



Minutes of the meeting of
the Capital Region Board
held at Grand Ballroom, Chateau Louis Conference Centre
on Thursday, June 8, 2017

Delegates in Attendance:

Mayor Nolan Crouse – St. Albert/Chair
Mayor Camille Berube – Beaumont/Vice-Chair
Mayor Randy Boyd – Bon Accord
Mayor Karl Hauch – Bruderheim
Mayor Wally Yachimetz – Calmar
Councillor Tanya Hugh – Devon (alternate)
Mayor Don Iveson – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Councillor Amber Harris – Gibbons
Mayor Bill Skinner – Lamont
Reeve Wayne Woldanski – Lamont County

Mayor Greg Krischke – Leduc
Mayor John Whaley – Leduc County
Mayor Carol Tremblay – Legal
Mayor Lisa Holmes – Morinville
Councillor Phyllis Kobasiuk – Parkland County (alternate)
Mayor Mel Smith – Redwater
Alderman Ed McLean – Spruce Grove (alternate)
Mayor William Choy – Stony Plain
Councillor Brian Botterill – Strathcona County (alternate)
Mayor Tom Flynn – Sturgeon County
Mayor Charlene Smylie – Wabamun

Absent:

Mayor Barry Rasch – Thorsby
Mayor Ralph van Assen – Warburg

Bruce McDonald – Government of Alberta

CRB Administration:

Malcolm Bruce, CEO
Sharon Shuya, Project Manager
Neal Sarnecki, Project Manager
Stephanie Chai, Project Manager
Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager
Leslie Chivers, Operations Manager
Brandt Denham, GIS Coordinator
Amanda Borman, Executive Assistant
Jamie Evanoff, Administrative Assistant



1. Call to Order

Called to order 10:35 a.m.

2. Chair's Opening Remarks

- Congratulations to Fort Saskatchewan for its Canadian Urban Transit Association Award.
- Thank you to everyone who participated in the 2017 Collaborate to Compete Symposium in Ottawa. It was a very successful event.
- Capital Region Golf Tournament, August 24, hosted by St. Albert. Looking for participants and sponsorship.
- Chair Crouse is collecting feedback for CEO review before the end of the term. Any comments should be sent to Vice Chair Berube and himself.
- Please keep the July, August and September meeting dates in your calendar. These dates will only be released if no emergent issues or REFs arise.
- Mayor Tom Flynn, Sturgeon, withdraws notice of motion served for July 13 regarding the Sturgeon Valley Special Study Area addendum.
- Chair declares July 13 Board meeting canceled.

3. Approval of Agenda

Moved by Mayor Iveson. **Accepted by** Chair.

B2017-32

Motion: That the Capital Region Board approve the agenda of June 8, 2017.

Motion carried unanimously.

4. Approval of Minutes of May 11, 2017

Moved by Reeve Woldanski. **Accepted by** Chair.

B2017-33

Motion: That the Capital Region Board approve the Minutes of May 11, 2017.

Motion carried unanimously.

5. Regional Evaluation Framework 2.0

a. REF 2.0 Subsection 4.0 c) Decision Statutory Plan Amendments resulting in boundary changes

Moved by Mayor Flynn. **Accepted by** Chair.



Motion: That the Capital Region Board amend the Regional Evaluation Framework (REF) 2.0 by adding the word “growth” before hamlet in Subsection 4.2 c) and refer the amended REF 2.0 to the Province.

It was declared by the Chair that Item 5b would be addressed by the members before Item 5a is discussed.

b. Member Motion, Edmonton – Amendment to subsection 4.2 c)

Moved by Mayor Flynn. **Accepted by** Chair.

Motion: That the Capital Region Board amend subsection 4.2 (c) of REF 2.0 to read:

c) The proposed statutory plan amendment would result in a change to the boundaries of an area structure plan, area redevelopment plan, intermunicipal development plan, urban service area, growth hamlet or hamlet that is not designated a growth hamlet in a Municipal Development Plan where the boundary change includes a population gain of more than 200 and/or an increase in area of 32 ha or more in the hamlet.

Councillor Phyllis Kobasiuk, Parkland, moves an amendment to include “a hamlet(s) located within the commuter shed” to the motion.

Amendment: That the Capital Region Board amend subsection 4.2 (c) of REF 2.0 to read:

c) The proposed statutory plan amendment would result in a change to the boundaries of an area structure plan, area redevelopment plan, intermunicipal development plan, urban service area, growth hamlet or hamlet that is not designated a growth hamlet in a Municipal Development Plan where the boundary change includes a population gain of more than 200 and/or an increase in area of 32 ha or more in a hamlet(s) located within the commuter shed.

16 in favour, 8 opposed. Not supported by municipalities comprising more than 75 per cent of the population. **Motion Failed.**

B2017-34

Motion: That the Capital Region Board amend subsection 4.2 (c) of REF 2.0 to read:

c) The proposed statutory plan amendment would result in a change to the boundaries of an area structure plan, area redevelopment plan, intermunicipal development plan, urban service area, growth hamlet or hamlet that is not designated a growth hamlet in a Municipal Development Plan where the boundary change includes a population gain of more than 200 and/or an increase in area of 32 ha or more in the hamlet.

