Minutes of the meeting of the Edmonton Metropolitan Region Board held at Chateau Louis, Grand Ballroom on Thursday, February 13, 2020.

Delegates in Attendance:

Dr. Jodi L. Abbott – Board Chair
Mayor John Stewart – Beaumont
Mayor Ray Ralph – Devon
Mayor Don Iveson – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Councillor Glen Finstad – Leduc
Mayor Tanni Doblanko – Leduc County
Mayor Barry Turner – Morinville

Mayor Rod Shaigec – Parkland County
Mayor Cathy Heron – St. Albert
Mayor Stuart Houston – Spruce Grove
Mayor William Choy – Stony Plain
Mayor Rod Frank – Strathcona County
Mayor Alanna Hnatiw – Sturgeon County
Dale Beesley – Government of Alberta

EMRB Administration:

Karen Wichuk, CEO
Sharon Shuya, Director, Regional Growth Planning
Bryan Haggarty, Director, Strategic Initiatives & Operations
Charlene Chauvette, Office Manager
Debra Irving, Senior Project Manager
Alex Bonokoski, Project Manager
Stephanie Chai, Project Manager

Taylor Varro, Project Manager
Dan Rose, Senior Communications Advisor
Carol Moreno, Project Coordinator
Ron Cook, Manager, GIS and Business Intelligence
Agata Lewandowski, Executive Assistant
Raquel Chauvette, Administrative Assistant
Joseana Lara, Municipal Planning Intern

Attendance in Gallery: 50
1. **Opening**

1.1 **Call to Order**

Chair Abbott calls the meeting to order at 8:32 a.m.

1.2 **Chair's Opening Remarks**

Chair Abbott calls the meeting to order and welcomes the Board Members, the Gallery, and acknowledges the meeting is held on traditional Treaty 6 lands. Chair Abbott reminds those gathered the meeting will be recorded to help with production of minutes and archival purposes.

Chair Abbott acknowledges the full agenda and notes the revised agenda extending the meeting to include a Strategic Planning Component. Chair Abbott provides background on the Strategic Review and Planning Sessions and provides clarification on when the Board needs to move In Camera. Chair Abbott outlines procedural processes that will provide guidance for the Board as it engages in future workshops.

Chair Abbott touches on the notice of motion brought forward by Mayor Iveson last Board meeting and asks Mayor Iveson to address the Board.

Mayor Iveson addresses that the notice of motion related to the Regional Evaluation Framework will be deferred until the April Board Meeting to allow for time to socialize and engage with members of the Board.

Chair Abbott acknowledges the procedural error from the December 12, 2019 Board Meeting where an amended motion related to an update on the work of the Regional Transit Commission had been carried although it was not supported by the results of the vote. Chair Abbott shares that moving forward Administration has prepared a chart to capture the votes before the decision is announced.

2. **Approval of Consent Agenda**

Moved by Mayor Iveson. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Consent Agenda of February 13, 2020.

Motion carried unanimously.

3. **Approval of Meeting Agenda**

Moved by Mayor Doblaniko. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board approve the Meeting Agenda of February 13, 2020.

Motion carried unanimously.
4. In Camera – Governance Workplan – Section 24 – Advice from Officials – Consultations or deliberations involving officers or employees of a public body.

Moved by Mayor Choy. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board move In Camera, in accordance with the provisions of Section 24, of the Freedom of Information and Protection of Privacy Act (FOIP), R.S.A. 2000, c.F-25.

Motion carried unanimously.

