



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, March 8, 2012

Delegates in Attendance:

Mr. Jim Edwards . Interim Chair
Mayor Camille Berube . Beaumont
Mayor Randy Boyd . Bon Accord
Mayor Karl Hauch . Bruderheim
Mayor Don Faulkner - Calmar
Mayor Anita Fisher . Devon
Mayor Stephen Mandel . Edmonton
Mayor Gale Katchur . Fort Saskatchewan
Mayor William H. Nimmo . Gibbons
Reeve Wayne Woldanski . Lamont County
Mayor Bill Skinner . Town of Lamont
Mayor Greg Krischke . City of Leduc
Councillor Betty Glassman . Leduc County

Mayor Lisa Magera . Legal
Mayor Lloyd Bertschi . Morinville
Mayor Rodney Shaigec . Parkland County
Mayor Mel Smith . Redwater
Mayor Nolan Crouse . St. Albert
Mayor Stuart Houston . Spruce Grove
Councillor Dwight Ganske . Stony Plain
Mayor Linda Osinchuk . Strathcona County
Mayor Donald Rigney . Sturgeon County
Mayor Barry Rasch . Thorsby
Deputy Mayor Joanne Hay . Wabamun
Mayor Dawson Kohl - Warburg
Ivan Moore . Government of Alberta

Absent:

None.

CRB Staff:

Kathleen LeClair, Chief Officer
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Charlene Chauvette, Office Manager

Kim Wieringa, Project Manager
Brendan Pinches, Associate Project Manager
Courtney Andrews, Executive Assistant
Treena Stadlwieser, Administrative Assistant



This meeting was open to the public except for agenda items 6 . 8, which were held in-camera.

1. Call to Order and Chair's opening remarks

Called to order at 9:00 a.m.

The Chair advised members that CRB Administration prepared a REF Status Report that would be discussed under Item 6.a.iii . Land Use.

2. Approval of Minutes of February 16, 2012

Motion: To accept the minutes of February 16, 2012.

Moved by Mayor Osinchuk.

Motion carried unanimously.

3. REF Applications

None.

4. Representations from the Public

None.

5. Governance Issues

a. 2011 Annual Report

Mayor Berube introduced the item. Kathleen LeClair provided a brief overview of the recommendation and informed members that any changes received were incorporated into the report.

Mr. Mike Epp from Hawkings Epp Dumont provided an overview of the CRB's 2011 Audited Financial Statements and the Audit Findings Letter. Mr. Epp advised members that through conversations with CRB Administration and consultation with the CRB legal advisor, it was determined that the CRB is considered a Government Sector Non-Profit Organization versus a Not-for-Profit Organization. This means that the audited financial statements had to be reformatted to comply with the new Public Sector Accounting Board rules for Government Sector Organizations and will continue in future audits. Mr. Epp provided further details of the audited financial statements. He advised that the audit was clean and there were no issues to report. It was also noted that a management letter was provided to CRB Administration.

It was requested that the Management Letter from Hawkings Epp Dumont be circulated to the Board for information. A change was noted on page 22 of 79 of the CRB meeting package 1 for the Annual Report; that the sentence reading "this election is planned to occur on February 16, 2011..." should read "this election is planned to occur on February 16, 2012...". It was also noted that on page 34 of 79 of the Package, the last sentence under the first paragraph of Housing, should be deleted. The sentence reads "A recommendation from this working committee is expected to be presented to respective municipal councils in November 2011 and the new sub-region may be operational by June 2012, if approved."



CRB Administration will incorporate the changes noted before submitting a final report to the Province.

Motion: That the Capital Region Board approves the 2011 Annual Report as approved by the Governance Committee, including the 2011 Audited Financial Statements.

Moved by Mayor Berube.

Motion carried unanimously.

Mayor Smith put forward a Motion regarding the Board sending a letter to AUMA to express the importance for the Association to continue to work with the Province and within their mandate. Some concerns were raised with engagement with the AUMA and if the Board should remain neutral in this situation. The Chair asked members if there was unanimous consent to vote on the proposed Motion. Members did not agree unanimously to vote on a Motion therefore it was put forward as a Notice of Motion. It was requested that Mayor Smith send any information regarding comments made by the AUMA to CRB members.

Notice of Motion: That the Capital Region Board request the Chair of the CRB to meet with the AUMA president and request that they maintain their non-partisan mandate and work with the current government, regardless of the party and further cease engaging political media tactics which criticize the Province particularly during a provincial election.

