implementation of the Our Affordable Future report in 2012.</th>
<th>$35,000 (annually)</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>HC-2017/18-3</td>
<td>Marketing and Awareness Strategy</td>
<td>Develop and implement strategy to challenge misconceptions and promote the individual, community and wider societal benefits of non-market and market affordable housing as being integral to the future and prosperity of the Capital Region.</td>
<td>2017/18</td>
<td>Identified as future work in the 2010 Capital Region Board Housing Plan. Review implementation of the Our Affordable Future Marketing &amp; Communications Program presented in 2012.</td>
<td>$127,000</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>LUP-2017/18-1</td>
<td>Recreation/Open Space/Wildlife Corridors Study</td>
<td>Review the definitions in the Growth Plan; inventory existing corridors; develop framework for future regional master plan; and identify criteria for prioritizing missing linkages.</td>
<td>April 2017</td>
<td>Identified as future work in the December 2009 Addendum of the Growth Plan.</td>
<td>$200,000</td>
<td>2</td>
</tr>
<tr>
<td>B</td>
<td>LUP-2017/18-2</td>
<td>Sustainable Development Index – Target Setting</td>
<td>Develop an index to understand the effectiveness of the implementation of the GP through achievement of targets.</td>
<td>April 2017</td>
<td>Building upon the baseline measures established in Growth Plan, develop targets to strive for and measure our progress towards a sustainable region.</td>
<td>$50,000</td>
<td>2</td>
</tr>
<tr>
<td>B</td>
<td>TC-2017/18-1</td>
<td>Regional Transit Governance</td>
<td>Building on the 2014 Transit Governance Report and outcome of the Edmonton/St. Albert integrated transit study, review the options for implementing a regional intermunicipal commuter transit system.</td>
<td>April 2017</td>
<td>Ongoing implementation of the Intermunicipal Transit Plan and IRTMP.</td>
<td>$100,000</td>
<td>2</td>
</tr>
<tr>
<td>B</td>
<td>TC-2017/18-2</td>
<td>Regional HOV – Phase 2</td>
<td>Following on the results of the 2016 HOV Study, review the next step in moving forward with HOV in the Region, including selecting a corridor for a pilot study.</td>
<td>April 2017</td>
<td>Ongoing implementation of Intermunicipal Transit Plan as per Board Mandate.</td>
<td>$125,000</td>
<td>2</td>
</tr>
<tr>
<td>B</td>
<td>TC-2017/18-3</td>
<td>Specialized Transit Cost Benefit Analysis</td>
<td>Following completion of the needs assessments throughout the region, this study will provide the Board with an understanding of the costs and benefits of providing specialized transit to meet the needs of the Region.</td>
<td>April 2017</td>
<td>Ongoing implementation of Intermunicipal Transit Plan as per Board Mandate.</td>
<td>$125,000</td>
<td>2</td>
</tr>
</tbody>
</table>

**Subtotal:** $350,000

**Subtotal:** $292,000

**Subtotal:** $250,000
<table>
<thead>
<tr>
<th>List</th>
<th># in Priority</th>
<th>Project Description</th>
<th>Dates/approx. start dates</th>
<th>Rationale for project</th>
<th>Proposed Budget</th>
<th>Strategic Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>OPR-2017/18-7</td>
<td>Capital Region Board Brand Review</td>
<td>Start September 2017</td>
<td>Modernized MGA, new mandate</td>
<td>$50,000</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: $50,000

Committee workplan subtotal: $1,512,000
Operational subtotal: $50,000
Total: $1,562,000