In Camera Participants:

- Dr. Jodi L. Abbott – Board Chair
- Mayor John Stewart – Beaumont
- Mayor Ray Ralph – Devon
- Mayor Don Iveson – Edmonton
- Mayor Gale Katchur – Ft. Saskatchewan
- Councillor Glen Finstad – Leduc
- Mayor Tanni Doblanko – Leduc County
- Mayor Barry Turner – Morinville
- Mayor Rod Shaigec – Parkland County
- Mayor Stuart Houston – Spruce Grove
- Mayor Cathy Heron – St. Albert
- Mayor William Choy – Stony Plain
- Mayor Rod Frank – Strathcona County
- Mayor Alanna Hnatiw – Sturgeon County
- Dale Beesley – Government of Alberta
- Karen Wichuk – EMRB CEO
- Councillor Wayne Bokenfohr – Sturgeon County
- Councillor Brian Botterill – Strathcona County
- Duane Coleman – Leduc County
- Troy Fleming – Fort Saskatchewan
- Kevin Glebe – Strathcona County
- Stephane Labonne – Morinville
- Adam Laughlin – Edmonton
- Corey Levasseur – Spruce Grove
- Reegan McCullough – Sturgeon County
- Councillor Ken MacKay – St. Albert
- Councillor Chantal McKenzie – Spruce Grove
- Mike Schwirtz – Beaumont
- Kevin Scoble – St. Albert
- Laura Swain – Parkland County
- Councillor Michael Walters – Edmonton

Mayor Frank leaves In Camera at 8:53 a.m.
Mayor Frank returns to In Camera at 9:20 a.m.

Moved by Mayor Heron. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board move out of camera.

Motion carried unanimously.

Moved by Mayor Heron. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board adopt the following workplan:

1. One-on-one discussions with each Board Member, the Chair and governance advisors.
   Objective: Identify any document gaps in the draft Board Charter, major unresolved issues and Board Member interest.
2. Focused meetings to address major, unresolved issues (REF, voting structure, appeal process, scope of EMRB). Objective: definitive conclusion on these key issues (to be documented in the Board Charter, board policy or another process).

3. Produce final draft of Board Charter. Objective: Formalize the Board’s decision in a comprehensive Board Charter. Segments of the Board Charter and related policies to go forward as they are ready.


Mayor Iveson moves a motion “to postpone the consideration of the motion until after Item 9 on the agenda.” **Accepted by Chair.**

12 in favour. 1 opposed. Supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region. **Motion Carried.**

### 5. Board Governance

#### 5.1 Edmonton Metropolitan Region Growth Plan and Metropolitan Region Servicing Plan Accountabilities Committee

Chair Abbott provides background on the motion that is being brought forward for consideration. Chair Abbott states it is the result of the motion from the December 12, 2019 Board Meeting where the MRSP Report was approved.

CEO Wichuk shares the intent of the Committee is to ensure all Strategic Initiatives approved by the Board are implemented and remain integrated and aligned with the outcomes of the Growth Plan and MRSP.

**Moved by** Mayor Ralph. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board approve the standing up of the Edmonton Metropolitan Region Growth Plan and Metropolitan Region Servicing Plan Accountabilities Committee.

Mayor Doblanko moves a motion “to defer the standing up of the Edmonton Metropolitan Region Growth Plan and Metropolitan Region Servicing Plan Accountabilities Committee until the governance structure review has been completed to ensure alignment with other Committees and Board activities.”

5 in favour. 8 opposed. Not supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region. **Motion failed.**

Mayor Choy makes an amendment “to remove Edmonton Metropolitan Region Growth Plan.” **Accepted by** Chair.
12 in favour. 1 opposed. Supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region. **Motion Carried.**

**Moved by** Mayor Ralph. **Accepted by** Chair.

**Motion:** That the Edmonton Metropolitan Region Board approve the standing up of the Metropolitan Region Servicing Plan Accountabilities Committee, as amended.

**Motion carried unanimously.**

5.2 **Update – Board Governance**

Chair Abbott touches on all the work undertaken as a Board in relation to governance. Chair Abbott highlights and addresses preliminary work that was completed and shares the summary details of the objectives of each session. Chair Abbott shares next steps in the formal adoption of a Board Charter, the establishment of a forum for problem solving and issues resolution, and an enhanced committee structure in the new fiscal year.

