



Minutes of the meeting of  
the Edmonton Metropolitan Region Board  
held at Grand Ballroom, Chateau Louis Conference Centre  
on Thursday, October 11, 2018.

**Delegates in Attendance:**

Dr. Jodi L. Abbott – Board Chair	Mayor Rod Shaigec – Parkland County
Mayor John Stewart – Beaumont	Mayor Cathy Heron – St. Albert
Mayor Ray Ralph – Devon	Councillor Ray Watkins – St. Albert ( <i>alternate</i> )
Mayor Don Iveson – Edmonton	Mayor Stuart Houston – Spruce Grove
Councillor Michael Walters – Edmonton ( <i>alternate</i> )	Councillor Erin Stevenson – Spruce Grove ( <i>alternate</i> )
Mayor Gale Katchur – Fort Saskatchewan	Mayor William Choy – Stony Plain
Councillor Glen Finstad – Leduc ( <i>alternate</i> )	Mayor Rod Frank – Strathcona County
Mayor Tanni Doblanko – Leduc County	Mayor Alanna Hnatiw – Sturgeon County
Mayor Barry Turner – Morinville	Monte Krueger – Government of Alberta

**EMRB Administration:**

Neal Sarnecki, Interim CEO	Charlene Chauvette, Office Manager
Sharon Shuya, Director Regional Growth Planning	Brandt Denham, GIS/IT Coordinator
Alex Bonokoski, Project Manager	Joseana Lara, Municipal Planning Intern
Stephanie Chai, Project Manager	Carol Moreno, Project Coordinator
Taylor Varro, Project Manager	Raquel Chauvette, Acting Executive Assistant
Loreen Lennon, Communications Manager	

**1. Opening**

**1.1 Call to Order**

Called to order 9:01 a.m.

**1.2 Chair's Opening Remarks**

- Chair acknowledges that we meet on the traditional lands referred to as Treaty 6 Territory.
- Chair updates members on the onboarding of new CEO Karen Wichuk, reaffirming her start date of November 1st.
- Chair acknowledges that our busy fall agenda is well underway, foreshadowing the conversations of RAMP and other project updates taking place on the agenda today.



- Chair updates members on the ongoing CAO meetings and the importance they provide to our organization with their inputs.
- Chair acknowledges on September 6th, many attended the Edmonton Global Launch Celebration at the new headquarters in the Telus tower.
- Chair acknowledges on September 11th, we were represented at an Alberta Professional Planners Institute Edmonton Event – hosted by Land Use Planning at the University of Alberta.
- Chair acknowledges on September 18th, Mayors Choy, Houston and Shaigec hosted the 2018 Tri-Municipal Mayors' Leadership Prayer Breakfast in Stony Plain.
- Chair acknowledges on September 19th, Mayor Heron gave her first St. Albert State of the City Address Luncheon at the Enjoy Centre.
- Chair shares that on September 28th, Interim CEO Sarnecki addressed a delegation of 10 Vietnamese municipal officials about Regional Planning and how the Edmonton Metro Region works together on our key areas.
- Chair thanks Member County's for each hosting a RAMP Technical session held in four locations October 3rd and 4th.
- Chair shares excitement in having the signing of the Regional Transit Services Commission MOU.
- Chair continues, stating that Board members will be attending a Mid-Year Update this afternoon being another regional success - Edmonton Global.
- Chair announces October 29th as being the opening of Legislature, which will kick off the Fall 2018 Advocacy work.
- Chair recognizes that late June, the City of Edmonton and Parkland County received approval of next phase for the Smart City Challenge, each receiving \$250,000 to complete their proposals, the successful winning prizes are \$50 million to Edmonton and \$10 million to Parkland County. Concluding that we look forward to some great success.
- Chair recognizes last week's sad news regarding the passing Lloyd Bertschi former Mayor of Morinville, and sends condolences to his family and friends.

## 2. Approval of Agenda

Chair Abbott informs Board members of the request to move Item 7.1 Sturgeon County – Sturgeon Valley Special Study Area to the beginning of the Agenda to accommodate Members' schedules. Additionally, two Items are being added to the agenda under Item 8 CEO Update, Items 8.4.1 Zoning Bylaws, Statutory Plans, and REF, and 8.4.2 REF Grandfathering Clarification Motion.