22 in favour, 2 opposed. Supported by 17 or more municipalities comprising more than 75 per cent of the population. **Motion Carried.**



a. **REF 2.0 Subsection 4.0 c) Decision Statutory Plan Amendments resulting in boundary changes**

Moved by Mayor Flynn. Accepted by Chair.

B2017-35

Motion: That the Capital Region Board amend the Regional Evaluation Framework (REF) 2.0 by adding the word “growth” before hamlet in Subsection 4.2 c) and refer the amended REF 2.0 to the Province.

Motion carried unanimously.

6. Transition Task Force

a. **Update from the Chair**

Presentation on the Board Transition & Orientation Plan provided to the members by Sharon Shuya, Regional Project Manager.

b. **Board Governance Structure for Approval**

Moved by Mayor Choy. Accepted by Chair.

Motion: That the Capital Region Board approve the Board Committee, Task Force and CAO Standing Committee Governance Model for the Edmonton Metropolitan Region Board as recommended by the Transition Task Force.

Mayor Don Iveson, Edmonton, put forward a friendly amendment to have “subject to the approval of the Edmonton Metropolitan Region Regulation” included on all motions under Item 6 - Transition Task Force. **Accepted**

B2017-36

Motion: That the Capital Region Board approve the Board Committee, Task Force and CAO Standing Committee Governance Model for the Edmonton Metropolitan Region Board as recommended by the Transition Task Force, subject to approval of the Edmonton Metropolitan Region Regulation.

Motion carried unanimously.

c. **Revised Delegation of Authority for Approval**

Moved by Mayor Iveson. Accepted by Chair.



B2017-37

Motion: That the Capital Region Board approve the Delegation of Authority Schedule as recommended by the Transition Task Force, subject to approval of the Edmonton Metropolitan Region Regulation.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 per cent of the population. **Motion Carried.**

d. Board Standing Committee, Task Force(s) and CAO Standing Committee Terms of Reference for Approval

Moved by Mayor Krischke. **Accepted by** Chair.

B2017-38

Motion: That the Capital Region Board approve the Board Standing Committee, Task Force(s) and CAO Standing Committee Terms of Reference as recommended by the Transition Task Force, subject to approval of the Edmonton Metropolitan Region Regulation.

Motion carried unanimously.

e. Board Corporate Policies for Approval

Moved by Mayor Boyd. **Accepted by** Chair.

B2017-39

Motion: That the Capital Region Board approve CRB Administration to make the non-substantive changes to the Corporate Policies of the Board once the new Regulation comes into effect, and that the policies requiring additional review, be addressed by the appropriate Standing Committee of the Edmonton Metropolitan Region Board and be presented to the Board for approval.

Motion carried unanimously.

f. Board Transition & Orientation Plan for Information

Update provided by Malcolm Bruce, CEO

g. 2018-2022 Strategic Plan for Approval

Moved by Mayor Choy. **Accepted by** Chair.

Motion: That the Capital Region Board approve the schedule for the 2018-2022 Strategic Plan as recommended by the Transition Task Force.

Councillor Brian Botterill, Strathcona, put forward a friendly amendment to have “2018-2022” removed from the motion. **Accepted**



B2017-40

Motion: That the Capital Region Board approve the schedule for the Strategic Plan as recommended by the Transition Task Force, subject to approval of the Edmonton Metropolitan Region Regulation.

Motion carried unanimously.

h. Board Evaluation for Approval

Moved by Mayor Boyd. **Accepted by** Chair.

B2017-41

Motion: That the Capital Region Board approve the development of a Board Evaluation process and tool by Administration with the Executive Committee providing the oversight as recommended by the Transition Task Force, subject to approval of the Edmonton Metropolitan Region Regulation.

Motion carried unanimously.

7. Selection of the Chair Process

Moved by Mayor Choy. **Accepted by** Chair.

B2017-42

Motion: That the Capital Region Board approve the recommendation from CRB Administration to authorize a subset of the Transition Task Force, along with the Board Chair and Vice Chair, to oversee the recruitment and hiring of the Board Chair.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 per cent of the population. **Motion Carried.**

8. Committee/Task Force Chair Updates

9. Administrative Recommendation

a. Board, Committee & Task Force Minutes

Moved by Mayor Whaley. **Accepted by** Chair.

B2017-43

Motion: That the Capital Region Board delegate the authority to approve Committee and Task Force minutes for the Land Use & Planning Committee, Housing Committee, Transit Committee, Governance, Finance & Priorities Committee, and the Transition Task Force to their respective Chair and Vice Chair.

And



The Capital Region Board delegate the authority to approve the last Board minutes within this mandate to the Board Chair and Vice Chair.

Motion carried unanimously.

10. Administrative Items

a. CEO's Update

- Copy of Annual Report on the table for each member. Noteworthy, this is the first time we have reported on the KPIs in the Annual Report.
- Officially requested \$134,000 in matching funding for the Ag Master Plan from Alberta Agriculture Department.
- One Pager on the table outlining the two Provincial and National awards for the Edmonton Metropolitan Region Growth Plan.
- Presentation by GIS Coordinator, Brandt Denham on the newly revamped GIS website.

11. Adjournment

The Chair declared the meeting adjourned at 11:28 a.m.

CRB Chair, Nolan Crouse

CRB Vice-Chair, Camille Berube