



---

## Metropolitan Region Servicing Plan Task Force

**Friday, March 15, 2019**

**9:00 a.m. – 12:00 p.m.**

**La Cité Francophone, Hall Jean-Louis Dentinger  
8627 Rue Marie-Anne Gaboury NW, Edmonton, AB**

---

### **Task Force Members:**

Ray Ralph, *Town of Devon (Chair)*  
Brian Botterill, *Strathcona County (Alternate)*  
William Choy, *Town of Stony Plain*  
Tanni Doblanko, *Leduc County*  
Gordon Harris, *City of Fort Saskatchewan  
(Alternate)*  
Don Iveson, *City of Edmonton*  
Ray Watkins, *City of St. Albert*

### **Advisory Group Members:**

Barry Belcourt, *City of Edmonton*  
Rob McGowan, *Parkland County*  
Eleanor Mohammed, *Town of Beaumont*  
Shawn Olson, *City of Leduc*  
Travis Peter, *Sturgeon County*  
Brad White, *Town of Morinville*

### **Consultants:**

Jeannie Bertrand, *Dillon*

### **EMRB Staff:**

Karen Wichuk, *CEO*  
Sharon Shuya, *Director of Regional Growth  
Planning*  
Barry Huybens, *Senior Project Manager*  
Debra Irving, *Senior Project Manager*  
Taylor Varro, *Project Manager*  
Carol Moreno, *Project Coordinator*

### **Guests:**

Lauren Aebig, *Parkland County*  
Grant Bain, *Leduc County*  
Teaka Broughm, *City of Beaumont*  
Leslie Chivers, *Sturgeon County*  
Trevor Duley, *City of St. Albert*  
Cameron Grayson, *City of Edmonton*  
Cathy Heron, *City of St. Albert*  
Greg Hofmann, *City of Edmonton*  
Nancy Lyzaniwski, *Strathcona County*  
Avril McCalla, *City of Edmonton*  
Brian McCosh, *City of Edmonton*  
Kendra Raymond, *City of Beaumont*  
Peter Reeson, *UDI*  
Grant Schaffer, *City of Fort Saskatchewan*  
Robert Stephenson, *Strathcona County*  
John Stewart, *City of Beaumont*  
Michael Walters, *City of Edmonton*



## 1. Opening

### 1.1 Quorum

Quorum achieved; 7 of 7 voting members present.

### 1.2 Call to Order

Chair Ralph called the meeting to order at 9:03 a.m.

### 1.3 Chair Opening Remarks

Chair Ralph offered words of welcome and identified the following primary objectives for the meeting:

- Ensure understanding, support, and/or direction for the MRSP Final Phase component of the project; and
- Provide guidance for the inaugural MRSP document and major outcome planned for completion by October 26, 2019.

## 2. Approval of Agenda

MRSP19-01

**Motion:** That the Metropolitan Region Servicing Plan Task Force approve the March 15, 2019 meeting agenda.

**Moved by:** Mayor Doblanko

**Accepted by:** Chair

**Decision:** Carried unanimously

## 3. Approval of Minutes

MRSP19-02

**Motion:** That the Metropolitan Region Servicing Plan Task Force approve the October 26, 2018 meeting minutes.

**Moved by:** Mayor Choy

**Accepted by:** Chair

**Decision:** Carried unanimously

## 4. Review and Status

Chair Ralph invited Mr. Huybens to lead the Task Force through the agenda's discussion items.

Mr. Huybens described the changes to the project charter and the final phase approach. He reported on the project status and project governance, including the Regional Fire Chiefs and three Technical Working Groups. Project communication was identified as an opportunity for improvement.

## 5. MRSP Contents

Mr. Huybens provided some context related to MRSP content as per the EMRB Regulation and Advisory Group input. Task Force members provided some insights and comments on what the MRSP document and process should identify including – principles, and a framework for going forward.

*Break 10:12 a.m. – 10:30 a.m.*

*Following the break, Mayor Doblanko rejoined the meeting at 10:37 a.m.*

## 6. Regional Significance/Regional Priorities

Mr. Huybens led the Task Force through the following workshop questions:

1. What is of regional significance?
2. What are the regional priorities?

Task Force members provided perspectives on what is important for regional collaboration of Metropolitan Regional Services including – regional risk, regional focus, regional opportunities, regional value, and a sense of urgency.

*Mayor Doblanko left the meeting at 11:16 a.m. and returned at 11:18 a.m.*

## 7. Next Steps

Mr. Huybens shared the objectives and timelines for project work going forward. Task Force members provided suggestions for future meeting topics and requested that a summary of this meeting be shared at the next Board meeting.

## 8. Next Meeting

MRSP Task Force  
May 24, 2019, 9:00 a.m. – 12:00 p.m.  
Aspen Conference Centre, Room 2  
#401 Bell Tower, 10104 103 Ave, Edmonton, AB

## 9. Adjournment

MRSP19-03

**Motion:** That the Metropolitan Region Servicing Plan Task Force meeting of March 15, 2019 adjourn at 11:46 a.m.

**Moved by:** Mayor Iveson

**Accepted by:** Chair

**Decision:** Carried unanimously



---

Task Force Chair, Ray Ralph

DRAFT