



Metropolitan Region Servicing Plan Task Force

Thursday, November 21, 2019

8:00 a.m. – 11:00 a.m.

**La Cité Francophone, Hall Jean-Louis Dentinger
8627 Rue Marie-Anne Gaboury NW, Edmonton, AB**

Task Force Members:

Ray Ralph, *Town of Devon (Chair)*
Dave Anderson, *Strathcona County (Vice Chair)*
Gordon Harris, *City of Fort Saskatchewan*
Don Iveson, *City of Edmonton*
Tanni Doblanko, *Leduc County*
Ray Watkins, *City of St. Albert*
William Choy, *Town of Stony Plain*

Advisory Group Members:

Paresh Dhariya, *Town of Devon*
Richard Gagnon, *City of Fort Saskatchewan*
Shawn Olson, *City of Leduc*
Grant Bain, *Leduc County*
Brad White, *Town of Morinville*
Corey Levasseur, *City of Spruce Grove*
Kevin Cole, *Strathcona County*
Travis Peter, *Sturgeon County*

Technical Working Group Members:

Leo Girard, *Parkland County*

EMRB Staff:

Karen Wichuk, *CEO*
Sharon Shuya, *Director, Regional Growth
Planning*
Bryan Haggarty, *Director, Strategic Initiatives and
Operations*
Barry Huybens, *MRSP Senior Project Manager*
Dan Rose, *Senior Communications Advisor*
Carol Moreno, *Project Coordinator*
Joseana Lara, *Municipal Planning Intern*

Guests:

John Stewart, *City of Beaumont*
Joannes Wong, *City of Beaumont*
David Hales, *City of Edmonton*
Avril McCalla, *City of Edmonton*
Matthew Wispinski, *City of Edmonton*
Brandy Kelly, *City of Leduc*
Kelly Vandenberghe, *Leduc County*
Linda Matties, *Town of Stony Plain*
Brett Newstead, *Town of Stony Plain*
Robert Stephenson, *Strathcona County*
Jennifer Lavallée, *Sturgeon County*
Brandi Thorne, *CSU 52*
Jeannie Bertrand, *Dillon Consulting Ltd.*
Kevin Ma, *Media*



1. Opening

1.1 Quorum

Quorum achieved; 6 of 7 voting members present.

1.2 Call to Order

Chair Ralph called the meeting to order at 8:06 a.m.

1.3 Chair Opening Remarks

Chair Ralph welcomed members of the Task Force and regional stakeholders. He reviewed the progress accomplished to date towards the inaugural Metropolitan Region Servicing Plan. Chair Ralph outlined the key questions and next steps to be addressed.

2. Approval of Agenda

MRSP19-18

Motion: That the Metropolitan Region Servicing Plan Task Force approve the November 21, 2019 meeting agenda.

Moved by: Mayor Iveson

Accepted by: Chair

Decision: Carried unanimously

3. Approval of Minutes

MRSP19-19

Motion: That the Metropolitan Region Servicing Plan Task Force approve the September 6, 2019 meeting minutes.

Moved by: Mayor Doblanko

Accepted by: Chair

Decision: Carried unanimously

4. Review Work Completed since September 6, 2019

Mr. Huybens described the efforts to complete the final draft of the MRSP Report and acknowledged that the Advisory Group input from an earlier draft had been included in the final draft. That said, the Project Team welcomes additional feedback prior to the report's submission to the Board.

Since the last Task Force meeting, the Emergency Management Technical Working Group prepared its Environmental Scan to supplement the overall MRSP Environmental Scan and has created a vision statement and identified next steps for the Emergency Management section of the Report. Mr. Huybens expressed thanks to the representatives from municipal administrations for their contributions of data and information in a timely fashion to allow for this service area to be included in the final Report.



Ms. Shuya outlined the meeting outcomes to include a review and endorsement of the inaugural MRSP Report, further discussion on the Engagement Plan, and a discussion of the Implementation Plan.

5. Government of Alberta Request for Extension Update

CEO Wichuk advised the Task Force that, as of Monday, November 18th the Government of Alberta had granted the extension request to the end of March 2020.

6. Inaugural Metropolitan Region Servicing Plan

Ms. Shuya outlined the approach and process for the review of the inaugural MRSP Report by the Task Force. Ms. Shuya suggested the focus of the review should be limited to the identification of substantive contents changes or concerns by the Task Force.