**Moved by** Mayor Ralph. **Accepted by** Chair.

B2018-72

**Motion:** That the Edmonton Metropolitan Region Board approve the Agenda of October 11, 2018, as amended.

**Motion carried unanimously.**



### 3. Approval of Minutes

**Moved by** Mayor Hnatiw. **Accepted by** Chair.

B2018-73

**Motion:** That the Edmonton Metropolitan Region Board approve the Minutes of August 9, 2018.

**Motion carried unanimously.**

### 7. Member Motions

#### 7.1 Sturgeon County – Sturgeon Valley Special Study Area

Chair Abbott provides Members with the process of Item 7.1, starting with the presentation from Sturgeon County and asks members to hold their questions on the presentation, Mayor Hnatiw will make the motion and questions will be answered at that time followed by debate.

Sturgeon County's General Manager of Integrated Growth, Collin Steffes, provides a PowerPoint presentation followed by a video to members of the Board.

**Moved by** Hnatiw. **Accepted by** Chair.

**Recommended Motion:** That Edmonton Metropolitan Region Board approve the Sturgeon Valley Special Study Area Negotiated Policies.

**Mayor Ralph** moves a motion to postpone the Sturgeon Valley Special Study area to the next Board meeting in order for member to be given more time to review proposal and seek clarification of any questions. **Accepted by** Chair.

B2018-74

**Recommended Motion:** That the Edmonton Metropolitan Region Board postpone the Sturgeon Valley Special Study Area Negotiated Policies to the December 13, 2018 Board meeting.

10 in favour, 3 opposed. Supported by 2/3 of the representatives from participating Municipalities representing more than 2/3 the population. **Motion carried.**

Chair Abbott asks that the following process be captured in the minutes, stating that member questions are to be submitted to EMRB Administration within the next couple of weeks, which will then be compiled and sent to Sturgeon County for a response. The response from Sturgeon County will be sent out by EMRB Administration to all members at least two weeks prior to the next board meeting. Board Administration will follow up with an email to members outlining the process.



## 4. Executive Committee

### 4.1 Chair Update

Chair Abbott thanks the Executive Committee and the Advocacy Team for their very full engagement in the discussion had on the Advocacy Plan last Executive Committee meeting, acknowledging that work has been done in regards to the Plan since the September 13, 2018 meeting.

### 4.2 Strategic Plan KPIs

Mr. Sarnecki provides an update to Members on the performance measurement of the new Strategic Plan adopted in June. Stating that this is the first quarter report reflecting the positive first steps and measurement of progress on our current Strategic Plan.

### 4.3 Policy G022 Public Engagement

Ms. Lennon provides updates of the changes regarding Policy G022 Public Engagement to Board members, raised at the September 13, 2018 Executive Meeting. A final amendment was made to the policy to include provision that, upon commencement of a project or initiative, an appropriate level of public and stakeholder engagement be ascertained, in accordance with Policy G022.

**Moved by Mayor Doblanko. Accepted by Chair.**

B2018-75

**Motion:** That the Edmonton Metropolitan Region Board approve Policy G022 Public Engagement.

**Motion carried unanimously.**

**BREAK 10:00 a.m. – Regional Transit Services Commission MOU Signing Ceremony**

**Meeting reconvenes at 10:25 a.m.**

### 4.2 Fall 2018 Advocacy Plan

**Mayor Heron** leaves the meeting replaced by **Councillor Watkins** at 10:25 a.m.

**Mayor Ralph** returns to the table after the break at 10:28 a.m.

Ms. Lennon notes that consultation with the Advocacy Team during the September 13, 2018 Executive Committee meeting resulted in amendments that are now reflected in the Plan. Implementation will begin with the opening of Legislature October 29, 2018 with a suggestion that a final 10 year celebration of the EMRB and its successful regional collaboration be held in conjunction with the December 13, 2018 Board meeting. All Board members will receive Advocacy Team updates as the Plan rolls out.