5.3 **Update – Board Motion of October 10, 2019: B2019-50**

*Mayor Houston leaves the table at 10:26 a.m.*  
*Mayor Houston returns to the table at 10:28 a.m.*  
*Mayor Shaigec leaves the table at 10:29 a.m.*  
*Mayor Shaigec returns to the table at 10:31 a.m.*

CEO Wichuk provides background and an update on the Motion of October 10, 2019. CEO Wichuk provides Board Members with highlights of the work of EMRB Administration as part of ongoing and planned operations. CEO Wichuk reports on substantial work and significant progress EMRB Administration has made in advancing corporate and Board initiatives.

6. **Integrated Regional Transportation Master Plan Task Force**

6.1 **Chair Update**

Chair Katchur reminds members that IRTMP is one of the six policy areas that comes from the Growth Plan. Chair Katchur shares the goal of the strategic initiative and thanks the task force members and working group members for their ongoing guidance. Chair Katchur provides an update on previous task force meetings and next steps moving forward. Chair Katchur shares that HDR Consulting will be bringing guest speaker Charlie Hales, A Leading Transportation North American Former Mayor of Portland Oregon to provide a presentation as part of the next Task Force meeting and encourages anyone who is interested to come.

7. **Regional Energy Corridors Advocacy Strategy Update**

CEO Wichuk shares that work around RECAS continues and provides background and meetings
that have taken place. CEO Wichuk shares the outcomes of the project and concludes with next steps.

**Break 10:56 a.m. – 11:10 a.m.**

8. Member Motions

Mayor Doblanko gives a notice of motion for the April 9, 2020 Board Meeting.

Notice of Motion – Scope of Projects
*That the Edmonton Metropolitan Region Board limit the scope of future projects to relate directly to the monitoring and implementation of the Edmonton Metropolitan Region Growth Plan (EMRGP) and the Edmonton Metropolitan Region Servicing Plan (MRSP).*

Mayor Shaigec gives three notice of motions for the April 9, 2020 Board Meeting.

Notice of Motion #1 – Voting Structure
*That the Edmonton Metropolitan Regional Board (EMRB) request that the Government of Alberta amend the Edmonton Metropolitan Region Board Regulation to change the EMRB’s voting structure to eliminate the population component and move to a simple one vote per municipality model, with a requirement for supermajority, or 75%, on all matters having a financial impact that would trigger a requisition from member municipalities, and adopting the requirement for 2/3 majority for all other matters.*

Mayor Choy puts a motion on the floor “*That the EMRB waive notice and deal with the motion today.*”

**Accepted by** Chair.

1 in favour. 12 opposed. Not supported by 2/3 of the representatives from participating municipalities that collectively have at least 2/3 of the population of the Edmonton Metropolitan Region. **Motion Failed.**

Notice of Motion #2 – Automatic Voting due to Absence or Abstention
*That the EMRB request the Government of Alberta delete section 5(3) of the Edmonton Metropolitan Regional Board Regulation, reading: “Subject to section 2(5), if a representative is not present for a vote of the Board, or abstains from voting, the representative is deemed to have voted in the affirmative.*

Notice of Motion #3 – Meeting Minutes
*That the Edmonton Metropolitan Regional Board (EMRB) keep detailed minutes that accurately reflect the discussion and record any direction provided to EMRB Administration at all meetings including, but not limited to, Board meetings, Committee meetings, Task Force meetings, working group meetings, and workshops. Further, these minutes be circulated for information and confirmation, and that these minutes form part of the formal records for any such gatherings.*

Mayor Hnatiw gives a notice of motion for the April 9, 2020 Board Meeting.

Notice of Motion – Regional Evaluation Framework (REF)
That the Regional Evaluation Framework (REF) Working Group’s mandate be adjusted to prepare specific REF amendment recommendation for the Board’s consideration by the June 2020 meeting, which consider business, industry, landowner, and rural and urban municipal inputs, and which reflect strategic objectives on growth support, job creation, and overall regional economic competitiveness.

Mayor Frank gives two notices of motions for the April 9, 2020 Board Meeting.

Notice of Motions #1 and #2 – Appeal Mechanism

THAT the Edmonton Metropolitan Region Board (EMRB) adopt a procedure bylaw that establishes an appeal mechanism for the purpose of resolving disputes arising from actions taken or decisions made by the growth management board, and send the bylaw to the Minister of Municipal Affairs for approval.