Key focus areas included the Task Force's initial thoughts on the Report, anything missed in the final draft, and anything that requires more emphasis or explanation. Other non-substantive changes or suggestions should be communicated to the EMRB Administration in writing to the attention of Ms. Moreno, by end of day Monday, November 25, 2019.

Mr. Huybens provided the Task Force with an overview of each section of the Report and described the process used to arrive at the current iteration. He emphasized the sense of urgency for each service area, the vision and opportunities for the Collaboratives, the prioritization of EMRB's efforts, and the value of regional data and information through Edmonton Metropolitan Region Geographic Information Services (EMRGIS).

On behalf of the Project Team, Mr. Huybens recognized the expertise provided by the Advisory Group and Technical Working Groups as well as the leadership and strategic guidance of the Task Force members over the past two years.

8:32 a.m. Councillor Anderson joined the meeting.

Ms. Shuya indicated the areas of the Plan where additions would be made in the final Report going to the Board, including: the addition of a section on the Implementation Plan to be added to the Executive Summary, and the addition of a message from the Task Force Chair.

Comments from the Task Force focused on clarification of implementation considerations, the process for identifying future opportunities for more regional planning and efficiencies that may arise for the water, wastewater, transportation – roads, and transportation – transit service areas as well as the role of the proposed MRSP Standing Committee.

MRSP19-20

Motion: That the Metropolitan Region Servicing Plan Task Force endorse and recommend the Metropolitan Region Servicing Plan to the Edmonton Metropolitan Region Board for approval.

Moved by: Mayor Choy

Accepted by: Chair

Decision: Carried unanimously



Break from 8:54 a.m. to 9:14 a.m.

7. Engagement Plan & Implementation Plan

Ms. Shuya led the Task Force in a discussion of the Engagement Plan and posed the question as to the best time to submit the Report to the Province: following Board approval or following engagement with Municipal Councils. Members of the Task Force shared their support for submitting the Report once approved by the Board and channeling feedback from Municipal Councils into implementation considerations.

Task Force members are invited to accompany the Chair and EMRB Administration in presentations to Councils around the Region. EMRB Administration will provide Task Force members with the meeting schedule once it is finalized.

Ms. Shuya facilitated an open discussion around the formation of the proposed MRSP Standing Committee. Task Force members were advised development of a draft Terms of Reference is underway and it would be available for review and discussion by the Task Force in late January prior to being tabled at the Board.

After some discussion, the Task Force agreed the Standing Committee would be responsible to oversee the development and implementation of a work plan to include all four collaboratives as its first priority in order to ensure the good work to date in the inaugural MRSP does not lose momentum.

MRSP19-21

Motion: That the Metropolitan Region Servicing Plan Task Force recommend the Board resolve to create an MRSP Standing Committee by February 2020.

Moved by: Mayor Choy

Accepted by: Chair

Decision: Carried unanimously

8. Next Steps

Ms. Shuya outlined the next steps to include: finalize input and design of MRSP Report, seek Board Approval, submit the approved MRSP to the Government of Alberta, finalize the Engagement Plan for Municipal Councils, prepare a draft Terms of Reference for the MRSP Standing Committee, and schedule a Task Force meeting to review the Standing Committee Terms of Reference before the end of January 2020.

The Task Force discussed how municipal initiatives could be identified and considered with the Regional Collaboratives at this time or in the future. CEO Karen Wichuk advised the Task Force no mechanism currently exists to bring these opportunities to the table other than conversations between members, but that these opportunities and a process be identified as part of the evolution of EMRB. In the meantime, municipalities are encouraged to bring forward regional opportunities to work together as part of Board Member Updates.



9. Next Meeting

To be confirmed for early 2020.

10. Adjournment

Chair Ralph offered a farewell to Mr. Huybens with gratitude for his direction and expertise in managing the MRSP project. He also noted the valuable contributions of EMRB Administration, in particular Ms. Shuya and Ms. Moreno, and the integral role of the Task Force members.

CEO Wichuk, on behalf of the Project Team and others, expressed sincere thanks to the Chair for his dedicated service and leadership in guiding the completion of the inaugural MRSP for the Edmonton Metropolitan Region.

Chair Ralph declared the meeting adjourned at 10:17 a.m.

Task Force Chair, Ray Ralph