**Moved by Mayor Ralph. Accepted by Chair.**



B2018-76

**Motion:** That the Edmonton Metropolitan Region Board approve the Fall 2018 Advocacy Plan.

**Motion carried unanimously.**

#### **4 Audit & Finance Committee**

##### **5.1 Chair Update**

Chair Doblanko updates Members on the September 13, 2018 meeting, advising that the Committee had an opportunity to look at two major Items, the Preliminary Budget 19/20 and remuneration for the incoming CEO.

**Councillor Walters** replaces **Mayor Iveson** at 10:32 a.m.

**Mayor Iveson** replaces **Councillor Walters** at 10:42 a.m.

#### **6. Regional Agriculture Master Plan Task Force**

##### **6.1 Chair Update**

Chair Shaigec updates Members on the September 21, 2018 meeting, noting that Candace Vanin has been welcomed to the Task Force table as the Federal Government representative, and John Knapp has been appointed by Parkland County to the Working Group.

#### **8. CEO Update**

##### **8.1 Regional Context Statements**

Mr. Sarnecki provides an update on the Regional Context Statements, reminding Members that they are due within the first year of the Growth Plan's adoption.

**Councillor Stevenson** replaces **Mayor Houston** at 11:03 a.m.

##### **8.2 Metropolitan Region Servicing Plan**

Mr. Sarnecki provides an update on the progress of the Metropolitan Region Servicing Plan.

##### **8.3 Shared Investment for Shared Benefit Initiative**

Mr. Sarnecki provides an update on the progress of the Shared Investment for Shared Benefit Initiative.

##### **8.4 Regional Evaluation Framework**



### 8.4.1 Zoning Bylaws, Statutory Plans, and REF

Mr. Sarnecki advises that the required changes to zoning bylaws, which are embedded in statutory plans to accommodate the retail sale of cannabis, and/or other land uses, are considered housekeeping amendments pursuant to Section 4.3 of REF, and therefore would not require submission to the Board for approval. An interpretive guide will be added to the REF Toolkit for clarification.

### 8.4.2 REF Grandfathering Clarification Motion

Mr. Sarnecki provides an update on the progress of the administrative working group that is working on clarifying the submission criteria with respect to amendments to grandfathered statutory plans.

### 8.5 Quarterly Statements for Information

Mr. Sarnecki presents the Quarterly Statements for information, at this time he updates Members on the GIS ransomware attack and the MOU with Alberta Transportation.

## 9. Next Meeting

- December 13, 2018, 9:00 a.m. – Noon, Chateau Louis Conference Centre, Grand Ballroom

## 10. In Camera

**Moved by** Mayor Hnatiw. **Accepted by** Chair.

B2018-77

**Motion:** That the Edmonton Metropolitan Region Board move In Camera, in accordance with the provisions of Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), R.S.A. 2000, c.F-25.

**Motion carried unanimously.**

### In Camera Participants:

Dr. Jodi L. Abbott – Board Chair

Mayor John Stewart – Beaumont

Mayor Ray Ralph – Devon

Mayor Don Iveson – Edmonton

Mayor Gale Katchur – Fort Saskatchewan

Mayor Tanni Doblanko – Leduc County

Mayor Barry Turner – Morinville

Mayor Rod Shaigec – Parkland County

Mayor William Choy – Stony Plain

Mayor Rod Frank – Strathcona County

Mayor Alanna Hnatiw – Sturgeon County

Neal Sarnecki – EMRB Interim CEO

**Mr. Sarnecki** leaves In Camera at 11:23 a.m.



### **Motion to Reconvene**

**Moved by** Mayor Doblanko. **Accepted by** Chair.

B2018-78

**Motion:** That the Edmonton Metropolitan Region Board move out of camera.

**Motion carried unanimously.**

### **11. Adjournment**

**Moved by** Mayor Hnatiw. **Accepted by** Chair.

B2018-79

**Motion:** That the Edmonton Metropolitan Region Board meeting of October 11, 2018 be adjourned.

**Motion carried unanimously.**

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EMRB Chair, Dr. Jodi L. Abbott

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Interim EMRB CEO, Neal Sarnecki