THAT the EMRB put forward a formal request to the Minister of Municipal Affairs to amend the Municipal Government Act to enlarge the jurisdiction of the Municipal Government Board to include hearing appeals from decisions of growth management boards.

9. Member Updates

Chair Abbott states that there are no Member Updates.

4. Board Work Plan

Moved by Mayor Heron. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board adopt the following workplan:

1. One-on-one discussions with each Board Member, the Chair and governance advisors. Objective: Identify any document gaps in the draft Board Charter, major unresolved issues and Board Member interest.

2. Focused meetings to address major, unresolved issues (REF, voting structure, appeal process, scope of EMRB). Objective: definitive conclusion on these key issues (to be documented in the Board Charter, board policy or another process).

3. Produce final draft of Board Charter. Objective: Formalize the Board’s decision in a comprehensive Board Charter. Segments of the Board Charter and related policies to go forward as they are ready.


Mayor Heron makes a friendly amendment to change the word meetings to workshops and that the workshops proceed with Board Members and/or Alternates.
Moved by Mayor Heron. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board adopt the following workplan:

1. One-on-one discussions with each Board Member, the Chair and governance advisors. Objective: Identify any document gaps in the draft Board Charter, major unresolved issues and Board Member interest.

2. Focused workshops of the Board and/or alternates to address major, unresolved issues (REF, voting structure, appeal process, scope of EMRB). Objective: definitive conclusion on these key issues (to be documented in the Board Charter, board policy or another process).

3. Produce final draft of Board Charter. Objective: Formalize the Board’s decision in a comprehensive Board Charter. Segments of the Board Charter and related policies to go forward as they are ready.


Motion carried unanimously.

10. In Camera – Strategic Review and Planning – Section 24 – Advice from Officials — advice, proposals, recommendations, analyses or policy options developed by or for a public body.

Moved by Mayor Shaigec. Accepted by Chair.

Motion: That the Edmonton Metropolitan Region Board move In Camera, in accordance with the provisions of Section 24, of the Freedom of Information and Protection of Privacy Act (FOIP), R.S.A 2000, c.F-25.

Motion carried unanimously.
In Camera Participants:

Dr. Jodi L. Abbott – Board Chair
Mayor John Stewart – Beaumont
Mayor Ray Ralph – Devon
Mayor Don Iveson – Edmonton
Mayor Gale Katchur – Ft. Saskatchewan
Councillor Glen Finstad – Leduc
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Mayor Cathy Heron – St. Albert
Mayor William Choy – Stony Plain
Mayor Rod Frank – Strathcona County
Mayor Alanna Hнатiw – Sturgeon County
Dale Beesley – Government of Alberta
Karen Wichuk – EMRB CEO
Brian Botterill – Strathcona County
Duane Coleman – Leduc County

Troy Fleming – Fort Saskatchewan
Kevin Glebe – Strathcona County
Gordon Harris – Fort Saskatchewan
Tony Kulbisky - Devon
Stephane Labonne – Morinville
Adam Laughlin – Edmonton
Corey Levasseur – Spruce Grove
Reegan McCullough – Sturgeon County
Chantal McKenzie – Spruce Grove

Irene Sasyniuk – Leduc
Mike Schwirtz – Beaumont
Kevin Scoble – St. Albert
Jason Randhawa – Randhawa Consulting
Cathy Kiss – Crown Strategic Consulting
Sharon Shuya – EMRB
Bryan Haggarty – EMRB
Raquel Chauvette – EMRB
Agata Lewandowski – EMRB
Dan Rose – EMRB

*Moved by Mayor Ralph. Accepted by Chair.*

**Motion:** That the Edmonton Metropolitan Region Board move out of camera.

*Motion carried unanimously.*

**11. Adjournment**

*Moved by Mayor Katchur. Accepted by Chair.*

**Motion:** That the Edmonton Metropolitan Region Board meeting of February 13, 2020 be adjourned.

*Motion carried unanimously.*

EMRB Chair, Dr. Jodi L. Abbott   EMRB CEO, Karen Wichuk