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April 28, 2017

Capital Region Board
#1100 Bell Tower
10104 103 Avenue
Edmonton, AB T5J 0H8

Attention: Neal Sarnecki, Manager Regional Projects

Dear Mr. Sarnecki

Re: Referral of new Municipal Development Plan, Town of Devon

Please accept this letter as a request by the Town of Devon for review of the proposed Municipal Development Plan by the Capital Region Board in accordance with the Regional Evaluation Framework (Ministerial Order No. L:270/10).

The proposed Municipal Development Plan was prepared in conformance with Section 632 of the *Municipal Government Act* and the 2010 Capital Region Growth Plan. Although the Edmonton Metropolitan Region Growth Plan has yet to be adopted by the Government of Alberta, the Municipal Development Plan was prepared in conformance of its objectives and policies in anticipation of its future adoption.

The proposed bylaw for the Municipal Development Plan received First Reading on April 24, 2017, and the consultant who prepared the Municipal Development Plan for the Town is ISL Engineering and Land Services Ltd (with MODUS Planning, Design and Engagement Inc., and Whistler Centre for Sustainability as subconsultants).

While preparing the Municipal Development Plan the Town also prepared the Battery Creek Area Structure Plan. The Area Structure Plan has been prepared in conformance with the Municipal Development Plan and with Section 633 of the *Municipal Government Act*. The Area Structure Plan is not being submitted for review through the Regional Evaluation Framework; rather it is being submitted as information to support the Capital Region Board's review of the Municipal Development Plan.

The Municipal Development Plan is being referred to the Capital Region Board due to the review requirements outlined in Section 3.1 of Schedule A to Ministerial Order No. L:270/10, Regional Evaluation Framework which states:

3.1 A municipality must refer to the Board any proposed new Intermunicipal Development Plan, Municipal Development Plan and any proposed amendment to an Intermunicipal Development Plan or Municipal Development Plan.

Please find enclosed the following documents, pursuant to 3.5 of the Regional Evaluation Framework:

1. the proposed bylaw, including the Administration's report;
2. a copy of the most recent amended Municipal Development Plan; and
3. a copy of the proposed Battery Creek Area Structure Plan (for information).

If you have any questions please contact Marilyn McMartin, Planning and Development Officer by telephone at 780-987-8327, or by email at mmcmartin@devon.ca.

Sincerely,



Paresh Dhariya, M.Sc., P.Eng
Director of Planning & Infrastructure