Placed on floor by Mayor Smith.

b. CRB Long-Term Funding Strategy - Proposal

Mayor Berube provided an overview of the recommendation as discussed at the Governance meeting on February 27, 2012.

Councillor Shaw replaced Mayor Rigney as Sturgeon County's representative.

Margaret Bateman from Calder Bateman provided an overview of the Proposal highlighting the two part process to host focus groups and a facilitated session to discuss three areas: Foundational Components, Funding Strategies and CRB Process Issues. Kathleen LeClair noted that there will be a change in the Engagement Plan to indicate discussion at the Advocacy & Communications Committee. A handout was provided to members that summarized the issues raised by CRB municipalities as of March 1, 2012. It was requested to add a comment that the voting structure motion was defeated at the CRB.

It was suggested that the planning session report from July 7, 2011 be brought forward to the proposed session for the Board's information. Kathleen LeClair noted that the Engagement Plan to host focus groups and a facilitated session would create a basis for the work CRB municipalities want to do in the future which would help build a long-term funding strategy for the CRB.

Mayor Rigney replaced Councillor Shaw as Sturgeon County's representative.



Motion: That the Capital Region Board approves the Future Directions proposal recommended by the Governance Committee in order to determine a Long-Term Funding Strategy for the Capital Region Board.

Moved by Mayor Berube.

Motion carried unanimously.

In-Camera

6. Committee of the Whole

a. Committee Reports

i. Pipeline Linkages Strategy Committee

A copy of a draft Letter of Comment to the Enbridge Northern Gateway Project Joint Review Panel was provided to members. A draft Media Release and draft CRB Pipeline Linkages Strategy Key Messages was also provided prior to the meeting. A draft strategy for the Pipeline Linkages Strategy Committee was provided to members for information.

Mayor Houston provided an overview of the recommendation for the amended motion as approved by the Committee.

A Motion was put forward.

Motion: That the CRB move to an open to public session to vote on the Amended Motion for the Pipeline Linkages Strategy Committee.

Moved by Mayor Mandel

Motion carried unanimously.

Amended Motion: That the Capital Region Board approve the key messages, media release and Letter of Comment to the Joint Review Panel outlining the Board's support for the Enbridge Northern Gateway Project.

Moved by Mayor Houston.

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

The meeting continued In-Camera.

ii. Advocacy Committee

A copy of the March 8, 2012 Report (#16) was provided to members prior to the meeting. A draft February to Post-election Advocacy strategy with key messages was



also distributed prior to the meeting. Mayor Krischke provided an overview of the draft strategy and future initiatives planned for the Advocacy Committee.

iii. Land Use Committee

A copy of the March 8, 2012 Report (#34) was provided to members prior to the meeting. Also provided was a copy of a REF Status Report up to December 31, 2011. Mayor Fisher provided an overview of the work of the Land Use Committee. Neal Sarnecki provided an overview of the REF Status Report. It was requested that the reasons for REF application withdrawals be noted in future reports.

iv. Governance Committee

A copy of the March 8, 2012 Report (#28) was provided to members prior to the meeting. Mayor Berube provided an overview of the work of the Governance Committee. Kathleen LeClair asked members if they considered the new practice for distributing Board materials to be acceptable. Members agreed with the new practice.

v. Transit Committee

A copy of the March 8, 2012 Report (#17) was provided to members. Councillor Iveson provided an overview of the current and future plans for the Transit Committee.

vi. Housing Committee

A copy of the March 8, 2012 Report (#14) was provided to members. In the absence of the Chair of the Housing Committee, Vice Chair, Mayor Smith provided an overview of the recent work of the Housing Committee.

7. Administrative Issues

a. Monthly Financial Report . February 2012

Kathleen LeClair provided an overview of the February 2012 monthly financial report.

b. Expense Claim . March 31, 2012

Kathleen LeClair asked members to send any claims in before March 31, 2012 in order to facilitate the preparation of the unaudited financial statements.

Kathleen LeClair introduced CRB's new Administrative Assistant, Treena Stadlwieser, to the Board.

Mayor Berube thanked Jim Edwards for his hard work and dedication to the Board and congratulated Mayor Nolan Crouse on his election as Chair of the Capital Region Board for a one-year term effective April 1, 2012. Interim Chair, Jim Edwards thanked members for the opportunity and commended the Board on their ability to collaboratively work together on regional priorities.

8. Adjournment

Meeting adjourned at 11:30 a.m.